

Academic Leadership
April 16, 2018 Minutes
STEM Conference Room TE126B

Present: Joseph Salas, Rick Baca, Dr. Anita Roybal, Brenda Ortega, Linda Salazar, Francisco Apodaca, Maxine Hughes, Dr. Sharon Lalla, Dr. Rolando Rael and Mary Duran (Liaison).

Call to Order. Dr. Lalla called the meeting to order at 10:07 a.m.

Approval of Minutes - 3/6/18. Francisco Apodaca entertained a motion to approve the minutes as presented; it was seconded by Rick Baca. Dr. Rael brought up the fact that the minutes reflect the next meeting to be April 19, 2018, however the meeting is today April 16, 2018. Francisco Apodaca amended his motion to approve the minutes as presented and entertained a motion to approve the minutes with the next meeting date change; it was seconded by Rick Baca.

Discussion: The group discussed whether or not the meetings would follow Robert's Rules of Order for the meetings. Dr. Lalla reminded the group that the meetings are not driven by her and should be about the academic departments.

Dr. Lalla asked the group if there were any additions to today's meeting agenda. The group agreed to include Shared Governance Report and Department Updates to today's agenda.

HLC Conference. Dr. Lalla noted the following:

She (Dr. Lalla) attended the HLC Conference in Chicago, IL all week and it was very informative- so much to learn. She met with Andrea Sweeney, LCC's HLC Liaison. President Ricky Serna also attended the HLC Presidents' Meeting in Chicago. She advised that beginning in May we will get report of show-cause visit and concerns will be identified.

Dr. Lalla noted that on May 20th and 21st we will have our hearing with HLC. She advised that they will ask questions to determine whether we are making changes and assure that this does not happen again.

Dr. Lalla explained the importance of focusing on teach outs as a precautionary. She explained to the group what teach out means. She advised that she would send everyone a link of the HLC document.

DE Plan.

Dr. Lalla explained that there is a sub-committee branched out from the IT Committee that meets on how to approach DE. The sub-committee consists of Sherry Goodyear, Nichole Collins, Dr. Sharon Lalla and Kenneth Bachicha. Our goal is to provide a response demonstrating that we are moving and doing.

The APPQMR has grown. Larry Paiz has updated the online help desk and the hours available.

The SARA applications is being appended; the show-cause should not prevent us from doing anything. However, until the SARA application is completed we cannot get out of state students. To date there is no situation where anyone has exceeded 49%.

It was noted that there have been problems with the classes and the contact hours submitted by Academic departments. It was suggested that we invite LCC Registrar Henrietta to one of the Academic Leadership meetings to discuss rubric rating.

Assessment Plan.

Brenda Ortega reported that the Assessment Panel have agreed on purchasing a program assessment software. Quotes were obtained and the panel agreed on user friendly software - Weave Software. The program is not just for academics but for all of campus to help with institutional analysis, and strategic plans / goals.

Budget.

Dr. Lalla spoke to the group on fund balances, PDP fund, and retention funds. She noted that once the budget is approved President Ricky will meet with all of us on what we are doing to see that the department is growing.

There was a questions and some discussion on the salary parity and adjunct/faculty salaries, evaluations.

Shared Governance. The following was noted:

The freedom of speech policy passed

Reorganized the Board Policy for betterment of institution.

Interviews have been scheduled for Board of Trustee position vacancy - there was only one candidate from Santa Rosa.

Presidential Search Committee - LCC Senates completed initial survey; trying to narrow down and will then send out to everyone. Dr. Lalla advised that Academic Leaders are also one of the senates.

Shared Governance report will be part of the regular Academic Leadership meeting.

Department Updates

STEM.

Francisco Apodaca and students attended the LANL quarterly meeting and breakfast. They met the new director and two of the LCC students who attending the meeting will be interns at LANL.

Attended the Wolf's Den competition in Socorro, NM. - out of 25 total participants, four of six from LCC were selected. The discussion was that all Academic Departments need to look at our students' skills (writers, education, nurses, vocation...)

There was discussion on how to more fully develop dual credit. Reach out to the schools to advise them of what classes LCC offers for their students. Departments need to know what classes count as dual credit.

STEM Reception will be on May 2, 2018, 5:30 pm - 7:00 p.m., MEC Atrium.

Humanities/

Upcoming APA workshop for students next week. (Mon. & Tues., April 23 & 24, 2018 - School of Business/ Humanities Building, room 107.

Bridge Academy is attempting to put together an eight-week summer writing program

Vocations.

Sixteen students completed their testing level 1 in welding.

Attended recruiting trip in Penasco.

Preparing for upcoming car show 1st week of June.

Recruiting proctor at local high school and will do more with welding simulator

Cosmetology hair show is next Thursday, April 19, 2018, 12:30 pm and 5:30 pm

Skills USA was last Friday, April 6, 2018.

Nursing.

Received letter from ACEN and we are fully approved.

The pinning ceremony is May 10, 2018, 5:00 pm - 7:00 pm. There are seventeen graduates. Culinary Arts will cater.

T - Testing is May 13, 2018.

Venetia Gonzales received the Knighting Gale scholarship

Student Advisory Committee will meet Wednesday, April 18, 2018.

No BSN co-ert this fall - requires eight. Maybe next year - looking at working with NMHU to be partners.

Allied Health

The pinning ceremony for the Dental program is upcoming.

Next Meeting Date, Time & Place. A date was not set. The group agreed to meet after the upcoming HLC meeting in May.

Adjourn. The meeting adjourned at 12:37 p.m.