



Faculty Senate Regular Meeting  
Friday, September 9, 2016  
3:30 PM – Tech 102  
(STEM area of Administration Building)

**I. Call of Meeting to Order and Establishment of Quorum**

- A. Roll Call- In attendance were Erin Gilland (Chair), vacant (Vice Chair), Kenneth Bachicha (ABE/Humanities Senator), Sequoia Romero (STEM Senator), Linda Salazar (ex-officio Senator, LRC), Jessica McGee (Culinary Faculty standing in for Joseph Montoya, Trades Senator), Geno Castillo (STEM Faculty), Bruce McAllister (Humanities Faculty), Sierra Fernandez (AHS Faculty), Leon Bustos, Cindy Armijo (STEM), Lorrie Ortega from NEA. Patricia Kuhlman (Satellite Senator) from Springer Satellite via ITV.
- B. **Establishment of Quorum**- established at 3:40 pm

**II. Approval of Agenda**

- A. Leon Bustos suggested to add to agenda under informational/discussion items item K "Training for staff on response to abuse"
- B. Sequoia Romero suggested to add to agenda under informational/discussion items item L: "Response to abuse or injury on campus"
- C. Cindy Armijo advised that items cannot be added to agenda during the meeting. Need to check bylaws. Will follow up on this and instead will put record items under New or Follow Up Items for Next Meeting in minutes of this meeting.
- a. Approval of agenda-motion to approve by Sequoia Romero, second by Kenneth Bachicha. All ayes, no nays, motion carried.

**III. Approval of Minutes from August 2016 Meeting**

- A. Approval or change to minutes- Change to minutes to correct Phi Theta Kappa officers Marisol Rael, Vice President and Vanessa Chung, President. Also correct Phi Beta Kappa to Phi Theta Kappa.
- B. Motion to approve minutes as corrected- Sequoia Romero moved to approve, Jessica McGee second. All ayes, no nays, motion carried.

**IV. Informational/Discussion Items:**

- A. Meeting Dates for Semester: 2<sup>nd</sup> Fridays at 3:30pm- Unless upon survey or faculty decision is made to change.
- B. Vacant Senate Positions
- a. 1 nomination obtained for each position (Vice Chair and Adjunct Faculty)
- Cindy Armijo nominated herself to be Vice Chair at last meeting but would rather someone else do it. Sierra Fernandez nominated herself as Adjunct Faculty Senator via email to Chair prior to this meeting.
- b. Nominations still open
- Chair solicited nominations. Cindy Armijo nominated Jessica McGee as Vice Chair. Leon Bustos nominated Sierra Fernandez as Vice Chair and himself as Adjunct Senator. Geno Castillo nominated himself as Adjunct Senator. Chair mentioned that Vice Chair is a 3-year commitment and that anyone can decline a nomination. Cindy Armijo removed herself from nominations. Leon Bustos withdrew his nomination for himself as Adjunct Senator and Sierra Fernandez declined her nomination to Vice Chair. Chair explained that special elections would be held to fill vacant positions during this meeting. Nominations are: Jessica McGee as Vice Chair, Geno Castillo as Adjunct Faculty Senator, and Sierra Fernandez (via email) as Adjunct Faculty Senator.
- C. Increasing Luna Email Usage
- a. Use your luna.edu emails and encourage students to use their student.luna.edu. Financial Aid and Registrar will start sending important info to students via email. Encourage students and colleagues to do the same.
- D. Report on Meeting with VP of Instruction Dr. Sharon Lalla – Erin Gilland
- a. Erin discussed role of FS with Dr. Lalla. Goals need to include working together to

fulfill institutional needs. Faculty Senate Officers and Senators do receive honoraria. LCC's Curriculum Committee may soon be under the direction of FS if determined appropriate by both Dr. Lalla and FS.

