

Minutes
LCC Faculty Senate (LCCFS) Regular Meeting
Friday, April 28, 2017, 3:30 PM
STEM Conference Room, Administration Building

I. Call of Meeting to Order and Establishment of Quorum

A. Roll Call

In attendance were: Jessica McGee (Vice Chair), Geno Castillo (STEM and Business Senator-Elect), Eugene M. Sandoval (representing Trades Senator Joseph Montoya), Henrietta Maestas (Registrar), Kenneth Bachicha (Humanities, EC Education, and ABE Senator), Erin Gilland (Chair)

B. Establishment of Quorum – quorum was established at 3:47pm

II. Approval of Agenda

Senator Bachicha moved to approve agenda with the following changes: replace guest speaker Betsy Sanchez with Henrietta Maestas. Geno Castillo seconded. Motion passed unanimously.

III. Approval of Minutes from Meeting of March 24, 2017 – tabled until next meeting due to secretary being on leave and minutes being unavailable

IV. Informational/Discussion Items:

A. Updates from NMHED Regarding Transfer and Articulation General Core Curriculum – Henrietta Maestas

- 30-35 credit limit for General Core, will be implemented Fall 2018
- Transition from 3-letter, 3 digit course codes to 4 letter, 4 digit course codes will take place ASAP
 - watch for email updates and invitations to collaborate over summer
 - Faculty input/assistance will be important, especially for non-Common Core “unique” courses
- All discussed updates/changes will be brought before Faculty Senate for input then sent out to faculty by Registrar via listserv: faculty@luna.edu

A. Election Committee Report – Kenneth Bachicha, Cindy Armijo

- Declined nominations were an issue
 - Job insecurity
 - Lack of time
- Special elections will resolve vacancies

B. Introduction of Newly-Elected Senators able to attend

- Geno Castillo, STEM Senator
- Gene Sandoval, Trades Senator

C. Filling Vacant Positions

- Bylaws give flexibility; more discussion next meeting

D. New Standing Committee under LCCFS: Curriculum Committee

- Henrietta noted that Curriculum Committee will need to consult with Financial Aid in addition to other specified administrators about any proposed curriculum changes

- E. Reports from Current Senators and Officers
 - a. Susan Grohman, Secretary, AHS and Nursing Senator
 - No report
 - b. Joseph Montoya, Trades Senator
 - Gene Sandoval reported that their NATEF accreditation is ongoing, lack of certified instructor is an issue in Collision Repair
 - c. Patricia Kuhlman, Satellite Senator
 - No report
 - d. Sierra Fernandez, Adjunct Senator
 - No report
 - e. Linda Salazar, LRC Senator ex officio
 - No report
 - f. Erin Gilland, FS Chair, IA Leadership Team member, Election Committee Advisory Member
 - Will need assistance gathering criteria for HLC report due May 19, look for email
 - g. Jessica McGee, FS Vice Chair, Advisement Team Member, Professional Development Committee Member
 - Advisement: reviewed advisement handbook, working on final draft to be done by June 30, planning for going over it and implementing it during Orientation and Inservice in Fall (training) so Faculty can use it that semester and revisit in Spring for revisions/reflection
 - h. Kenneth Bachicha, Humanities, Early Childhood Education, and Adult Basic Education Senator, Instructional Technology Committee Member
 - Death in family prevented IT committee meeting today
- F. Report on Board Meeting of April 11, 2017 – Kenneth Bachicha
 - AHEC budget approved for Elaine Luna
 - Presidential search: no PhD required, no Educational Administration experience required, HR Director and Attorney will process applications and Board will determine hire, Bilingual abilities preferred but not required, New Mexico-only for advertising, in newspapers only; timeline forthcoming
- G. May In-service Planning – Feedback on 1st Draft of Schedule
 - 1st draft of schedule met with general approval
 - “Keep It Simple” is guiding mindset
- H. Course-Level Student Learning Outcomes Assessment (SLOA)
 - Assist your adjunct faculty, please, and enlist your Full-Time faculty

V. Action Items

- A. Appointment of Curriculum Committee Chair - tabled

VI. New or Follow-up Items for Next Meeting’s Agenda

- VII. **Adjournment of meeting** – adjourned by Chair at 5:41pm
- VIII.