



FINANCIAL AID OFFICE
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2017-2018 Verification Worksheet Independent V1

Please read the entire form, complete ALL sections, attach the requested documentation, sign the form, and return to the Financial Aid Office. By law, Luna Community College has the right to request this information before awarding financial aid. If there are differences between the information submitted and your Free Application for Federal Student aid (FAFSA) the school will make the necessary changes. *Incomplete worksheets and documentation will cause delays in processing your financial aid. No determination of aid eligibility can be made until all documents are received and reviewed.* **Warning: If you purposely give false or misleading information on this form, you may be fined, be sentenced to jail, or both.**

A. Student's Information

Student's Name

LCC ID or Social Security Number

Student's Street Address (include apt. no.)

Student's Date of Birth

City State Zip Code

Student's Email Address

Student's Home Phone Number (include area code)

Student's Alternate or Cell Phone Number

B. Independent Student Family Information

List the people in your household. Include:

- Yourself.
- Your spouse (if married).
- Your children or your spouse's children if you or your spouse will provide more than half of the child's support from July 1, 2017 through June 30, 2018, even if the child does not live with student.
- Other people if they now live with you and you or your spouse will provide more than half of the other person's support, and will continue to provide more than half of their support through June 30, 2018.

Number in College: Include the name of the college for any household member listed, who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2017, and June 30, 2018.

Full Name	Age	Relationship	College or University	Will be Enrolled at Least Half Time
		Self	<i>Luna Community College</i>	

If more space is needed, attach a separate page with the student's name and Social Security Number at the top.

Student Name: _____

LCC ID: _____

C. STUDENT and/SPOUSE- 2015 IRS Income Tax Return Information

Check the box that applies:

- The STUDENT and/or SPOUSE has **filed or will file** a 2015 IRS Income Tax Return. **GO TO SECTION D.**
- The STUDENT and/or SPOUSE **will not and is not required** to file a 2015 IRS Income Tax Return. **GO TO SECTION E.**

D. Verification of 2015 IRS Income Tax Information- STUDENT and/or SPOUSE (Tax Filers ONLY)

TAX RETURN FILERS- Complete this section if the **STUDENT and/or SPOUSE** filed or will file a 2015 IRS income tax return(s). The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of the FAFSA online application. *Contact the financial aid office if the student and spouse filed separate IRS income tax returns for 2015 or had a change in marital status after December 31, 2015.*

Check the box that applies:

- The STUDENT and/or SPOUSE **has used or will use** the IRS DRT feature while completing the *FAFSA on the Web* to transfer 2015 IRS income tax return information. The STUDENT *will submit copies of all 2015 W-2 forms or W-2 Transcripts.*
- The STUDENT and/or SPOUSE **was unable or chooses not to** use the IRS DRT feature while completing the FAFSA on the Web, and instead *will provide LCC a 2015 IRS Tax Return Transcript and copies of all 2015 W-2 forms or W-2 Transcripts.*

To obtain a 2015 IRS Tax Return Transcript:

- **Online Request-** Go to www.irs.gov, under the Tools heading, click on the "Get a Tax Transcript". Click "Get Transcript ONLINE" or "Get Transcript by MAIL". Make sure to request the "IRS Tax Return Transcript". An "IRS Tax Account Transcript" will NOT be accepted.
- **Telephone Request-** 1-800-908-9946
- **Paper Request-** IRS Form 4506T-EZ or 4506-T must be completed and submitted to the IRS

E. Verification of Non-tax Filer- STUDENT and SPOUSE

NON-TAX FILER - Complete this section if the **STUDENT and SPOUSE** will not file and is not required to file a 2015 tax return with the IRS.

Check the box that applies:

- The STUDENT and SPOUSE was not employed and had no income earned from work in 2015.
- The STUDENT and/or SPOUSE was employed in 2015 and has listed below the names of all employers, the amount earned from each employer in 2015, and whether an IRS W-2 form is provided. (Provide copies of all 2015 IRS W-2 forms issued to the student and/or spouse by his/her employers). List every employer even if the employer did not issue an IRS W-2 form.

Employer's Name	2015 Amount Earned	IRS W-2 Provided?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00</i>	<i>Yes</i>

Student Name: _____

LCC ID: _____

F. Receipt of other Federal Benefits

The STUDENT certifies that a member of the household (listed in *Section B. Independent Student Family Information*), received the following benefits sometime during 2015-2016:

- Medicaid or Supplemental Security Income
- Supplemental Nutrition Assistance Program (SNAP)
- Free or Reduced Price School Lunch
- Temporary Assistance for Needy Families (TANF)
- Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)

G. Certifications and Signatures

Each person signing below certifies that all of the information reported is complete and correct.

Printed Student's Name

LCC ID or Social Security Number

Student's Signature (Required)

Date

Spouse's Signature (Optional)

Date

Warning: If you purposely give false or misleading information on this form, you may be fined, be sentenced to jail, or both.