

LCC CE/DC Newsletter



*“The People’s College”
Becoming The Premier Rural Community College in America*

Volume 1 Issue 7

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LCC CE/DC

The Luna Community College Concurrent Enrollment/Dual-Credit (CE/DC) office has worked on a CE/DC manual for Summer 2010 through Summer 2012. The manual will be a valuable resource to both internal and external partners. The manual will be present timelines for CE/DC processes and documentation. The collaboration between the school districts, LCC satellites/sites and the CE/DC office in regards to the timelines has greatly refined the process.

This semester the CE/DC office had students from the following high schools participate in the CE/DC Program: Cimarron High School, Coronado High School, Cuba High School, home schooled students, House High School, Las Vegas Christian Academy, Maxwell High School, Mora High School, Pecos High School, Raton High School, Robertson High School, Santa Rosa High School, Springer High School, Tierra Encantada Charter School, Wagon Mound High School, West Las Vegas High School, and West Las Vegas Family Partnership.

It’s a great sight to see that students are provided educational access and opportunity to take CE/DC courses with LCC at main site, satellites/sites, online via WEBCT, and interactive television (ITV). It has been stated that LCC’s flexibility regarding course offerings with varied schedules and times has been a great option for students to have their educational needs met.

The CE/DC office is working in great strides to continue collaboration internally and externally. We appreciate all the efforts of DC course administrators, designees, and proctors to assist LCC staff in meeting LCC timelines for registration. The efforts are making the seamless transition more efficient. CE/DC also extends a warm and heart-felt “thank you” to all internal and external CE/DC partners for going over and beyond the call of duty regarding high school students and the LCC CE/DC program. All efforts combined are making a positive influence on the students we service and those who are now eligible to participate in commencement at the high schools and at LCC.

My reward within my role as CE/DC director at LCC is to see a student graduate because they earned the credit they needed in order to graduate as a result of the dual-credit program. Also, seeing family members taking courses with their children to provide support and motivation for their child to be successful. There are so many opportunities to make a positive impact in the lives of not only others but ourselves if we each just put aside the barriers and come together with the common goal to meet the changing needs of our student population. The customer service we provide today will determine the outcome of those we service in the future as well as the image of our educational institution.

As a quote from Jim Stovall states: “You need to be aware of what others are doing, applaud their efforts, acknowledge their successes, and encourage them in their pursuits. When we all help one another, everybody wins.” If we move forward with this type of mentality, we will be able to enjoy the fruits of our labor and know that we participated in making a positive contribution to students and our communities.

Patricia A. Romero, CE/DC Director, (505) 454-5377; 1-800-588-7232 X1075; promero@luna.edu

“The function of education is to teach one to think intensively and to think critically. Intelligence plus character—that is the goal of education,” Martin Luther King, Jr.

LCC CE/DC Informational Center

NEW MEXICO HIGHER EDUCATION DEPARTMENT

The New Mexico Higher Education Department (“Department”) hereby gives notice that the Department will conduct a public hearing in the Mabry Hall, New Mexico Public Education Department, Jerry Apodaca Education Building, 300 Don Gaspar, Santa Fe, New Mexico, 87505, on March 4, 2010, from 8:00 a.m. to 9:00 a.m.. The purpose of the public hearing will be to repeal 5.55.4 NMAC, Dual Credit. Full text of the Dual Credit Rule may still be accessed at NMPED, 6.30.7 NMAC.

Interested individuals may testify either at the public hearing or submit written comments regarding the proposed rulemaking to Ms. Ally Hudson, P-20 Policy and Programs Division, Higher Education Department, 2048 Galisteo Street, Santa Fe, New Mexico 87505 rick.scott@state.nm.us , 505-476-8443 fax 505-476-8453.

Written comments must be received no later than 5:00 p.m. on March 4, 2010. However, the submission of written comments as soon as possible is encouraged.

The proposed rulemaking action may be accessed on the Department’s website <http://hed.state.nm.us/>) or obtained from Dr. Rick Scott, P-20 Policy and Programs Division Director, Higher Education Department, 2048 Galisteo Street, Santa Fe, New Mexico 87505 rick.scott@state.nm.us 505-476-8443 fax 505-476-8453.

Individuals with disabilities who require this information in an alternative format or need any form of auxiliary aid to attend or participate in this meeting are asked to contact Dr. Scott as soon as possible. The Department requests at least ten (10) days advance notice to provide requested special accommodations.

