



Meeting Minutes

Faculty Senate
Regular Meeting
Wednesday, December 11, 2013
IPC Dining Room, 10:00 am

I. Meeting Called To Order

- Quorum Established. Present were the following elected Senate Representatives: Harry Anderson, Sherry Goodyear, Joseph Montoya, Lawrence Martinez, Cindy Armijo, Leslie Jae Dennis, Maxine Hughes and Adrienne O'Brien. Chuck Peterson was absent (he was proctoring a final examination which was re-scheduled due to snow). Senate Members present were Erin Gilland, Patricia Kuhlman, Anthony Baca, Gilbert Martinez, Beth Juarros, Gene Sandoval and Germaine Sandoval.

II. Approval of Agenda.

Agenda was unanimously approved.

III. Approval of Minutes from 11/4/13 Meeting.

Meeting minutes were unanimously approved.

IV. Informational Items:

- A. LAT Meetings update by-L. Dennis. The November LAT meetings included a presentation by Carolyn Chavez from HR on policies regarding confidentiality and a positive discussion about the success of the Veteran Resource Center.
- B. A. O'Brien reported on the November LCC Board of Trustees Meeting during which the Faculty Service Resolution proposed by Senate was passed by the Board of Trustees and will become part of full time faculty contracts beginning in the '14-'15 academic year. Additionally, information was given regarding the new veteran's service center on campus, concerns voiced by the Board regarding campus security and a decision to begin purging students who have not cleared the fiscal office the Wednesday before classes begin. This new policy will be implemented in Fall 2014. Senate would like rosters printed before the purge to ensure that faculty can contact students who may not be aware that they are to be purged.
- C. Monthly Student Activities-Maxine will plan an activity for March 2014, Lawrence will do a tour of the special collection in the Library in January. We still need volunteers to organize February and April activities.
- D. In-Service Training for January. A Behavioral Health training session has been arranged by Melissa Lopez in the ACCESS Center. L. Dennis' presentation will take place in the spring semester. Beth Juarros offered to do a one-hour presentation on active learning strategies. Suggestions for future professional development training sessions included: advisement, retention, Commit to Completion and Title V.
- E. Draft Faculty Handbook. L. Dennis has submitted a draft of the faculty handbook. This draft will be distributed to faculty and Dr. Martinez before the break and put on the January Faculty Senate meeting agenda for input and discussion.
- F. NEA New Mexico Enrollment. Johnathan Leibowitz, a representative from NEA-NM spoke to the Senate regarding the benefits and costs associated with NEA-NM faculty representation and the process to creating a bargaining unit at Luna. Several members enrolled in NEA.

V. Action Items

- A. The January Senate meeting was set for Tuesday, January 7th at 1 pm.
- B. Recommendations to Administration.

1. A proposed policy regarding Course Enrollment caps will be prepared by A. O'Brien for consideration and adoption by faculty during the next meeting.
2. The Senate decided that further research is needed to make an informed decision with regard to faculty access to student criminal history information. A. O'Brien offered to research this matter and report at the January meeting.

VI. Other/New Business/Follow up

- A. The Senate decided to write a memo to Dr. Martinez asking for clarification about Luna's policy regarding student catalogs of record and will ask that the current 4-year stipulation in the paperwork be removed.
- B. H. Anderson would like the Senate to advocate for a more flexible policy with regard to student electives in his curriculum, particularly as it relates to Business Studies students. Because the financial aid and Registrar's office would be affected, Harry offered to set up a meeting with those offices, himself and Dr. Martinez to address this issue.
- C. O'Brien reminded the elected representatives that they cannot run for another term in this spring's elections and asked senators and officers to begin speaking to faculty who may be interested in serving in the Senate to nominate themselves for these offices.
- D. Other New Business. No new business.

VII. Adjournment.

The meeting was adjourned at 11:56 am.