



Minutes  
LCC Curriculum Committee Regular Meeting  
Friday, January 12, 2018 10:00 am  
AH Building/ Nursing Dept. Conference Room

**I. Call of Meeting to Order and Establishment of Quorum**

- A. Roll Call –see sign in sheet
- B. Establishment of Quorum – established 10:06 am

**II. Approval of Agenda**

Motion to approve Jan 2018 agenda by Gene Sandoval, second by Sara Vigil. All ayes, no nays- motion carries.

**III. Approval of Minutes from Dec 2017 Meeting**

Motion to approve Dec meeting with corrections by Gene Sandoval, second by Sara Vigil. All ayes, no nays- motion carries.

**IV. Informational/Discussion Items:**

**A. General Meeting Discussion**

All curriculum committee voting members present approved proposal form is the form to be used as is. Members stated no addition need for additional signature of witness. Form is formality to use to expedite changes. Dr. Lalla not present to explain her rationale for extra signature from CC.

March 14- Wednesday is the deadline for internal approvals of program changes. Campus closed March 15 and 16.

Common core course numbering changes will probably come in March.

**B. New programs and updates**

**a. Monica Rossetti- Criminal Justice curriculum change**

Monica discussed changes in CJ certificate to include add Psyc 258 and move CJ233 as an elective. Also wants to change electives to 6 credits instead of 12. Discussed other changes to electives. Feels changes to electives will give students more flexibility for jobs.

Monica discussed changes to CJ associate degree to change Math to 130 (3 credits) or Math 180 (4 credits). Credit hours will be range of 62-63 minimum credits for degree. Make Psyc258 a required course and move CJ223 to electives. Discussed other changes to electives. Feels changes to electives will give students more flexibility for jobs. Wants to add a new course. Kick back may be not CC but at the next level.

**b. Don Adkins- Vocational Trades- not present**

- i. Submission of Welding Certificate for revision/changes – Gene stated other programs are affected with proposed changes so this will be tabled.

**c. Francisco Apodaca - not present - tabled**

- i. Special topic- update on Biology- Beer production and styles

**C. Progress of catalog updates and changes**

**a. Academic calendar- 3 year versus semester- trying to align with NMHU.**

**b. Petition requirements – states 15 credits must be in their major at Luna to graduate. Needs to be changed to meet the needs of our students.**



c. Need to revise course substitution to be at any time during program instead of when student petitions to graduate.

Catalog of record

c. Remedial course should not count towards program curriculum- modify program to not include remedial courses in program degree or certificate.

d. HLC/HED 60 max credits for associate degree. Needs justification if over. Course work introduced needs to make student academically prepared in the work force or to transfer to 4 year institution.

#### **V. Action Items**

A. Vote to approve Criminal Justice curriculum change- tabled

B. Vote to approve Welding Certificate - tabled

C. Vote to approve special topic- Biology- Beer production and styles - tabled

#### **VI. New or Follow-up Items for Next Meeting's Agenda**

STEM program suspensions

Update from HED meeting

Academic calendar

Petition- catalog requirements

**VII. Adjournment meeting** – adjourned at 1152 am