



MINUTES

Faculty Senate Special Meeting
Friday, March 2, 2018,
3:30 pm, Nursing Department
Conference Room,
Allied Health Area

I. Call of Meeting to Order and Establishment of Quorum

- A. Establishment of Quorum- quorum established at 3:36- see sign in sheet
- B. Call Meeting to Order- 3:36 pm

II. Approval of Agenda

- A. Addition of Discussion items G - Reps for new committees
- B. Addition of Action Items B- Catalog changes

III. Approval of Minutes from February 16, 2018 Meeting

- A. Corrections or additions- none
- B. Vote to approve minutes- Motion to approve minutes- Kenneth second by Gene. All in favor. No nays. Motion carried.

IV. Informational/Discussion Items:

- A. Changes to the Catalog and other, Henrietta Maestas
 - 3 year Academic Calendars- handout
 - Move to 3-year calendar – quarterly generates issues.
 - Discussion and noted typos and dates mistakes.
 - Directory Info- handout
 - Deceased Student Records Policy- handout
 - Email Policy- handout
 - Degree Audit- in background- was paid for but never turned on- will replace Passport. To be rolled out by Fall 2018- Spring 2019 at the latest. Registrar will verify courses and programs.
 - Need to discuss next meeting- whether to accept course transfer versus credit transfer. Causes issues for those who took 3 credit Math course when our Math is 4 credits. CC to address? Also Lab Sciences 3 (1) instead of 4 (0).
- B. Announcements, Dr. Sharon Lalla, VP of Academics
 - Ask for support from directors regarding goals for FS
 - Do we want a budget? Deadline is March 15. We will need to add treasurer position to by-laws.
 - HLC to talk to FS either March 19 or March 20. Discussion 3/20 12-2.
 - Any perception of unethical doings- notify administration.
- C. Training Check-list for new faculty and adjunct- tabled
- D. Salary Parity, Issues- tabled
- E. Faculty Handbook Revisions- do we need a separate handbook for adjunct? tabled
- F. Reports from NMHEAR Attendees- tabled

V. Action Items

- A. Approval of Academic Calendars- Kenneth made a motion to approve with noted typo changes, second by Gene. All in favor. No nays. Motion carried.
- B. Approval of Directory Info Changes

- C. Approval of Deceased Students Records Policy- Motion to approve by Susan, second by Geno. All in favor. No naves. Motion carried.
- D. Approval of Email Policy- Motion to approve by Geno, second by Susan. All in favor. No naves. Motion carried.

VI. **New or Follow-up Items for Next Meeting's Agenda**

- A. Tabled items above to be addressed at March 9 meeting
- B. Degree audit to be action item at March 9 meeting

VII. **Adjournment-** meeting adjourned at 4:59 pm.