

Minutes
LCC Faculty Senate (LCCFS) Regular Meeting
Friday, December 9, 2016, 3:30 PM
Tech 102 (STEM Auditorium in Administration Building)

I. Call of Meeting to Order and Establishment of Quorum

A. Roll Call

1. Roll Call- In attendance were Erin Gilland (Chair), Jessica McGee (Vice Chair), Susan Grohman (Secretary, AHS/Nursing Senator), Sequoia Romero (STEM and Business Senator), Sierra Fernandez (Adjunct Senator), Linda Salazar (Senator, LRC), Kenneth Bachicha (ABE/ECE/Humanities Senator), Patricia Kuhlman (Satellites Senator), Dr. Lalla (VP of Instruction), Cindy Armijo.

B. Establishment of Quorum -established at 3:40 pm

II. Approval of Agenda

A. Motion to amend agenda to change date from Dec 7 to Dec 9 by Sequoia Romero, second by Susan Grohman. All in favor, no nays.

III. Approval of Minutes from November 2016 Meeting

A. Motion to change IV A - morning meeting was not Crucial Conversations and was not attended by Erin. Jessica McGee attended.

B. Remove the word meeting from Adjournment section

C. Motion to approve changed minutes by Sequoia, second by Jessica. All in favor, no nays.

IV. Informational/Discussion Items:

A. Meeting days and times for next semester

B. Friday afternoons have worked well. Everyone agrees current day and times work. Could move to Mondays same time. Discussed Fridays at 1030am, 2:00- 2:30 pm. May consider bi- monthly meetings- one for FS meeting and other for committee work.

1. Motion to keep meetings on Fridays by Kenneth, second by Sierra. All in favor, no nays.

C. In-service Week Activities

1. Will be coordinated between VP and FS next semester to allow for in-services and prep for courses.

2. Anyone heard any positive or negative with in-service week activities. Half of week would be best. Lack of communication, no input sought from faculty. FS will be more involved.

3. Noticed less TBDs on schedule. In-service updated schedule will be sent to Erin by Dr. Lalla. Thursday- Promethean board hourly demonstration. Erin would like to help with Tuesday assessment discussion. Academic directors should have asked faculty to share what assessments you do now.

4.No one seems to know what LCC did in past regarding SLOA. Many departments do various types of Capstones.

D. Concerns and school-wide committees- Senators reminded to go to Dept. meetings you are assigned to. First week after break- approach office managers and ask who Adjunct are. We are supposed to be bridging conversations from faculty to administration. Dr. Lalla is opening this bridge for us. We are advisors to administration. We are not mediators. Review by-laws.

1. Susan Grohman, AHS and Nursing Senator- nothing to report

2. Joseph Montoya, Trades Senator – nothing to report from Jessica.

3. Patricia Kuhlman, Satellite Senator
4. Sierra Fernandez, Adjunct Senator-likes being included in emails, technology concern and updates.
5. Linda Salazar, LRC Senator ex officio- asked FS encourage students to go to visit Coffee Shop and remodeled LRC.
6. Erin Gilland, FS Chair: IA Leadership Team member
 - a. We do not want to fabricate evidence but we give HLC what is true and work to improve. If there is a lack of evidence, there is nothing we can do.
 - b. Transparency means explicit and persist, ongoing communication
7. Jessica McGee, FS Vice Chair: Advisement Team
 - a. no meetings yet. There have been meeting but Jessica has not received emails. Dr. Lalla will take care of this.
8. Kenneth Bachicha, Humanities, Early Childhood Education, and Adult Basic Education Senator: Instructional Technical Committee-
 - a. Vice chair of committee, has met twice, training planned, talked about best technology for faculty. Would like to know what others use that they feel work well. Fridays seem to be best- usually 1 pm. Sub committees. Asked by Erin for committee to send out info to everyone on campus.
9. Sequoia Romero, STEM and Business Senator: Curriculum Committee
 - a. quorum issues, adjunct faculty voting rights, measurable objectives, form, checklist

V. Action Items

- A. Vote on Meeting Days/Times for Next Semester- motion by Susan to continue to have meetings on remain 2nd Friday of month at 3:30 pm for Spring 2017 semester. Second by Kenneth. All in favor, no nays.
- B. Appointment of Elections Committee- Daniel, and Kenneth appointed by Erin. Cindy offered to assist.
- C. Vote on amending bylaws to include Curriculum Committee as part of LCCFS – motion to table until next meeting by Sequoia, Second by Sierra. All in favor, no nays.

VI. New or Follow-up Items for Next Meeting's Agenda

- A. Appointment of Elections Committee

VII. Adjournment

- A. Motion to adjourn by Erin Gilland at 4:45 pm.

Next meeting- Friday- January 13, 2017- 3:30 pm- UPDATE- due to in-service week- meeting moved to Jan 20- 3:30 pm MT.