



Meeting Minutes

Faculty Senate Regular Meeting
Thursday, January 8, 2015
IPC, 11:00 am - 1:00 pm

Meeting Called to Order at 11:12 AM

Call to Order and Establishment of Quorum

Representatives present: Cindy Armijo, Leslie Jae Dennis, Twila Quintana, Erin Gilland, Joseph Montoya, Betsy Sanchez and Jeanette Mercedes Nolan

Members present: Maxine Hughes and Nichole Collins

Non-members present: Carolyn Chavez and Larry Paiz,

Absent Representatives: Patricia Kuhlman, Lawrence Martinez and Eugene Sandoval

Approval of Agenda

- Addition under VI. New or Follow-up Items: B. Name new Secretary.
- Agenda approved, with addition, by unanimous vote after being moved and seconded.

Approval of Minutes from 12/9/2014 and 12/10/2014

- 12/9/2014 Minutes approved by unanimous vote after being moved and seconded.
- Approval of 12/10/2014 Minutes tabled, pending list of attendees.

Informational/Discussion Items:

- Faculty Overload Teaching Policy Discussion:** Regular faculty members' course loads are 15-17 credit hours per semester. HR has said there is no clarification as to how to proceed/pay out faculty overloads, based on the faculty handbook. Currently, HR is applying an interpretation of the policy. HR and Faculty Senate want a clear policy, applied to all departments, that would be fair to all faculty. During the discussion, questions arose that might be better suited for the VP of Finance and Administration to address. Leslie Jae Dennis will research overload policies from other similar colleges. HR Director Carolyn Chavez will return for our February meeting and will invite VP of Finance and Administration Donna Flores-Medina.
- Status of TERFs:** TERFs for the Fall 2014 have been prepared and were prorated based on the Bylaws. HR Director Carolyn Chavez informed the Faculty Senate that she will act consistently with the Bylaws.
- Faculty Senate Bylaws:** In order to clear up inconsistencies between the Bylaws and recent Senate actions involving Officer and Senator responsibilities, changes to Article III 2a, 3a and other inconsistencies will be voted on at February's meeting.
- Blackboard System Update:** Larry Paiz provided an overview of the college's Blackboard system. He discussed future improvements, updates and issues. Most faculty did not realize all computers need to remain on so that updates will be received. To better understand the entire IT system, Larry Paiz suggested he and the IT Director be invited to the February meeting.
- Board of Trustees:** Cindy Armijo reported it was a short Special BOT Meeting with two items on the agenda. The cell phone procedure/reimbursement was tabled. The Board voted on holding Board of Trustees elections on March 3, 2015 for Districts 2, 4 and 6.
- Program Assessment Committee Update:** Leslie Jae Dennis reported the training at the end of the Fall 2014 semester was successful. Faculty/Faculty Senate recognizes the importance of program level assessment and wants to continue future trainings for consistency. Mini training sessions may be beneficial.
- Passport Access for Adjunct Update:** Tabled until our February meeting.
- Planning for Spring Elections Update:** Plans for an online election are progressing. Nicole Collins will continue to provide updates.
- Status of Faculty Self-Evaluation Forms and Rubric:** Cindy Armijo reported all directors have signed off on both with minor changes. The forms still need administration approval.
- Spring Activity Schedule:** Twila Quintana is coordinating a Civil Rights/Minority Rights presentation during the week of January 26, 2015. February event lead by Jeanette Mercedes Nolan. Leslie Jae Dennis will present an APA seminar in March. Nichole Collins and Betsy Sanchez will be taking students to ENMU March 9, 2015. Erin Gilland is spearheading an event in April.
- In-Service Training and Activities:** Cindy Armijo encouraged all faculty to attend "Accommodations for Disabilities" presentation by Cindy Branch, January 8, 2015 at 2pm.

Action Items

- Established** Luna "Off the Hook" events
- New Meeting Dates and Time:** First Thursday of the month at 4:30 pm. Next meeting will be February 5, 2015.
- Secretary Resignation & Election of New Secretary:** Jeanette Mercedes Nolan resigned and Betsy Sanchez accepted the position of secretary.

Meeting adjourned at 1:15 PM by unanimous vote after being moved and seconded.