

LCC CE/DC Newsletter



"The People's College"
Becoming The Premier Rural Community College in America

Volume 1 Issue 3

October 2009

LCC CE/DC

LCC SPRING 2010 Timelines

Spring 2010 Course Proposals and Course Syllabus:

Due in CE/DC Office: **October 5, 2009**

Spring 2010 Pre-Registration CE/DC Packets:

Due in CE/DC Office: **November 2, 2009**

Spring 2010 Main Site Classes Begin:

Monday, January 11, 2010

Spring 2010 Main Campus Last Day to Add:

Tuesday, January 19, 2010

Spring 2010 HS DC Classes Beginning Week of January 4, 2010— Last Day to Add Timeline:

Wednesday, January 20, 2010 by noon

Spring 2010 High School DC Classes Beginning Week of January 11, 2010— Last Day to Add Timeline:

Wednesday, January 27, 2010 by noon

Spring 2010 Main Campus Last Day to Drop:

Friday, January 22, 2010

Spring 2010 Midterm Week:

Monday, March 1, to Saturday March 6, 2010

Spring 2010 Midterm Grades Due:

Monday, March 8, 2010

Spring 2010 LCC Spring Break:

Monday, March 15—Saturday, March 20, 2010

Spring 2010 Holiday— Easter:

Friday, April 2, 2010—Monday, April 5, 2010

Spring 2010 Last Day to Withdraw:

Friday, April 23, 2010

LCC CE/DC Student Petition Criteria

Hello and a good day to you all. LCC has established new members to the CE/DC Petition Committee in regards to Concurrent Enrollment (CE)/Dual-Credit (DC) enrollment for 9th and 10th graders. Any 11th and 12th graders who have a cumulative Grade Point Average below a 2.0 will

also need to submit the signed letter of recommendation by both counselor and principal. If the 11th and 12th graders are in need of credit recovery, please ensure that this specific information is provided by the counselor and principal.

The paperwork will continue to flow with the normal CE/DC process. The CE/DC office will submit petition packets to Dr. Andrew Feldman, Academic Director of Science, Math and Engineering Technology.

The primary point of contact for petitions will be Dr. Andrew Feldman. Dr. Feldman can be reached at (505) 454-5306 or 1-800-588-7232 ext. 1050. Dr. Feldman's e-mail address is: afeldman@luna.edu.

Criteria, for 9th and 10th grade petitions and those 11th and 12th graders who have a cumulative Grade Point Average below a 2.0, set forth by the CE/DC Petition Committee headed by Dr. Andrew Feldman are as follows:

____ GPA of 3.5 or higher

____ COMPASS Scores of:

- 81 or higher in Reading
- 70 or higher in Writing
- 66 or higher in Math (Algebra Component)

____ Signed letter of recommendation by **both** counselor and principal

The CE/DC petition process took effect in FA09. The CE/DC Petition Committee will create a letter to the petitioned student acknowledging the CE/DC petition committee's approval or disapproval of the student's petition. The letter will be mailed out from the CE/DC office. If student, parents, or school counselor/designee/principal have any questions in regards to the committee process or decision, please feel free to contact Dr. Feldman at the above listed contact information.

Patricia A. Romero, Director

Student Testimonial

My Opinion about LCC’s CE/DC Program

By Gloria Encinias

First of all my name is Gloria Encinias and I am a Senior at Robertson High School. I am enrolled in the Luna Community College Dual Credit/ Concurrent Enrollment Program.

I believe that the DC/CE program is a great, rewarding program. It gives high school students an opportunity for credit recovery and also an opportunity for high school students to advance and get a head start with core requirements.

I can speak for myself and say that if this program would not have been made available to me I would have had to have taken a summer class to be able to graduate with my class. This program is giving me as well as any other high school student the opportunity to gain college experience. The director and her staff are awesome people, they put the students first, which is on a positive note and make us feel important and respected.

It is individuals like this that assist and encourage us to believe in ourselves to pursue our dreams. I strongly recommend this program to all high school students.

CONCURRENT ENROLLMENT/DUAL-CREDIT ADMISSION

The Concurrent Enrollment/Dual-Credit program provides an extraordinary opportunity for students to take academic or vocational college courses while in high school.

Concurrent enrollment refers to enrollment of high school students in courses at the post-secondary level that are not designated as dual-credit and may include remedial or developmental courses.

Dual-credit refers to enrollment of high school students in college-level courses offered by a post-secondary institution that may be academic or career technical, and simultaneously allows high school students to earn credit towards high school graduation and a postsecondary degree or certificate.

Concurrent Enrollment/Dual-Credit Admission Requirements

General application requirements include but are not limited to:

- Completion of a Concurrent Enrollment/Dual-Credit application for admission
- Approval of the student’s parent/guardian and high school designee
- Must be classified as a high school junior or senior
- Must submit an official high school transcript and have a documented cumulative high school grade point average of at least a 2.0
- Must take the LCC COMPASS Assessment Exam or ACT

For further information regarding complete admission requirements, policies, approved courses, tuition, fees, etc., contact LCC’s Concurrent Enrollment/Dual-Credit Office at 505-454-5377 or via e-mail at cedc@luna.edu.

Note: Luna Community College credits may not count towards high school credits.

Contact high school counselor for more information.

LCC Spring 2010 Course Offerings

<http://luna.edu/schedule/?session=SP&year=2010&prefix=ALL>

LCC New CE/DC And Complete Withdrawal Forms

Can be accessed electronically with the following link:

http://luna.edu/dual_credit/

LCC CE/DC Web Page:

The CE/DC office will be working with IT to update the LCC CE/DC Web Page.

