



Curriculum Committee  
March 23, 2018  
Nursing Conference Room

Present: Maxine Hughes, Joy Shrum, Betsy Sanchez, Susan Grohman (chair), Eugene Sandoval, Nicholas Casados, Kenneth Bachicha, Dr. Rolando Rael, Henrietta Maestas, Sara Vigil

**Call to Order.** Quorum established. Chair Susan Grohman called the meeting to order at 10:05 a.m.

**Approval of Agenda.** Motion to approve agenda by Betsy Sanchez. Second by Sara Vigil. Motion carried.

**Approval of Feb 9, 2018 minutes.** Chair recommended amend to minutes to change Mary Duran from liaison to secretary Betsy Sanchez entertained a motion to approve the minutes as presented; Sara Vigil seconded it. Motion carried.

**Informational / Discussion Items:**  
**General Meeting Discussion**

**New program and updates**

- Maxine Hughes – Nursing dept. Math change
  - Discussed data collected- TEAS admission exam results regarding Math proficiency. Nursing dept. would like to increase from Math 075 to Math 095. It was asked if Statistics is required for nursing. It is at the bachelor's level but not for associate. We do not want to add 100 level course, which will increase credit hours. Will not affect fall 2018 cohort. Change to start in fall 2018 to be advising students- fall 2019 cohort of change once approved.
- Dr. Rolando Rael- AH Program Changes.
  - AH associate degrees- courses need program requirements and less general education. Gen core to 21 hours and program requirements 22 hours. Stronger emphasis on AAS degree. AAS at other institutions are similar to ours. Wants to remove Eng. 115 and add more require sciences.
  - Suspension of three courses
  - Course not needed- students get terminology embedded throughout Dental program.
    - Dent 119 Dental Terminology
  - No students interested in program. No instructor. Previous AH director was athletic trainer.
    - AH 215 Intro to Athletic Training
    - AH 225 Athletic Training Practicum
  - New certificate – AH Healthcare Informatics.
- Betsy Sanchez - Submission of STEM courses
  - Betsy has previously discussed the suspension of the following program: Drafting, Electronics, Basic Electronics (certificate), Video Game Design, due to no instructors' available and low enrollment registering for the programs. No students are currently interested/registered. Betsy stated they will send out certified mail to all currently declared students to confirm this for their records.
- Nicholas Casados - Business Program courses.



- Nicholas Casados proposed to move MGMT211-Business Ethics from the “Program Requirement” and place the course under “Approved Electives”. She continued: MGMT218-Principles of Small Business Management will then be moved from “Approved Electives” to the “Program Requirements”. Currently under the NM Collegiate Business Articulation Consortium the MGMT211-Business Ethics is not articulated which means the course is not transferable from LCC. Once the proper paperwork is completed it will be brought back to the Curriculum Committee for approval.
- Sara Vigil presented the Criminal Justice associate degree and certificate changes as well as new Intro to Criminal Justice course as discussed in previous meeting.

### **Action Items**

- A. Vote to approve Math proficiency increase in Nursing to Math 095.
  - Motion to approve by Gene, second by Sara. All approved. Motion carried.
- B. Vote to approve AH program changes.
  - Motion to approve by Gene, second by Nicholas. All approved. Motion carried.
- C. Vote to approve Business Program changes
  - Motion to approve by Sara, second by Gene. All approved. Motion carried
- D. Criminal Justice curriculum changes
  - Motion to approve by Betsy, second by Joy. All approved. Motion carried
- E. Vote to approve Dental course description changes- tabled
- F. STEM courses suspension - programs.
  - Motion to approve with provisions by Gene, second by Joy. All approved. Motion carried
- G. Vote to approve AH course suspensions
  - Motion to approve with provisions by Sara, second by Betsy. All approved. Motion carried
- H. Vote to approve AH healthcare information systems- tabled until further discussion with registrar
- I. Vote to approve Intro course to Criminal Justice- tabled --

### **New or Follow-up Items for Next Meeting’s Agenda.**

**Next Meeting** is Friday, April 20, 2018.

**Adjourned Meeting.** The meeting adjourned at 11:03 a.m.