



LCC FACULTY SENATE

MEETING MINUTES

NOVEMBER 10, 2017

Opening:

The regular meeting of LCC Faculty Senate duly called and held on November 10, 2017 in STEM area at 3:30 pm.

Jessica McGee was Chair of the meeting and Susan Grohman, secretary, recorded the minutes.

Present were:

Jessica McGee (Chair, Culinary/Vocational), Kenneth Bachicha (Vice Chair, Media Arts), Susan Grohman (Secretary, AHS/Nursing Senator), Geno Castillo (STEM Senator), Sierra Fernandez (Adjunct), Sara Vigil (Adjunct Senator/Humanities), Linda Salazar (ex-officio, LRC), Monica Rossetti (Humanities), Eugene Sandoval (Trades Senator). Jacqueline Romero-Arguello (Nursing), Larry Paiz (DE/IT), Sherry Goodyear (Satellite Senator), Ricky Serna (Interim President), Dr. Lalla (VP of Academics)

1. Approval of Agenda

The agenda was unanimously approved as amended to add Mr. Serna and Dr. Lalla to agenda.

2. Approval of Minutes

The minutes of the previous meeting (October 13, 2017) were unanimously approved with noted corrections adding Shery Goodyear to attendance and minor grammar errors.

3. Announcements

Mr. Serna- HLC report. Planning two forums to inform students of report and answer questions. All employees will be assigned a task force to help in data collection and report writing process. Report due to HLC Feb. 2018.

Open House and Crafts Show- Springer- Nov 30

Next Curriculum Committee Meeting- Dec 8

Next Advisement Committee meeting- Dec 13

Faculty and Staff Appreciation Day- Dec 13. Also mentioned ongoing monthly socials.

Blackboard will be updating and will be down Dec 12 and 13. This update will have software for plagiarism checker. All other functions will be the same.

Quality Matters training will continue. All faculty must take. Applies to traditional classes as well. Any online instructor is invited to continue training for peer reviewer.

Geno from STEM mentioned STEM club science shows were huge success. Hope to get more funding from LANL next year.



4. Open Issues

Reports from Senators

Early alert forms caused some confusion. Asked about adding 'no show' to form.

Is there a policy for the book store on faculty orders and buy backs?

What are the responsibilities of FS sub-committees?

Is there a policy on the number of associate degrees LCC offers?

Does LCC list employees and salaries?

5. New Business

If FS has a budget, which we do, we will need a treasurer position- will need to change by-laws.

Larry was asked if it is possible to have Mind Tap on the updated Blackboard. Larry stated it is possible.

Google suites training for distance learning.

LRC has grant money for resources in LRC. If you have any needs or requests- let Linda know.

Is anyone on an Advisory board? This used to be a requirement. Nursing has advisory board meetings- bi-annually. Who else has advisory boards?

6. Agenda for Next Meeting

Sick Leave

IT support after 5:00 pm

Committee participation by full-time faculty

Goal for FS for 2017/2018 school year

Location of future meetings

Adjust by-laws to add Treasurer position

Adjournment:

Meeting was adjourned at 5:47 pm by Jessica McGee. The next general meeting will be at 3:30 pm on Dec 8, 2017 in room- TBA.

Minutes submitted by: Susan Grohman, secretary