



Minutes

Faculty Senate Special Meeting
Friday, February 9, 2018,
3:30 pm, Nursing Department
Conference Room,
Allied Health Area

I. Call of Meeting to Order and Establishment of Quorum

A. Roll Call

In attendance were Jessica McGee (Chair), Kenneth Bachicha (Vice-Chair), Susan Grohman (secretary), Geno Castillo (STEM and Business Senator), Sierra Fernandez (Adjunct Senator, Humanities), Monica Rossetti (Faculty, Humanities), Jackie Romero- Arguello (Instructor, Senator Nursing/Allied Health), Joy Shrum (Faculty, Nursing), Breanna Gould (Faculty, Allied Health), Linda Salazar (ex-officio- LRC), Eugene Sandoval (Senator, Trades), Sherry Goodyear (Senator, Springer Satellite)

B. Establishment of Quorum: 3:40 pm

II. Approval of Agenda- Motion to approve agenda with changes listed:

- A. Add G under discussion item to read Representatives for new committees
- B. Add B under action items to read Catalog Changes- course substitutions

III. Approval of Minutes from January 2018 Meeting

- A. Corrections or additions- none
- B. Vote to approve minutes- Motion to approve minutes by Kenneth, second by Sierra. All in favor. No nays. Motion carried.

IV. Informational/Discussion Items:

A. Reports from all senators:

- i. Jackie Romero-Arguello, Senator of Allied Health Sciences and Nursing
 - a. Asked about looking into red sashes for graduates who donate blood 3 times a year. It will not affect any departments. She will develop guidelines and present another meeting.
- ii. Kenneth Bachicha for Sara Vigil Senator of Humanities, Adult Basic Ed., and Early Childhood
- iii. Eng Comp. II - portfolio- CC voted to discontinue. All committee members approved.
- iv. IT- afterhours- Larry and Matt Bowie looking into need and justification.
 - a. Logo for advisory committee. Also developed for FS. Will send to all and present at next meeting.
 - b. Gene Sandoval Senator of Trades
- v. Needs two ASE certified faculty and can't locate (2 applied and then backed out). Teach for 3 days and get no compensation.
 - a. Library purchased online resources for Trades. Thank you, Linda.
- vi. Sierra Fernandez Senator for Adjunct Faculty
 - a. Still asking for keys for adjunct.
- vii. Geno Castillo Senator of STEM and Business
 - a. Ace Lab-
 - b. Stem Club-

- c. Betsy- will be presenting to C.C request of suspension of 4 degrees in STEM.
- viii. Sherry Goodyear Satellite Senator
 - a.
- iv. Linda Salazar Senator Ex Officio, Learning Resource Center
 - a. Still has grant money for student resources in library. Let her know what your dept. may need.
- B. Student Academic Petition, new form- Henrietta Maestas-not present
 - Already discussed course substitutions, and number of transferable credits
- C. Academic Director Reviews- need a copy to discussion- tabled
- D. Treasurer Position - duties, description
 - Proposed that FS has \$10,000 budget for PDP. Need a treasure position. Need specific guidelines for use- specific committees. PDP committee and treasurer.
- E. Budget limited to Assessment PD- current committees- PDP, CC, Assessment, Elections, Retention and Completion. PDP would oversee budget usage.
- F. Salary Parity vs. Smaller Course Load- what are other community colleges doing? Would adjunct be lowered to 9? Cap on number of committees serving on?
- G. Reps for new committees
 - Retention and Completion- Joy, Monica, Sierra
 - Strategic Analysis- Susan
 - Shared Governance Council- Kenneth, Geno
 - Institutional Technology- Kenneth
 - Assessment- - Institutional analysis- possible position in future- Assessment team already formed

V. Action Items

- A. Approval of Student Academic Petition
 - Vice-Chair Bachicha entertained a motion for approval with changes.
 - Senator Sherry Goodyear was the first motion. Seconded by Senator Sierra Fernandez.
 - All in favor-ayes. No nays. Approved
- B. Course Substitution wording
 - Motion to approve with changes by Senator Sherry Goodyear was the first motion and second by Senator Geno Castillo. All in favor-ayes. No nays. Motion carried.
- C. Number of transferable credits to LCC- max at 15 credits
 - Motion to approve by Kenneth Bachicha was the first motion and second by Senator Geno Castillo. All in favor-ayes. No nays. Motion carried.

VI. New or Follow-up Items for Next Meeting's Agenda

- A. NMHEAR follow-up information
- B. Keys for Adjunct Instructors

VII. Adjournment- adjourned at 4:58 pm