

**LUNA COMMUNITY COLLEGE
BOARD OF TRUSTEES
WORK SESSION**

Tuesday, December 19, 2017 @ 9:00 a.m.
LCC Student Success Center Board Room

Call Meeting to Order and Establish a Quorum

Roll call

Present: Chairman Daniel J. Romero, Vice Chairman Kenneth Medina, Secretary Ernie Chavez, Trustee Michael Adams, Trustee David Gutierrez and Trustee Abelino Montoya, Jr.

Also present: Interim President Ricky Serna and Executive Office Manager SherylAnn Yara.

Absent: Trustee Severiano "Sev" Sisneros

Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Abelino Montoya, Jr.

**** 9:30 a.m., Trustee Severiano "Sev" Sisneros is now present.**

Working More Effectively as a Board

At this time Interim President Ricky Serna introduced Mr. Hugh Prather of Prather Consulting who addressed the Board regarding "Working More Effectively as a Board" and spoke to the Board regarding Board Basics, Board of Trustees duties, Bases for guidance on exercise of Board powers, Overview of the relationship between the Board of Trustees and the Administration, The Board's strengths, The Board's potential weakness, The President and Administration strengths, the President's potential weakness, Complementary roles of Trustees and Administration, Division of responsibility, Prerequisites for a productive relationship, Respect for limited roles, Communication, Mutual support and cooperation, Avoiding Micromanagement, No hidden agendas, Constructive criticism, Protecting confidentiality and The Lifeblood of a successful Board is cooperation and consensus.

Mr. Prather than opened up his presentation for questions and a lengthy discussion ensued between the Board and Presenter.

New Mexico Open Meeting Act and Community College Act Overview

Next, Interim President Serna introduced Mr. John F. Kennedy of JFK Law who addressed the Board regarding the "Open Meetings Act and Community College Act

Overview” and spoke to the Board regarding Public Bodies subject to the Act, What meeting must be open, Avoid the ROLLING QUORUM, Notice requirements, Agenda and Emergency matters, Report of Emergency meeting or action, Participation by telephone conference call, Minutes, Closed meetings, Exceptions to Open Meeting requirement, Enforcement, Penalties and The Open Meeting Act Compliance Guide.

Mr. Kennedy then opened up his presentation for questions and a lengthy discussion ensued between the Board and Presenter.

Board Policy Manual Review

At this time, Interim President Serna along with LCC Legal Counsel Grano reviewed the Board Policy Manual with the Trustees.

After some discussion regarding Board Policies, Trustee David Gutierrez moved to adjourn the Work Session in order to commence with the Special Meeting. Trustee Abelino Montoya, Jr. seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Michael Adams	Yes
Trustee David Gutierrez	Yes	Trustee Abelino Montoya, Jr.	Yes
Trustee Severiano “Sev” Sisneros	Yes		

The motion did carry.

Daniel J. Romero, Board Chairman

Ernie Chavez, Board Secretary

SherylAnn Yara, Recorder