

Minutes
LCC Faculty Senate (LCCFS) Regular Meeting
Friday, November 11, 2016, 3:30 PM
Tech 102 (STEM Auditorium in Administration Building)

I. Call of Meeting to Order and Establishment of Quorum

A. Roll Call- In attendance were Erin Gilland (Chair), Jessica McGee (Vice Chair), Susan Grohman (Secretary), Sequoia Romero (STEM Senator), Sierra Fernandez (AHS Faculty), Linda Salazar (Senator, LRC), Joe Montoya- Trades/Auto, Kenneth Bachicha (ABE/Humanities Senator), Patricia Kuhlman (Satellites Senator, Aurora Sisneros, (Santa Rosa satellite via ITV), Dr. Lalla (VP of Instruction), Jackson Igondou, President of LCC Student Government.

B. Establishment of Quorum- established at 3:37 pm

II. Approval of Agenda

- a. Addition of A. in discussion to read Report from LCC Student Government President- Jackson Igondou. Motion to add- Sierra, second Sequoia. All in favor- aye, no nays. Motion carried.
- b. Addition to D. for discussion to read c. New Faculty Mentoring and Handbook. Motion to add- Sequoia, second Sierra. All in favor- aye, no nays. Motion carried.

III. Approval of Minutes from October 2016 Meeting

Motion to change “agenda” to “minutes” on Oct 2016 minutes by Sierra. Second by Jessica. All in favor- aye, no nays Motion carried.

Motion to remove Geno Castillo from attendance in Oct 2016 minutes by Jessica. Second by Susan. All in favor- aye, no nays Motion carried.

Motion to approve corrected minutes by Joe, second by Susan. All in favor- aye, no nays Motion carried.

IV. Informational/Discussion Items:

A. Report from Jackson Igondou, LCC Student Government President

- a. Haunted House and Trunk and treat successful. Working to bring students together. Promote in department meetings. Promote high school students to come to LCC. Looking for ways to keep students on campus. How can faculty and administration support this? Networking is very important.
- b. Thanksgiving dinner- faculty, staff, students, Rough Rider Grill Nov 17- 11:30 am – 1:00 pm.

B. Report on 10/25 Crucial Conversations Training – Erin Gilland

- a. Erin went to am session. Sequoia went to pm session. Mini training on communication. Address issues/concerns with co-workers right away before they blow up. Build trust. Crucial conversations- when emotions are high, opinions differ, a lot at stake. Work on yourself first.
- b. Can it return and make it mandatory during in-service week. Hopefully adjunct can go too.
 - i. In-service week- the number of meetings and the short notice caused concern for faculty.

C. Collective Bargaining Resolution Report – Erin Gilland

- a. Talked to Dr. Rael – director of AH. Some feel NEA/CB is last resort. Unions/NEA – successful, supportive. Give faculty a voice/protection. Respect across departments. Everyone can get assistance. Get cards from Erin or NEA rep. Our college is uninformed as to who can help us. VP of instruction is here from communication between FS and administration.
 - i. Example- adjunct after 3 years pay increase- was removed from handbook. Pay for adjuncts same as in 1980s.

- D. Professional Development Committee Report – Jessica McGee and Erin Gilland
 - a. Reinstitution of SLOA- faculty driven, framework, work with VP- HLA requirement. How do we get faculty to participate? Part of job requirement?
 - i. Mandated does not get buy in. Set up guidelines – created by faculty.
 - b. Program-Level Assessment - Institutionalized. Last Fall – ideas/ brainstormed- varies per Dept. Directors from Dr. Lalla- take to faculty.
 - i. STEM- symposium level projects, Trades- written/ practical assessments, Nursing- portfolios and hands on. Pre-program capstones/ competencies. Common rubric. Talk about at Dept. levels.
 - ii. 25 full time faculty, lots of adjunct. 1 adjunct teaching 15 hours- should be fulltime with benefits.
 - iii. IT committee- short and long term plans
 - c. New Faculty Mentoring and Handbook- should contain alerts, recommendations from other faculty. Volunteers/required meeting times covering required content. At end of mentorship- evaluate each other. Work with HR, value of mentoring. Maybe have new employee seek out mentor for guidance.
 - i. We do want buy in from faculty. How do we do this? Faculty come and go, but directors and administration more constant. Mandatory? Motivation?
 - ii. Currently 150 freshman first time students on campus- mentoring- tracking for 32 years, faculty advisors to be involved. Required funding.
 - iii. Per Dr. Lalla- Business wants to restart SLOA (buy in). Department Capstones- might be way to develop SLOA. Leadership team- HLC- FS rep 2 year commitment
- E. Curriculum Committee Report – Sequoia Romero, Curriculum Committee Chair
 - a. Meetings- 9:00 Fridays- once a month. Do we make CC under FS? See what other colleges do.
- F. Meeting Days and Times for Next Semester- tabled for now- everyone encouraged to bring schedule to next meeting for discussion.

V. Action Items

- A. Appointment of Elections Committee- tabled
- B. Vote on changing meeting days/times- motion to remove from agenda by Susan, second by Joe. All in favor- aye, no nays. Motion carried.
- C. Vote on amending bylaws to include Curriculum Committee as part of LCCFS- motion to table from agenda by Ken, second by Jessica.

VI. New or Follow-up Items for Next Meeting's Agenda

- a. How do other schools have Curriculum committee?
 - i. CC concerns- quorum issues, give adjunct faculty ability to vote, no measurable objectives, form, checklist
- b. Every FS member needs to be on a committee. Look over list of committees. Look at what other committees do.
- c. Dr. Lalla will ask NMSU if they have something they will share or guide us.
- d. Look at rigor and meeting basic standards.
- e. Where does it go from there?

VII. Adjournment meeting

- a. Motion to adjourn by Susan, second by Joe. Meeting adjourned 5:18 pm.