- E. Report on Board of Trustees Meeting of 9/7/16 – Cindy Armijo
  - a. Cindy Armijo- BOT meeting- Agenda committee meeting reports included FS, but FS was not invited to be on the BOT agenda. Athletics, nursing- student success retention- all presented their budget requests for HED.
  - b. Board approved hiring of Sanchez for Athletics. This is the President's son so the attorney was present to answer legal concerns.
- F. Proposed Addition of Curriculum Committee to LCCFS Standing Committees
  - a. Once Dr Lalla reviews charters, she will decide who oversees them. Curriculum Committee appropriate for FS as standing committee - just need to justify. Sequoia reported that Curriculum Committee is putting FS on the agenda of their next meeting.
- G. Elections Committee
  - a. Special Elections for Vacant Positions
    - Chair is automatic member of Elections Committee, but we need to get a full committee together for Spring elections. Anyone interested in beginning Elections committee? Cindy Armijo moves that we have a special election today to fill empty positions. Geno Castillo seconds motion. All ayes, no nays, motion passed to have special election today. We can hold written election instead voice vote for Adjunct Senator since we have two nominations. Voice vote for uncontested position (Vice Chair).
  - b. Regular Elections in Spring
    - Cindy stated she would volunteer to help with elections. Need someone who is not faculty. Elections committee needs to be in place by January 2017 for Spring Elections.
- H. Professional Development Committee – progress on developing Support for New Faculty
  - a. Many volunteered but no action has yet been taken. On docket is develop check list for new employees, create online videos for orientation. Concerns about students suffering abuse were voiced by Leon Bustos - responses, reporting, training and support- maybe this committee can develop something. Volunteers last month were Jessica McGee, Cindy Armijo, Gloria Pacheco, Carolyn Chavez, Dawna Ortega. This week we have Leon Bustos, Sierra Fernandez, and Geno Castillo.
- I. Benefits and Process of Joining NEA – NEA Member Organizer Lori Ortega- guest speaker gave an NEA presentation to those present.
- J. Importance of Collective Bargaining through NEA – Lori Ortega and Erin Gilland
  - a. Having a voice, mentoring programs, discounts on numerous programs, retiree memberships, payroll deductions for all members.
  - b. Word of mouth- spread the word of the benefits of NEA and ease of joining. Faculty and staff can join.

## **V. Action Items**

- A. Elect Vice Chair (special election)
  - a. Nominations are: 1 nomination- Jessica McGee as Vice Chair
  - b. Voice election- Motion to elect Jessica McGee as Vice Chair of FS by Geno Castello, second by Cindy Armijo. All in favor- all ayes, no nays. Motion passed. Congratulations Jessica.
- B. Elect Adjunct Senator (special election)
  - a. 2 Nominations: Geno Castillo as Adjunct Faculty Senator, and Sierra Fernandez (via email) as Adjunct Faculty Senator. Geno Castello withdrew his self-nomination as Adjunct Faculty Senator due to his acceptance of position on the Professional Development Committee. Now Adjunct Senator position can be elected via voice vote since uncontested. Motion to elect Sierra Fernandez as Adjunct Senator of FS by Jessica McGee, second by Leon Bustos. All in favor- all ayes, no nays. Motion passed. Congratulations Sierra.

- C. Amend Bylaws to add Curriculum Committee to Standing Committees
  - a. on hold until we hear from Dr Lalla.
- D. Approve resolution to seek Collective Bargaining through NEA
  - a. Erin Gilland (Chair) presented Resolution seek Collective Bargaining through NEA, all present were given copies to review.
  - b. Motion to approve Resolution to seek Collective Bargaining through NEA by Leon Bustos, second by Kenneth Bachicha. All in favor- all ayes, no nays. Motion passed.
  - c. LCC FS officers and senators have now pledged to support LCC Faculty and Staff in obtaining Collective Bargaining through NEA. Approved Resolution regarding this will be posted on Faculty Senate page on LCC website.

**VI. New or Follow-up Items for Next Meeting's Agenda**

- A. Abuse training, response, resources, etc.
- B. Response to injuries on campus

**VII. Adjournment**

- A. Next Meeting- 2<sup>nd</sup> Friday in October – Oct 14- 3:30 pm.
- B. Motion to adjourn by Geno Castillo, second by Cindy Armijo. Meeting adjourned at 5:42 pm.