NM HED & PED Alignment Task Force Dual Credit Committee

FAQ’s For Administrators

<http://inst.hed.state.nm.us/cms/kunde/rts/insthedstatenmus/docs/403527022-10-31-2008-12-30-23.pdf>

Dual Credit Council: Appeals Process and Appeals Form

<http://www.ped.state.nm.us/DualCredit/index.html>

LCC Valid Purchase Order Information

The following is an email from Yash Morimoto of New Mexico Higher Education Department, regarding their policy for financial commitment by census date. Based on this e-mail/policy, LCC is required to have a valid PO/payment or the like for students to be considered legally registered and reported for funding consideration.

Dear Colleagues:

Based on the feedback that we have received, we updated and clarified our policy on financial commitment by census.

*** _Changes:_ ***

· On the second bullet relating to financial aid, [for that semester] has been added. The new bullet reads: “The student is pending financial aid awards and the institution has reasonable assurance that the student will receive the aid for that semester.”

· An additional bullet regarding third-party contract has been added.

The new bullet reads: “The institution has received a valid purchase order from a third party for which full payment will be received by the end of the semester, regardless of the student’s academic outcome (for example, a local school district).”

*** _Updated definition of serious financial commitment:_ ***

We have recently received a request for clarification on what the New Mexico Higher Education Department (NMHED) considers to be a “serious financial commitment toward registration” under NMAC 5.6.4.10. A. (2).

As many of you are aware, a student who has completed the registration process but has not made a financial commitment may not be reported to the NMHED for funding consideration. Therefore, for the purpose of funding and data reporting, a student is considered to have made a serious financial commitment under any of the following circumstances:

- A student has made a partial payment at the cashier’s office or via the web that is in line with the institutional policy of making payment by census.
- The student is pending financial aid awards and the institution has reasonable assurance that the student will receive the aid for that semester.

For example, a student has completed all the necessary documents needed to receive the aid. The student has a third- party contract and the institution has reasonable assurance that the payment will arrive shortly after the census date.

· The institution has received a valid purchase order from a third party for which full payment will be received by the end of the semester, regardless of the student’s academic outcome (for example, a local school district).

· The student has set up a formal payment plan with the institution.

The above rules apply to courses with variable course schedules as well as regular classes.

Under no circumstances may an online acceptance of financial responsibility alone be considered a serious financial commitment toward registration for the purpose of data reporting and funding. An online acceptance of financial responsibility must always be accompanied by one of the bullets above.

This e-mail was drafted in an effort to continue to clarify and expand NMHED’s policy position. If you have any questions or comments, please do not hesitate to contact Tyler Weldon, Director of Planning and Research or Yash Morimoto, Senior Research Analyst at (505) 476-6527.

Fall 2009 Final Examination Schedule

CLASSES MEETING ON MONDAYS:

CLASS STARTING TIME BETWEEN	EXAMINATION DAY	EXAMINATION TIME
8 a.m. – 8:50 a.m.	December 4, 2009	7:30 a.m. to 10:30 a.m.
9 a.m. – 9:50 a.m.	December 3, 2009	7:30 a.m. to 10:30 a.m.
10 a.m. – 10:50 a.m.	December 2, 2009	7:30 a.m. to 10:30 a.m.
11 a.m. – 11:50 a.m.	December 1, 2009	7:30 a.m. to 10:30 a.m.
12 p.m. – 12:50 p.m.	November 30, 2009	7:30 a.m. to 10:30 a.m.
1 p.m. – 1:50 p.m.	December 4, 2009	11 a.m. to 2 p.m.
2 p.m. – 2:50 p.m.	December 3, 2009	11 a.m. to 2 p.m.
3 p.m. – 3:50 p.m.	December 2, 2009	6 p.m. to 9 p.m.
4 p.m. – 4:50 p.m.	December 1, 2009	6 p.m. to 9 p.m.
5 p.m. – 5:50 p.m.	November 30, 2009	6 p.m. to 9 p.m.

CLASSES NOT MEETING ON MONDAYS:

CLASS STARTING TIME BETWEEN	EXAMINATION DAY	EXAMINATION TIME
8 a.m. – 8:50 a.m.	November 30, 2009	2:30 p.m. to 5:30 p.m.
9 a.m. – 9:50 a.m.	December 1, 2009	2:30 p.m. to 5:30 p.m.
10 a.m. – 10:50 a.m.	December 2, 2009	2:30 p.m. to 5:30 p.m.
11 a.m. – 11:50 a.m.	December 3, 2009	2:30 p.m. to 5:30 p.m.
12 p.m. – 12:50 p.m.	December 4, 2009	2:30 p.m. to 5:30 p.m.
1 p.m. – 1:50 p.m.	November 30, 2009	11 a.m. to 2 p.m.
2 p.m. – 2:50 p.m.	December 1, 2009	11 a.m. to 2 p.m.
3 p.m. – 3:50 p.m.	December 2, 2009	11 a.m. to 2 p.m.
4 p.m. – 4:50 p.m.	December 3, 2009	6 p.m. to 9 p.m.
5 p.m. – 5:50 p.m.	December 4, 2009	6 p.m. to 9 p.m.

Evening classes (6 p.m. or later) will have their final exams the last week of class during their last regular class session. Also, classes meeting once a week, one credit hour classes, short term and weekend classes should also have final exams during their last regular class session.

The length of the examination depends on the number of credit hours of the course (one hour of exam time for each credit hour). No exam should be scheduled for more than three hours. Deviations from this schedule must be cleared by the Vice President for Instruction.