

Curriculum Committee  
February 9, 2018  
Nursing Conference Room

Present: Michael Montoya, Monica Rosetti, Betsy Sanchez, Susan Grohman (chair), Eugene Sandoval, Nicholas Casados, Kenneth Bachicha, Dr. Rolando Rael, Henrietta Maestas, Lita Bernal, Rick Baca, Jacqueline Romero-Arguello and Mary Duran (secretary).

**Call to Order.** Chair Susan Grohman called the meeting to order at 10:07 a.m.

**Approval of Agenda.** Kenneth Bachicha requested a change under New Program and Updates d. Liberal Arts, from "Program changes" to "Course Description" changes to catalog" and Gene Sandoval requested to add "f. Welding - Gene Sandoval and Ricky Baca" under New Programs and Updates. Kenneth Bachicha entertained a motion to approve the agenda with the recommended changes; it was seconded by Gene Sandoval. Motion carried.

**Approval of Minutes.** Betsy Sanchez entertained a motion to approve the minutes as presented; it was seconded by Kenneth Bachicha. Motion carried.

**Informational / Discussion Items:**

- **General Meeting Discussion** Dr. Rael suggested that the group meet every week from this point forward as the catalog changes deadline is March 14, 2018. All were in agreement, therefore Friday weekly meetings were approved.
- **New program and updates**
  - Dr. Rolando Rael- CHW Program Changes. Dr. Rolando Rael explained that Community Health Workers course - clinical component and the other 2 lecture/lab basis. It would be 4 credits and 2 labs and they would have to clear the drug screen to be eligible for the clinical part.
  - Monica Rossetti requested that criminal justice curriculum changes be tabled.
- **Betsy Sanchez - Submission of STEM courses**

Betsy reported that the STEM Academic Director Francisco Apodaca is requesting to suspend the following program: Drafting, Electronics, Basic Electronics (certificate), Video Game Design, due to no instructors' available and low enrollment registering for the programs. Henrietta suggested that Betsy check to see how many students are currently registered. Betsy explained that there are no students who have shown an interest in the last four years, but will further research.
- **Kenneth Bachicha - Liberal Arts Electives changes to catalog. –**

Kenneth Bachicha noted the proposal for Sara Vigil is: under English Composition II. The catalog currently notes: "This course has a portfolio requirement at the end of the semester, which will be evaluated by a committee of writing professors", be removed from the course description. The students are evaluated in a different way so the current notation is no longer valid.

- **NM Curriculum Committee Meeting Update**  
Kenneth Bachicha noted that he and Sara Vigil attended a NM Curriculum Committee meeting in Albuquerque. The NM common core is on track to go into effect in 2019. The objective is to have 22 transferable credits for all NM Higher Ed institutions. The committee was in the process of approving/aligning learning objectives for various courses. We also voted on approval of courses for other institutions. Including a photography course at Western New Mexico University that will be eligible to count as a Humanities and Fine Arts core course at their institution. I was contacted by NMHED to be a member of a sub-committee covering the Media Arts courses in the state.
- **Lita Bernal - Business Program courses.** Lita Bernal proposed to move MGMT211-Business Ethics from the “Program Requirement” and place the course under “Approved Electives”. She continued: MGMT218-Principles of Small Business Management will then be moved from “Approved Electives” to the “Program Requirements”. Currently under the NM Collegiate Business Articulation Consortium the MGMT211-Business Ethics is not articulated which means the course is not transferable from LCC. Once the proper paperwork is completed it will be brought back to the Curriculum Committee for approval.
- **Welding - Eugene Sandoval and Rick Baca.** Rick Baca noted that there will be an upcoming recommended change to the Catalog under the Welding Program, however it is still in discussion. Will present to Curriculum Committee for approval at next meeting.
- **Henrietta Maestas** reported that the catalog changes/ publishing is moving along. A new catalog will be published shortly after to include an addendum with the renumbering from HED. Henrietta Maestas requested to be on the next agenda to propose the 3-year academic calendar for approval to take to LCC Board of Trustees. With regards to the disenrollment discussion still waiting on Faculty Senate/

#### **Action Items**

- CHW Program changes - tabled until next meeting
- Criminal Justice curriculum changes - tabled until next meeting
- STEM courses suspension - programs. It was tabled until next meeting. STEM to research and identify any students if any who have not completed mentioned programs and develop a plan
- Liberal Arts changes - Betsy Sanchez entertained a motion to approve Liberal Arts changes; it was seconded by Eugene Sandoval...
- Course Substitution Requests. Betsy Sanchez entertained a motion to approve the Course Substitution requests; it was seconded by Kenneth Bachicha.

**New or Follow-up Items for Next Meeting’s Agenda.** Items for next meeting agenda should be presented to Susan Grohman.

**Next Meeting** is Friday, February 16, 2018.

**Adjourned Meeting.** The meeting adjourned at 11:03 a.m.