



Meeting Minutes

Faculty Senate
Regular Meeting
Tuesday, March 5, 2013
SMET Room 126B, 4:00 PM

Present: Chuck Peterson, Adrienne O'Brien, Maxine Hughes, Joseph Montoya, Beth Juarros, Laura Gonzales, Lawrence Martinez, Ardys Otterbacher, Sherry Goodyear via satellite from Springer

I. Quorum established and meeting called to order at 4.10 p.m. by A. O'Brien, who will run the meeting.

II. Meeting agenda approved.

III. Regarding the status of meetings with the Fiscal Office, about the budget and remuneration of the Faculty Senate:

C. Peterson and A. O'Brien had a meeting with Donna Flores, VP of Finance for the College, in which they were given "Memorandum of Approval" form to fill out and submit for approval. The proposal includes remuneration for all the elected representatives of the Faculty Senate, including Lawrence Martinez, the *ex officio* representative from the Library. Obviously the question has not been resolved, and O'Brien and Peterson hope to have news of progress to report at the next meeting.

IV. Reports of Committees

A. Handbook Committee, Maxine Hughes: She reported that members of the committee were still in the process of indexing the current handbook; once that is complete, they will begin to work on the content of it. Also, Cory Moore has stepped down from his position on the committee; Hughes will ask Erin Gilland to replace him.

B. Student Activities Committee: No representatives present, nothing to report.

C. SLOA: Nothing to report; the committee will meet after the spring break.

D. Professional Development Program/PDP: A. O'Brien reported that the PDP Committee also deals with travel expenses/requests. The Committee meets every week on Wednesday from 9-11 a.m. O'Brien has arranged her fall teaching schedule so that she will be able to attend the meetings. C. Peterson will begin to attend the meetings in July with the beginning of the new fiscal year.

V. Other business:

A. Safety Issues: These had been discussed at the meeting of the Leadership Advisory Team, which A. O'Brien and L. Martinez attended. Some of the major issues raised were that of theft on campus, primarily theft of expensive items from the buildings after class hours. Various ideas about how to deal with this, including new key systems, were discussed. Also on the list of issues needing attention: lights in parking lots.

B. Midterm grade deadlines: No results yet on making the deadline more flexible. Since midterms are here, we will drop this from a list of priorities and take it up again later.

C. Contact Information for Faculty: M. Hughes, S. Goodyear, and L. Gonzales have all obtained contact information from their constituencies; that information is still pending from Harry Anderson and Joseph Montoya.

D. End of semester workshops: A. O'Brien has written to Dr. Jose Z. Garcia to request his presentation at the end of the semester, his response is pending.

E. Service as Evaluation Component: there will be an election in late March which will determine whether or not "Service" should be included as a component of faculty evaluation by.

F. Webpage: the Faculty Senate page on the LCC website is up and running.

G. "One Professor" – the plan to nominate and recognize professors who have been influential in the lives of students is progressing with the partnership of Phi Theta Kappa. The deadline for submissions is 3/6/13.

H. LAT meeting of 3/4/13, A. O'Brien and L. Martinez: In addition to security concerns, the problem of declining enrollment was discussed – both number of students and number of credit hours have declined since last fall. A.O'B. will ask that the implementation of "lab fees" be included on the next meeting's agenda.

I. Stipends for Skills Advisors: A. O'Brien talked with Anthony Baca and Mikaela Hughes (the Student Government representative), to see where the money should come from. Nothing has yet been resolved; A. O'Brien and A. Baca want to schedule a presentation to Student Government on this issue to get their input and, hopefully, agreement.

VI. Strategic Plan, Sherry Goodyear:

A. With regard to "retention" (of students and of faculty): she proposed that the Faculty Senate implement a teacher training orientation, for both full-time and adjunct faculty.

B. With regard to "recruitment" (of students and perhaps of faculty): she proposed that we start a mentor program for teachers. Her premise is that "Good teachers make students come (to the school) and stay in school."

In the ensuing discussion, various points were raised, including: currently, many instructors at Luna feel no personal loyalty to the school, although many do feel a strong commitment to teaching, to their students, and to their fellow faculty. Both training, and mentorship, of instructors could be very helpful in equipping new instructors in their role, and in creating a supportive community. A. Otterbacher opined that, especially in lieu of wages, these kinds of non-monetary benefits could go a long way in boosting instructor morale.

C. With regard to "communication": she proposed an orientation every semester, including all the faculty, to keep everyone updated and informed.

The Strategic Plan will be discussed further at next Senate meeting

VII. Sherry Goodyear moved to adjourn the meeting; adjourned at 5.10 p.m.