Proposed Revision to Subparagraph (A) of NMAC 5.55.4.11/6.30.7.11

A. Types of courses.

(1) College courses that are academic or career technical [~~but not remedial or developmental~~] and that simultaneously earn credit toward high school graduation and a postsecondary degree or certificate shall be eligible for dual credit. **Remedial, developmental and physical education activity courses are not eligible for dual credit.**

~~(2)~~ **Courses taken for audit are not eligible for dual credit.**

~~(2)(3)~~ Dual credit courses may be taken as elective **or core course** high school credits.

~~(3)~~ ~~Dual credit courses may satisfy the requirements of high school core courses when the department standards and benchmarks are met and curriculum is aligned to meet postsecondary requirements.~~

(4) Dual credit courses must meet the public education department standards and benchmarks.

~~(4)~~ ~~Dual credit courses may substitute for high school core courses when the dual credit council determines there are exigent circumstances. For example, there is limited high school capacity, staff, space or scheduling and the cabinet secretaries approve the dual credit council recommendation.~~

(5) College courses eligible for dual credit shall meet the rigor for postsecondary institution credit and be congruent with the postsecondary institution’s academic standards.

(6) Dual credit courses offered in high school settings shall conform to college academic standards.

(7) Course requirements for high school students enrolled in dual credit courses shall be equal to those of regular college students.

(8) Dual credit course that are part of the general education common core for postsecondary institutions are eligible for transfer among New Mexico postsecondary institutions pursuant to 21-1B-3-D. NMSA 1978).

Taken directly from HED.

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LCC MIDTERM WEEK

Monday, March 1, 2010 through Saturday, March 6, 2010

OFFICE OF THE REGISTRAR LCC Student PASSPORT

PASSPORT– Program Advisement Student Summary, is an online advisement summary that details academic progress in a student’s major program of study. PASSPORT details course requirements taken and those that remain unmet. As part of the advisement process, academic advisors will periodically print a PASSPORT, formerly known as degree audit, for their advisees to aid in the advisement process. Students are strongly encouraged to participate in advisement Week each fall and spring semester. Students are also able to print their own PASSPORT by logging on to LCC’s website at <http://www.luna.edu> and selecting the LCC Online link. Confidential student records maintained by faculty advisors are normally kept throughout the student’s tenure.

CHANGE/CHALLENGE OF GRADE

The instructor of a course has the responsibility for any grade reported for official posting to a student’s academic transcript. Once a grade has been reported to the LCC Office of the Registrar, the instructor may change it with appropriate justification within three (3) months from the end of the term the grade was issued. Only the instructor who issued the original grade (instructor of record) may submit a change. The change of grade must be documented on a change of grade form and be approved by the academic director of the division the course was taken and the vice president of instruction. However, once the semester is over, students will not be allowed to submit make-up coursework and have their final grade recalculated. All coursework must have been submitted to the instructor within the term the course was taken.

Students challenging a grade reported to the Office of the Registrar must first communicate any concern he/she may have about the grade to the instructor of the class. An instructor agreeing to a student challenge must submit the change of grade to the Office of the Registrar within the time frame above. If the issue is not resolved with the instructor, the student may formally appeal a final grade to the Vice President of Instruction for the following reasons:

- Inconsistency between what is written in the syllabus and what is practiced
- Grade miscalculation
- Errors in the final exam if a change in the final exam grade would cause a change in the course grade
- Inconsistent classroom practices

The appeal must be filed within three (3) months from the end of the term the grade was issued. A student may not appeal disagreements with teaching methodologies, attendance policies, course syllabi requirements or grade weighting methods. Upon receipt of an appeal, the instructor will be contacted to submit a statement concerning the request of the student.

Mid-term grades are not part of a student’s permanent academic record nor are they an official grade recording period of the College. Mid-term grades are intended to only give the student an indication of progress in a course. Therefore, a change to or challenge of a mid-term grade will not be processed or considered by the Office of the Registrar.

**“Every student can learn,
just not on the same day, or the same way,”**

George Evans

TUTORS AVAILABLE

Location: Student Services Room 111

Dates and Times: January 11, 2010- May 7, 2010

Tutor Center Opened: Monday- Thursday 8:00am-8:00pm, Friday 8:00am-5:00pm

Alfred Kemm: Subject Area: Basic Math to College Algebra, Reading, Grammar, Freshman Comp. I & II, Computer Fund. , Microsoft Word, Excel, Accounting, Business,
Monday: 8:00am-12:00pm
Tuesday: 8:00am-12:00am
Wednesday: 8:00am-12:00pm
Thursday: 8:00am-12:00am

