



MINUTES

Faculty Senate Regular Meeting
Wednesday, May 16, 2018,
1:30 pm, Nursing Department
Conference Room,
Allied Health Area

I. Call of Meeting to Order and Establishment of Quorum

- A. Establishment of Quorum- quorum established at 1:42 pm
- B. Call Meeting to Order- meeting called to order by secretary at 1:43 pm

II. Approval of Agenda- motion to add to agenda to include approval of minutes from Feb 9

- A. , March 2, March 9, April 13 and April 27 meetings. Motion by Susan, second by Sara. All ayes, no nays. Motion carries.

III. Approval of Minutes from Feb 9, March 2, March 9, April 13, and April 27, 2018 Meetings

- A. Corrections or additions- minor typos and grammar errors to be fixed
- B. Vote to approve minutes - motion to approve all minutes with minor typos and grammar errors by Kenneth, second by Breanna. All ayes, no nays. Motion carries.

IV. Informational/Discussion Items:

A. Reports from all Senators:

- Breanna Gould Senator of Allied Health Sciences and Nursing
Recurring issue- names on graduation list who have not graduated. AH student still able to declare nursing before they are admitted into program. Student success- student needs to have LCC ID to be admitted.
- Sara Vigil Senator of Humanities, Adult Basic Ed., Early Childhood
Humanities is preparing for bridge program. Poetry reader- June 7 at 1130 am in auditorium.
- Gene Sandoval Senator of Trades
Nothing to report
- Sierra Fernandez Senator of Associate Members
Evaluation forms- being edited. Keys again for adjunct. There are concerns of active shooters and adjunct not having keys. Work study/tutor- after hours. Need extended campus hours for classes after hours. Faculty cannot get online access and could not get on campus. Also need access to library.
- Geno Castillo Senator of STEM and Business
Bridge to success good turn out- 50% enrollment. Training for Quality NM- Performance Awards. Going to orientation for examiner. LCC had Pinon award in past.
- Sherry Goodyear Satellite Senator
Maxine Salas has a plan- Springer to act as hub for LCC and bus students to campus- 8-4 a couple times a week. Dual credit- should we allow 2-course max?
- Linda Salazar Senator Ex Officio, Learning Resource Center
Discarded many outdated materials. If you have any updated resources you would like to donate- please do. Only have two staff now so until further notice Library will limit hours until she gets more help.

B. Reports from Committees:

- Kenneth Bachicha and Geno Castillo-Shared Governance

Meeting next week. 7 attending HLC in Chicago. Policy in March to name buildings and get more signage.

- Susan Grohman-Curriculum
Concerns of approval process. CC votes but finalization is blocked.
 - Sierra Fernandez-Retention and Completion
Survey is done. Meeting tomorrow. D Gibson to formulate reports. Work with student governance to develop retention plan.
 - Sara Vigil, Breanna Gould, Jessica McGee-Assessment Committee
Weave- up and working, program mapping and course outcomes in place.
 - Jessica McGee-Catalog Committee
Suspended meetings until May 18.
 - Kenneth Bachicha-IT Committee
Rick, Sierra, and Sherry- divide committee to include R&C and strategic planning
- C. Monica- NM Curriculum committee- state need C in course to transfer. Why do we allow a D to pass course- should be C.
- D. Elections results
Monica- Humanities, Gene- Trades, Sierra- Adjunct, Brenna- AH/Nursing, and special election- Patricia Kuhlman- Satellite
- D. FS goals- 2018-2019- Jessica working on report. Terfs will be turned in soon. Topics for next year- adjunct parity, adjunct handbook, treasurer position, keys for adjunct, IT access for adjunct, dual credit, FAQ for students, Signage on buildings, Retention, In-service weeks, Orientation improvement- questionnaire (Sherry). Approval process for graduate list, extended lab hours, NEA- FT faculty and adjunct, staff. Evaluations, adjunct handbook, faculty packet.
- E. Faculty Handbook revisions- in google- click suggestion mode. June- July to BOT for approval.
- F. Faculty and Director Evaluations
Need adjunct evaluations too. Faculty need to include service. Faculty work with director- they need to be the ones to evaluate them.

V. Action Items

- A. none

VI. New or Follow-up Items for Next Meeting's Agenda

- A. In-service week- meeting- Maxine Salas to discuss dual credit

VII. Adjournment- adjourned at 4:02 pm