



Meeting Minutes

Faculty Senate
Regular Meeting

Monday, November 4, 2013
SMET Room 126BAuditorium, 3:30 5:00 pm

Meeting called to order at 3:35 PM

Call to Order and Establishment of Quorum

Members present were Adrienne O'Brien, Cindy Armijo, Leslie Jae Dennis, Sherry Goodyear and Vanessa Rollings (via ITV), Lawrence Martinez, Bruce McAllister, Chuck Peterson, Harry Anderson and Maxine Hughes. Joseph Montoya was absent. Guests included David Chester (NEA-LVCS) and Victor Ramirez (LCC Student Government)

Approval of Agenda

- Agenda approved by unanimous vote.

Approval of Minutes from 10/7/13

- Minutes approved by unanimous vote.

Old Business

- **LAT Meeting** discussions provided by Leslie Dennis:
 - IT is considering a new platform
 - Johnathan Ortiz brought up class caps stating that faculty are not in a position to have a say in deciding on the caps, although he does think there should be a meeting. Dennis informed Ortiz that Faculty Senate has been discussing these issues and is ready to meet anytime
- **Faculty Service Resolution:** A clerical error prevented this item from being put on the 10/16 Board Meeting Agenda, but it should be on the agenda for next time.
- **Faculty Outreach Discussion**
 - SLOA Training Dates
 - In-Service Training Topic: "Behavioral Health and the Adult Learner" will be arranged by Melissa Lopez
 - In-Service Training Topic: Leslie Dennis is prepared to present the topic "Writing Across the Curriculum: Designing Writing"
- **Student Outreach Discussion**
 - The status of having monthly movies/film series for students as a way to invite students to gather and interact as part of a college community.
 - Goodyear was unable to plan the November film. Armijo volunteered to handle it
- **Class Caps**
 - Last month we decided to bring the question of class caps to faculty in our departments. Two representatives did so. Hughes (Allied Health) had documentation, but she also explained that many of their caps are regulated by state and federal requirements. Dennis did not have documentation because no one returned the handout in their mailboxes, but discussed verbal information from instructors. Dennis also shared information she gathered at a teaching

conference she attended the end of October where she learned the class cap of 20 for Composition courses was pretty much average.

- **NEA Union Local**
 - National Education Association member, David Chester, provided information about NEA. He is a local member from Las Vegas City Schools. He explained how the structure of the union works from each individual chapter to the lobbyists in Washington. Chester also spoke about how to start a chapter and offered to help with a drive to recruit members. He offered to return when we are ready to bring this to LCC faculty.
 - Further discussion ensued concerning whether to approach full-time faculty first or to include all LCC faculty. No outcome was finalized.
 - The cost for full time faculty is about \$22.00 per pay period.
- **Next Meeting Date and Time**, Agreed to meet during in-service week at the end of this semester on Wednesday, December 11th at 1 pm.
- **Online Course Orientation Update**
 - Sherry Goodyear spoke with Larry Paiz about adding a video or text providing orientation and information to students taking course through BlackBoard. She will further ask if they can set it up so that the student cannot begin the class until they take an orientation quiz or watch the video.
- **Discussion of Catalog of Record Policy**
 - The Senate agreed unanimously to table this item until our December meeting
- **Other New Business**
 - Anderson would like to re-visit with Administration the restrictive selection of electives that are currently available to students within certain programs. Within the business curriculum, for instance, students can only take business courses as electives when many of them would like to take classes in another discipline (particularly within the Trades department) to apply the knowledge they gain in his program to a specific business. Further discussion of this matter was tabled to the December meeting.
 - Lastly, faculty debated whether it is ethical for them to be informed of the criminal history of students. According to Federal mandate, Luna will begin gathering this information for new students in the Fall 2014 semester. This item will be discussed in the next meeting, once faculty have had a chance to reflect on the implications of this matter.

Meeting adjourned at 5:33 PM

Respectfully submitted, Leslie Jae Dennis, LCC Faculty Senate Secretary