

Luna Community College  
Regular Meeting MINUTES of the FACULTY SENATE  
December 10, 2012, SMET 126B

Present: Connie Reichert, Maxine Hughes, Mark Martin, Elizabeth Juarros, Laura Gonzales, Cindy Armijo, Ardys Otterbacher, Harry Anderson, Gene Sandoval, Gilbert Martinez, Joseph Montoya, Anthony Baca, Renee Garcia, Adrienne O'Brien, Cory Moore

Absent: Chuck Peterson, Sherry Goodyear, Lawrence Martinez

Call to Order and Approval of Agenda. Chuck Peterson (Chair) being absent, Adrienne O'Brien (Vice-Chair) called the meeting to order at 1.00 p.m. She suggested, and all present agreed, to skip the recitation of the Pledge of Allegiance. The Meeting Agenda (attached) was unanimously approved by those present.

Election. O'Brien then asked for a volunteer to act as the Secretary of the Faculty Senate. Ardys Otterbacher nominated herself. The nomination was seconded by O'Brien and elected unanimously as Senate Secretary.

Informational Items. Next followed a discussion about Agenda Item IV. Student Learning Outcomes Assessment (SLOA) presentations have been scheduled for 12/18; and the Quality New Mexico (QNM) Feedback Report. Members shared opinions on SLOA presentation times – for example, should they be held at the beginning or the end of the semester? – and whether or not they should be faculty-driven. It was decided that SLOA presentations would be more effective if held at the beginning of the semester and driven by a Senate Committee.

Also, the Strategic Planning meeting for the College was slated to be held the following day, 12/11/12. Adrienne O'Brien, Harry Anderson, Joseph Montoya, and Elizabeth Juarros were planning to attend the meeting, with a view to reporting back to the Senate at the next meeting.

Fiscal. Remuneration rates for the Senators, Chair, Vice-Chair and Secretary. No one had a clear idea of what a fair remuneration should be for any of the people involved in the Senate. After much discussion, Cindy Armijo and Elizabeth Juarros agreed to conduct research into rates provided (whether monetary or release-time) by other colleges in the state, and comparable colleges in the nation, so that we could determine a fair request to place before the Administration. All present voted to table the discussion until the subsequent meeting. All present also voted in favor of asking the Administration for a Budget for the Faculty Senate.

Committees. The following committees should be established to deal with two urgent needs.

a. Addressing the need for corrections to the Faculty handbook, Cory Moore agreed to chair the committee; Harry Anderson, Cindy Armijo, Joseph Montoya, Maxine Hughes, and Adrienne O'Brien agreed to be the committee.

b. Addressing the need for a Website page specifically devoted to the Faculty Senate, E. Juarros volunteered to speak with Nicole Collins and Betsy Sanchez, to see if their classes would be able to help with this project.

#### Other Business.

a. A. O'Brien asked the members to think of ideas for workshops for the Faculty Development Spring In-service Week. She also suggested that the Faculty Senate be in charge of running a faculty orientation, and that there should be two orientation times so that adjunct teachers who work elsewhere would be able to attend a session.

b. Anthony Baca, Advisor for Student Activities, suggested that since there is currently a budget for student activities, but no committee for the same, that the money be transferred to the Faculty Senate. He said that he discussed this idea with the Vice-President, who concurred. A. O'Brien noted that this works within the framework of the Faculty Senate by-laws.

Resolutions. created at the initial meeting of the Senate were put to the vote.

First, that the Senate should ask the Administration to increase pay for adjunct teachers according to their credentials, as is done for full-time faculty. The vote was unanimous FOR.

Second, that the College's organizational chart be changed, so that the Library is no longer reports to Facilities. It was decided that, rather than make a formal resolution, representatives of the Senate will approach Administration to see if this change can be made to the organizational chart.

Next Meeting Date and Adjournment. Finally, the date of the next meeting was approved, for January 9, 2013, at 1 pm in SMET room 126. The meeting was adjourned at 2.38 p.m.



# AGENDA

Faculty Senate  
End of Semester Meeting  
Monday, December 10, 2012  
SMET Room 126B  
1:00 PM

- I. Call Meeting To Order & Establishment of Quorum**
  - Roll Call
- II. Approval of Agenda**
- III. Election**  
**Action Item:**
  - Elect Secretary from Senators**
- IV. Informational Items**
  - A. SLOA Presentation will be after in-service week on 12/18 at 8:30 am in the LRC Lecture Hall
  - B. QNM Feedback Report to share with the faculty senate
- V. Fiscal**  
**Action Item:**
  - A. Discussion on Remuneration Rates for Senators, Secretary and Vice Chair
  - B. Approval to meet with Administration to ask for a Budget for Senate
- VI. Committees**  
**Action Items:**
  - A. Establish Faculty Handbook Committee Membership
  - B. Website Page Help
- VII. Other Business**
  - A. Ideas for Faculty Development Workshops in Spring In-Service Week
  - B. Anthony Baca – Advisor for Student Activities
- VIII. Date and Location of January Senate Meeting** (Proposed, Wednesday, January 9<sup>th</sup>, 2012, 1 pm)
- IX. Adjournment**