



Emergency Medical Technician – Basic Certificate

Fall 2023 ENROLLMENT FORM

Allied Health/Public Service Department

366 Luna Drive ♦ Las Vegas, NM 87701

(505) 454-5303 ♦ (800) 588-7232 ♦ AHPS@luna.edu

EMT-Basic Certificate Enrollment Process

STEP 1 Contact Allied Health personnel to schedule appointment by phone or in person to begin the process. We are located in the Allied Health building on the Luna campus (take second left off 144 at the top of the hill and the AH building is the first building on the right after the roundabout). Sign this form on the second page authorizing a commitment to enroll.

- Ms. Amberlyn Gonzales, Admin Assistant: 505-454-5303; ambgonzales@luna.edu
- Dr. Carol Linder, Director: 505 454-5387; clinder@luna.edu

STEP 2 Get admitted to Luna Community College (<https://luna.edu/admissions>).

- Apply by paper or online at <https://luna.edu/application>
- You will get a username, email address, and Student ID number

STEP 3 Seek financial assistance.

- Apply for FAFSA and see the Financial Aid office in the Student success Center. Check out the multiple resources on the financial aid website (<https://luna.edu/financial-aid>)
 - If you plan to apply for federal financial aid, you will need a high school transcript showing that you have graduated or a HS equivalency certification.
- Register at HELP NM (<https://helpnm.com/education/>) to determine if you are eligible for job training financial support. HELP NM will contact you with documents you need, then see a case manager at NM Workforce Connections at 833 Grand Ave, Las Vegas (next to Dairy Queen).
- Inquire as to whether your current employer will pay for your certification.

STEP 4 Pay the following fees at the Luna Business Office in the Maria Paiz Administration Building (**Note:** these must be paid before registration for courses). We will give you a form to give to accompany your payment.

- **\$210** Enrollment fee (LCC Business Office)
- **\$66** Malpractice Insurance (LCC Business Office)

STEP 5 Once we have received a receipt of payment of your enrollment and malpractice insurance fee, AHPS will register you for the following courses (12 cr). Semester begins Aug 21 and concludes Dec 8, 2023.

- EMT 150 Sec 01 (8 cr) Emergency Medical Tech-Basic Mon Wed 5:30 pm – 9:30 pm
- EMT150L Sec 01 (3 cr) Emergency Medical Tech-Basic Lab Sec 01 Friday 4:00 pm – 8:00 pm
- You will also meet on Saturday, December 2 8:00 am – 5:00 pm
- EMT180 Sec 01 (1 cr) Emergency Med Tech Field/Clinic Sec 01 TBA completed at end of course.
- **Important Note:** this course will be taught in conjunction with an IET instructor who will be responsible for providing all students with academic support. There may be additional time required outside of the traditional class time for students needing extra support.

STEP 6 Arrange to pay your tuition and fees.

- **\$726** Tuition & fees (LCC Business Office)
 - \$576 Tuition for NM Resident – In District, see https://luna.edu/tuition_rates_and_residency for other rates (NM Resident – Out of District, Out-of-State, Senior Citizen)
 - \$150 Luna course and registration fee
 - A minimum of \$75 payment is required to remain registered.



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OTHER REQUIREMENTS

- This course is being taught with an Integrated Education and Training (IET) design incorporating Adult Education & Literacy, Workforce Preparation, and Workforce training. As such there will be additional pre- and post-assessment of skills and we will be using a co-teaching model with an IET instructor in the classroom. You will be contacted by a career navigator to do a needs assessment.
- **Textbook:** AAOS Emergency Care and Transportation of the Sick and Injured 12th edition, you can purchase through the LCC Virtual Bookstore (<https://bncvirtual.com/luna>) or through other sources.
- **Uniform (purchase on your own)**
 - Black Polo shirt. Size (XS, S, M, L, XL, etc.) Need to purchase at least one (take to LCC bookstore for embroidery of the two Luna EMT Logos [\$20 total/shirt])
 - Black or Navy-blue EMS pants
 - Black closed-toe shoe (Boots preferred) **NO OPEN TOE SHOE OR CROC-LIKE SHOES**
- **UNM EMS Academy will work with each student individually once the class begins to ensure students have the appropriate vaccinations, drug screening, and if necessary a background check. There may be additional fees associated with meeting these requirements. For questions see the UNM EMS academy website at <https://hsc.unm.edu/medicine/departments/emergency-medicine/programs/ems/> or feel free to contact them:**

EMS Academy
 MSC 11 6260
 1 University of New Mexico
 Albuquerque, NM 87131

Phone: (505) 272-5757
 Fax: (505) 272-6503
hsc-ems@salud.unm.edu

EMT-B Certification: Graduates of our EMT-Basic (EMT-B) program will have completed all the requirements to apply for the National Registry Exam, and to obtain a New Mexico license to practice. Graduates will then be credentialed to work in a variety of jobs and environments including but not limited to: ambulances, clinics, hospitals, fire departments, ski patrol, and wilderness rescue.

SPECIAL NOTICE: If you have or think you may have a disability that affects your performance or safety in class, you are encouraged to contact Renee Maestas in Student Success (rmaestas@luna.edu, (505) 454-5355).

AUTHORIZATION: I accept the requirements and guidelines as written above.

Student Name: _____

Student signature _____ Date _____

Student E-mail address: _____ Phone _____

Student ID #: _____

Educational History:

High School Diploma or Equivalency _____ Yes _____ No

Previous College Experience: _____ Yes _____ No