



Meeting Minutes

Faculty Senate Regular Meeting
Thursday, February 5, 2015, 4:30 pm
Humanities Building (GS 108)

I. Call Meeting to Order and Establishment of Quorum

Meeting called to order at 4:38 pm.

Representatives present: Cindy Armijo, Twila Quintana, Erin Gilland, Jeanette Nolan, Lawrence Martinez and Betsy Sanchez (via cell phone).

Members present: Maxine Hughes, Nichole Collins and Patricia Kuhlman.

Absent: Leslie Dennis, Eugene Sandoval and Joseph Montoya.

Guests: Larry Paiz and Rick Jaramillo.

II. Approval of Agenda

- Cindy Armijo requested that under IV. Informational/Discussion Items, Item C (IT/Blackboard) be moved to Item A, to accommodate our guests, and all subsequent items (A through K) move down one letter to reflect the change.
- Erin Gilland moved to approve the Agenda with the above changes.
- 2nd by Jeanette Nolan.
- Approved by unanimous vote.

III. Approval of Minutes from 12/10/2014

- Erin Gilland moved to approve the 12/10/14 Minutes.
- 2nd by Twila Quintana.
- Approved by unanimous vote.

Approval of Minutes from 1/8/2015

- Amend Informational/Discussion Items: A. Faculty Overload Teaching Police to Policy.
- Amend Informational/Discussion Items lettering: I. Status of Faculty Self-Evaluation Update, J. Spring Activity Schedule and K. In-Service Training and Activities.
- Twila Quintana moved to approve the 1/8/15 Minutes, with the above changes.
- 2nd by Jeanette Nolan.
- Approved by unanimous vote.

IV. Informational/Discussion Items:

- IT/Blackboard System:** Rick Jaramillo and Larry Paiz presented information. Updates for Blackboard are ongoing. The new Learn system will be implemented in the Summer of 2015. Java updates are being done remotely from IT department. Student computers cannot be fixed by IT. If problems do occur, contact the IT department, explain where the problem is and provide as much information as possible to resolve the issues.
- Resignation of Secretary:** Cindy Armijo reported Betsy Sanchez was voted to fill the secretary position after Jeanette Nolan resigned.
- Faculty Overload Teaching Policy:** Updated by Cindy Armijo. Every department has their own guidelines regarding faculty overload courses and the number of students needed per course. Faculty Senate supports the establishment of a standard guideline for all departments.
- Status of Faculty Senate TERFs:** Cindy Armijo reported that Faculty Senate Officers' honoraria were disbursed 1/30/2015.
- Board of Trustees Meeting:** Cindy Armijo recounted Accreditation was discussed and the evaluators recommended LCC receive accreditation for a ten year period. A cellphone policy for members of the Board of Trustees was discussed.
- ADA Training Follow-up:** Nicole Collins commented that Cindy Branch did a great presentation but it was poorly attended by faculty. Leslie Dennis sent an email to all faculty with the notes from the training.
- Passport Access for Adjunct Instructors:** Tabled until the next meeting due to Eugene Sandoval's absence.
- Spring Elections:** Nichole Collins spoke with Monica Rossetti about Monica Rossetti, as a disinterested faculty member, overseeing an online election for new officers. Monica Rossetti agreed to conduct the election. More information will be provided at the next Faculty Senate meeting.
- Status of Faculty Self-Evaluation Forms and Rubric:** As per Cindy Armijo, all directors have signed the documents but administrative approval is still needed.
- "Off the Hook" Faculty Senate Initiated Activities:** Cindy Armijo discussed the difference between Faculty Senate initiated events and other college events.
- Spring "Off the Hook" and Other Activities:** February Civil Rights Movement (Jeanette Mercedes Nolan), March APA Seminar (Leslie Dennis)/March ENMU Tour (Nichole Collins and Betsy Sanchez STEM Event), April (Erin Gilland) and outstanding Minority Rights Presentation (Twila Quintana).

V. Action Items

A. Adoption of Faculty Senate Bylaws Amendment

- Erin Gilland moved to adopt the Amended Bylaws.
- 2nd by Jeanette Nolan.
- Approved by unanimous vote.

VI. New or Follow-up Items for Next Meeting's Agenda

- Cindy Armijo asked that the membership provide all new or follow-up items to her by Thursday, February 19, 2015.

VII. Adjournment

- Erin Gilland moved to adjourn.
- 2nd by Jeanette Nolan.
- Meeting adjourned at 5:30 pm.

Meeting Minutes submitted by: Secretary Betsy Sanchez.

Meeting Minutes edited by: Senator Twila Quintana.