Shirley Griego Subject Area: Reading, Grammar, Freshman Comp I & II, Spanish, History, Basic Math
Monday: 1:00pm-4:00pm
Wednesday: 1:00pm-4:00pm
Thursday: 5:00pm-8:00pm
Friday: 1:00pm-4:00pm

Katherine Mitchell Subject Area: Reading, Grammar, History, Computer Fund., Excel, Word, Web CT, Basic English-Comp. II, and Basic Math-Trig

BCS Tutor Lab (Tech)

Monday: 9:00am-3:30pm
Tuesday: 9:00am-10:00am
Wednesday: 9:00am-3:30pm
Thursday: 9:00am-10:00am

Anthony Lopez Subject Area: Reading, Grammar, Basic English-Freshman Comp II, Computer Fund. , History
Monday: 9:0am-3:30pm
Tuesday: 9:00am-10:00am
Wednesday: 9:00am-3:30pm
Thursday: 9:00am-10:00am

Daniel Galindre Nursing Department MO-13
See schedule at Nursing Dept.

Robin Pilley Nursing Department MO-13
See schedule at Nursing Dept.

Dawna Ortega Dental- Allied Health
Monday: 1:00pm-4:30pm
Tuesday: 9:00am-12:00pm
Friday: 9:00am-11:00am

Sammy Hightower Subject Area: Basic Math-Trigonometry, Computer Fund. Microsoft Office,

BCS Tutor Lab (Tech)

Monday: 10:00am-10:50am & 1:00pm-4:00pm
Tuesday: 11:00am-12:00pm & 1:00pm-4:00pm
Wednesday: 10:00am-3:00pm
Thursday: 11:00am-12:00pm & 1:00pm-4:00pm
Friday: 10:00am-10:50am & 1:00pm-1:50pm

ACCESS Center
Friday: 11:00am-12:00pm

Karen Wezwick Subject Area: Art, Basic Math-College Algebra, Education, Computer Fund. Microsoft Office, History, and Reading
Tuesday: 11:00am-3:30pm
Thursday: 11:00am-3:30pm
Friday: 10:00am-1:00pm

George Martinez **Subject Area:** Calculus I, Calculus II

BCS Tutor Lab (Tech)

Monday: 9:00am-10:00am, 11:00am-12:00pm, 1:00pm-4:00pm & 5:00pm-6:00pm
Tuesday: 11:00am-12:00pm, 1:00pm-4:00pm & 5:00pm-6:00pm
Thursday: 11:00am-12:00pm, 3:00pm-4:00pm & 5:00pm-6:00pm
Friday: 9:00am-10:00am, 11:00am-12:00pm, 1:00pm-4:00pm & 5:00pm-6:00pm

Sherrill Martinez **Subject Area:** Computer Fund., Word, Excel, Reading Basic Math, Grammar,
Freshmen Comp I & II, Accounting

LRC

Monday: 11:00pm-2:00pm
Tuesday: 11:00pm-2:00pm
Wednesday: 11:00pm-2:00pm
Thursday: 11:00pm-2:00pm

Jennifer Himes **Subject Area:** Criminal Justice, Reading, Grammar, Basic Math, Psychology,
Sociology, Anthropology

Monday: 5:00pm-8:00pm
Tuesday: 5:00pm-8:00pm
Wednesday: 5:00pm-8:00pm
Thursday: 5:00pm-8:00pm

Sequoia Romero **Subject Area:** AC Circuits-

BCS Tutor Lab (Tech)

Monday: 2:00pm-9:00pm
Tuesday: 2:00pm-3:00pm
Wednesday: 2:00pm-9:00pm
Thursday: 2:00pm-3:00pm
Friday: 9:00am-3:00pm

SPRINGER SATELLITE

Heather Hatton **Subject Area:** Basic Math to College Algebra, All English, & Computers

Tuesday: 1:00pm-5:00pm
Wednesday: 1:00pm-5:00pm
Thursday: 1:00pm-5:00pm

Or by appointment

Any LCC registered student is eligible free tutorial program services. If you have any questions regarding COMPASS assessment or tutoring with the exception of BCS Tutoring please contact Janice Medrano (505) 454-2546 or 1-800-588-7232 X1215.

If you need to speak with someone regarding BCS Tutoring please contact Shirley Marlow, coordinator at (505) 454-5371 or 1-800-588-7232 X1022; Benjamin Crespín, Academic Coach at (505) 454-5332 or 1-800-588-7232 X1055; or Matthew Cordova, administrative assistant at (505) 454-5332 or 1-800-588-7232 X1055.

**“In an effective classroom
students should not only know what they are doing,
they should also know why and how,”**

Harry Wong