



Meeting Minutes

Faculty Senate
Regular Meeting
Wednesday, April 17, 2013
SMET Room 126B, 4:30 PM

I. Call Meeting To Order & Establishment of Quorum

- Members Present were: Senators Lawrence Martinez, Harry Anderson, Laura Gonzales, and Sherry Goodyear (via ITV); Beth Juarros, (Full Member); Chair Chuck Peterson; Vice Chair Adrienne O'Brien; and Chris Castellano, Vice President for Student Government. The meeting was called to order at 4:34 pm.

II. Approval of Agenda

Adrienne asked to move item IV up on the agenda to ensure that Chris Castellano would be able to participate in that discussion and then leave the meeting at his convenience. Harry Anderson moved to approve the changed agenda, Adrienne seconded the motion. The motion approved unanimously.

IV Stipends for Skills Advisors. Adrienne and Chris described a meeting that was held with Student Government regarding this issue. Student Government is on board with the idea that Student Club advisors should receive a stipend. In addition, Student Government is concerned that they are having difficulty with Club fundraising and are frustrated with the process. It was agreed that Adrienne would write a proposal to give to Student Government for their comments by Friday. Student Government would return their approved draft to the Senate by the following Wednesday. If adopted, then we would try to present it to the Board together in either the May or June Board Meetings.

It was agreed that the resolution would include the following recommendations:

- 1) To change the current policy so that fees collected from students for activities and laboratories are earmarked for those purposes.
- 2) To use some monies from the allocation for student retention recently received by Luna from the State Legislature to provide seed money to ensure steady budgets for Student Clubs.
- 3) To request support and guidance from the Luna Administration with regard to student fundraisers. There is a perception that student clubs are competing with the Luna Foundation for scarce local resources and support. Student Government would like to work with the Administration to ensure that this perception/reality ceases to exist.
- 4) Request outright funding resources from Luna for student clubs and stipends for Advisors that are not based on Departmental budgets, which change from year-to-year and can suffer a disproportionate burden in departments that have many Student Clubs.

III. Committees

- A. Handbook Committee. Working toward completion of draft by 6/1/13.
- B. Student Activities Committee-Laura said the group is busy doing their activities. "One Professor" program will have additional taping sessions during the remainder of April. They met with Melissa Lopez in the ACCESS Center who said that she can't coordinate all the activities, but will help with funding and advertising. There is a plan to try to organize a Cinco de Mayo Festival on 5/2/13 that includes guest speakers. This event would be open to Community, Faculty and Students. The Committee would like to organize movies, dances, a snack table

during midterms in future. Additionally, they would like to work with student government to coordinate activities. Laura mentioned that Kayleen Encinias, in the VP for Instruction's office wants to coordinate summer activities with them.

- C. SLOA Committee-No progress. This is becoming moot.
- D. Election Committee-Beth wanted to know whether the Bylaws allow current representatives to run again. A factsheet for each position needs to be created and posted on the Senate webpage. Adrienne said she would do this. Beth has a draft of a letter to go out to all faculty soliciting nominations. She proposes that nominations close on 4/26/13 and hold elections during finals week. She hopes that the elections can be handled through IT.

IV. Other Business/Follow up

- A. Lab Fee Charge. Harry would like to wait until the Saturday, April 20th Board Meeting to see if requesting this accounting change is necessary.
- B. Board Work Session update – 4/10/13. Chuck reported that there were three main items discussed in this meeting. 1) There will be a Board retreat on Friday 4/19 and Saturday 4/20. 2) Luna received a \$579,000 allocation from the State Legislature for Student Retention and Completion and 3) The Administration's HLC Self-Study plan was presented to the Board.
- C. LAT Meeting update 4/15/13. Adrienne reported that this meeting took 2 hours and dealt mostly with the Administration's Self-Study Plan, which has been disseminated to everyone on campus via e-mail, and the state allocation for retention. O'Brien asked during the LAT meeting if details were available regarding this plan. She was told that the plan was being worked on that that no definitive information was yet available.
- D. HLC Self-Study Update. As mentioned, the plan has been disseminated to all employees. O'Brien re-iterated that the Administration has asked that anyone who is interested in participating in the self study who has not been tapped can contact Dr. Martinez' office and they will be put on one of the Criterion Committees.
- E. Strategic Plan. Sherry will work with Vanessa to move forward on this and make a presentation during in-service week.
- F. Orientation Presentation on Blackboard. Sherry spoke with Larry Paiz and will coordinate with HR to include some content as part of orientation.

V. New Business

- A. Elected Senate Representatives Obligation to attend one Board Meeting a Year. Adrienne noted that many elected representatives of the Senate were not likely aware of this. She asked the elected representatives to please ensure that they attend one meeting before the end of their term of office.
- B. Faculty Notification of status of students as convicted felons or sex offenders. Adrienne spoke with Moses Marquez in Admissions and Recruitment regarding this matter. He stated that there has been a change in Luna's policy and students are no longer only asked to self-identify as either sex offenders or felons. Rather, explicit questions about this matter are now being put on the Luna admissions application. This matter is currently being addressed by his department. Adrienne asked that new policies and/or procedures include pro-active methods of including faculty in this information, rather than just putting this information in student records that are accessible to faculty only if they are looking for it. Moses confirmed that this information will only be given in the future. Students who are already enrolled at Luna will not be asked this question.
- C. Other New Business. Chuck believes that the Faculty Senate needs to have a Curriculum Committee. It was agreed that this is an important function of the Senate, but probably too late in the semester to create such a Committee. It was agreed upon that work would be done on this next academic year.

VI. Adjournment at 5:45 pm.