



## MINUTES

Faculty Senate Regular Meeting  
Thursday, August 14, 2014, 11:00 am  
Rough Rider Grill

- I. Meeting Called to Order.
  - a. Roll Call:
    - i. Present: Betsy Sanchez, Jeanette-Mercedes Nolan, Leslie Jae Dennis, Anthony Baca, Nichole Collins, Joseph Montoya, Cindy Armijo, Mary Helen Ortiz, Gene Sandoval, and Erin Gilland.
    - ii. Absent: Patricia Kuhlman, Lawrence Martinez, and Twila Quintana.
- II. President's Welcome:

Dr. Pete Compos addressed the Faculty Senate asking the Senate to focus on the following areas in the coming academic year:

  - a. Improving Student Persistence, Retention and Completion activities
  - b. Build a budget around these activities and initiatives in the amount of approximately \$25,000.
  - c. Outreach to address the decline in student enrollment.
  - d. Tracking enrollment goals of a 25% increase in enrollment over four years at the rate of 4% per year.
  - e. Engage, Communicate and Connect with other organizations in the Luna community.
  - f. Begin work on a permanent depository for evidence in anticipation of the next Self Study due to the Higher Learning Commission in 2024.
- III. Approval of Agenda: Unanimous
- IV. Approval of Minutes from 05/13/14 Meeting: Unanimous
- V. Informational/Discussion Items:
  - a. New and old Faculty Senate Representatives were introduced.
  - b. Betsy Sanchez nominated Jeanette-Mercedes Nolan to become FS Secretary for the 2014-2015 Year. Nichole Collins seconded the motion, and by unanimous vote Jeanette-Mercedes Nolan was elected the FS Secretary.
  - c. Immediate Past Chair O'Brien and Chair Armijo addressed the Senate and discussed the goals and initiatives for the 2014-2015 Academic School year.
  - d. Planned activities for AY 14-15
    - i. FS Roundtable Brown Bag Lunches are to start on Sept. 5<sup>th</sup> @12:00pm at the Rough Rider Grill and continuing on alternating Fridays for the first half of the semester: 9/19 and 10/3.
    - ii. Armijo presented the idea of offering monthly informal, fun activities with students and faculty tentatively called "Luna Off the Hook." After

some discussion, it was decided to give faculty time to develop proposals for these activities to be discussed at the next meeting.

- iii. Recommendations for Senate activities and budget for Persistence, Retention and Completion will be developed and presented at the next meeting by Armijo.

VI. Action Items:

- a. Drafts of new Faculty Self Evaluation Forms and Assessment Rubric were presented. Because there was little time left to go over the documents, voting on adoption was tabled pending further input from faculty. O'Brien noted that the Board of Trustees is looking at employee evaluation practices at Luna and made a move that the drafts of these two documents be sent to the Board before adoption. Nolan seconded the motion and the vote was unanimous for.
- b. Faculty Handbook needs revision for accuracy. The current document is eight years old. After some discussion, it was agreed that a Handbook Committee be formed. The following instructors volunteered to serve on this Committee: Adrienne O'Brien, Jeanette-Mercedes Nolan, and Leslie Jae Dennis. The Committee will meet after the first draft of a new document is received from Caroline Chavez, HR Director.

- VII. New Meeting Times established: 1<sup>st</sup> Thursday of each month at 4:00 pm. Location to be announced depending upon availability of a classroom with a PolyCom for connecting with Springer Satellite. It was decided that the December meeting should be held immediately after SLOA presentations during in-service week.

- VIII. Adjournment: 1:14pm