

Curriculum Committee
April 20, 2018
Nursing Conference Room

Present: Sara Vigil, Nicholas Casados, Dr. Anita Roybal, Susan Grohman, Betsy Sanchez, Francisco Apodaca, Joy Shrum, Kenneth Bachicha, Henrietta Maestas, Eugene Sandoval, Dr. Sharon Lalla.

Called to Order. Chair Susan Grohman called the meeting to order at 10:06 a.m.

Approval of Agenda. Francisco Apodaca asked to be included as “D” under informational/ Discussion Items - inclusion of course MATH102. Dr. Anita Roybal asked to be added as “b” under Informational / Discussion Items: C. Dr. Roybal. With the above - mentioned additions to the agenda Sara Vigil entertained a motion to approve the agenda; it was seconded by Betsy Sanchez.

Approval of Minutes from March 23, 2018 meeting. Sara Vigil noted that the minutes were missing her presentation on CJ associate degree / certificate changes. The Intro to CJ course was tabled due to lack of course numbers. Nicholas Casados noted that under the business program of the minutes is should have Nicholas Casados rather than Lita Bernal. With the above-mentioned corrections Sara Vigil entertained a motion to approve the minutes; it was seconded by Nicholas Casados.

IV. Informational / Discussion Items

General Meeting Discussion

Henrietta Maestas noted that the catalog publishing has been postponed - no deadline yet as of yet.

Nicholas Casados questioned if the Business curriculum was assigned yet. Answer was yes and Mary Duran will provide a copy to him after the meeting.

Common Course Numbering - Henrietta Maestas, Registrar

On April 12 she (Henrietta Maestas) attended the state regulation meeting Albuquerque. There were updates from HED. She is working on the transition of all core numbers until she has full numbering completed.

How we indicate that a student completed their General Core on the transcript was a suggestion from HED, but not required. Will work with IT and will assure notices are sent out.

Dr. Anita Roybal

An HD110/College Success class has been offered the last three summers mostly for Vile Scholarship students. President Ricky Serna suggested offering the class in the fall as well. The class is a one - credit hour class now and Dr. Anita Roybal is proposing a three - credit hour class. There was lengthy discussion on this. After a little more research and preparation by Dr. Roybal this proposal will be brought up again for discussion / approval at next Curriculum Committee Meeting.

Eight-week Summer intense writing introduced today only.

Francisco Apodaca

Francisco Apodaca is proposing that this summer we offer a bridge class. It would be MATH075/MATH098 combined into one class; it would be a two-semester track. He provided a sample syllabus from Dona Ana Community College for at MATH Preparation and Pre-Algebra class. He continued on to explain that it would be for students who take the accuplacer and scored a 65% or less. There was some discussion on the class. Henrietta explained that it would require only institutional approval as, we already have the CIP code - it would be the same code as the MATH075/MATH098.

Action Items.

Vote to approve AH CWH changes. Susan Grohman refreshed everyone's memories - she noted that the paperwork was merely lacking the lab time / number. With that, Betsy Sanchez entertained a motion to approve the changes; it was seconded by Gene Sandoval.

Vote to approve creation of AH Healthcare information systems course. Susan Grohman reminded everyone that it just lacked the course number. With that, Sara Vigil entertained a motion to approve the creation of the course; Nicholas Casados seconded it.

Vote to approve college success course. Item was tabled until next meeting for further discussion and more information.

Next Meeting. Next meeting is Monday, April 30, 2018, 3:30 p.m., Nursing Conference Room.

Adjourn. Betsy Sanchez entertained a motion to adjourn the meeting; it was seconded by Joy Shrum. The meeting adjourned at 11:17 a.m.