Luna Community College
Program Review
By
Dr. Vidal Martinez
Vice President for Instruction
February 2013

Based on evaluation and analysis, the following programs have been cut from LCC's offerings:

General Agriculture, *AAS degree, 61 credit hours*

Reason:
1. ~~Declared Majors~~
2. ~~Graduation Rates~~
3. ~~Course Enrollment Numbers~~
4. Full-time vs. Part-time Faculty — *Part-Time faculty*
5. Assessment of Student Learning (reports)
6. Curriculum Profile / Program and Course Outcomes
7. Resources to Support Program/Degree
8. Student Issues and/or Complaints

Military Studies, *AAS degrees, 61 credit hours*

Reason:
1. ~~Declared Majors~~
2. ~~Graduation Rates~~
3. Course Enrollment Numbers
4. Full-time vs. Part-time Faculty — *Part-Time faculty*
5. Assessment of Student Learning (reports)
6. Curriculum Profile / Program and Course Outcomes
7. Resources to Support Program/Degree
8. Student Issues and/or Complaints

Office Administration, *Certificate, 30 credit hours*
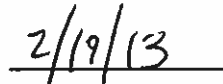**Office Administration,** *AAS degree, 63 credit hours*

Reason:
1. Declared Majors
2. ~~Graduation Rates~~
3. Course Enrollment Numbers
4. ~~Full-time vs. Part-time Faculty~~
5. Assessment of Student Learning (reports)
6. ~~Curriculum Profile / Program and Course Outcomes~~
7. Resources to Support Program/Degree
8. Student Issues and/or Complaints

Sports Performance, *AAS degree, 63 credit hours*

Reason:

1. Declared Majors
2. Graduation Rates
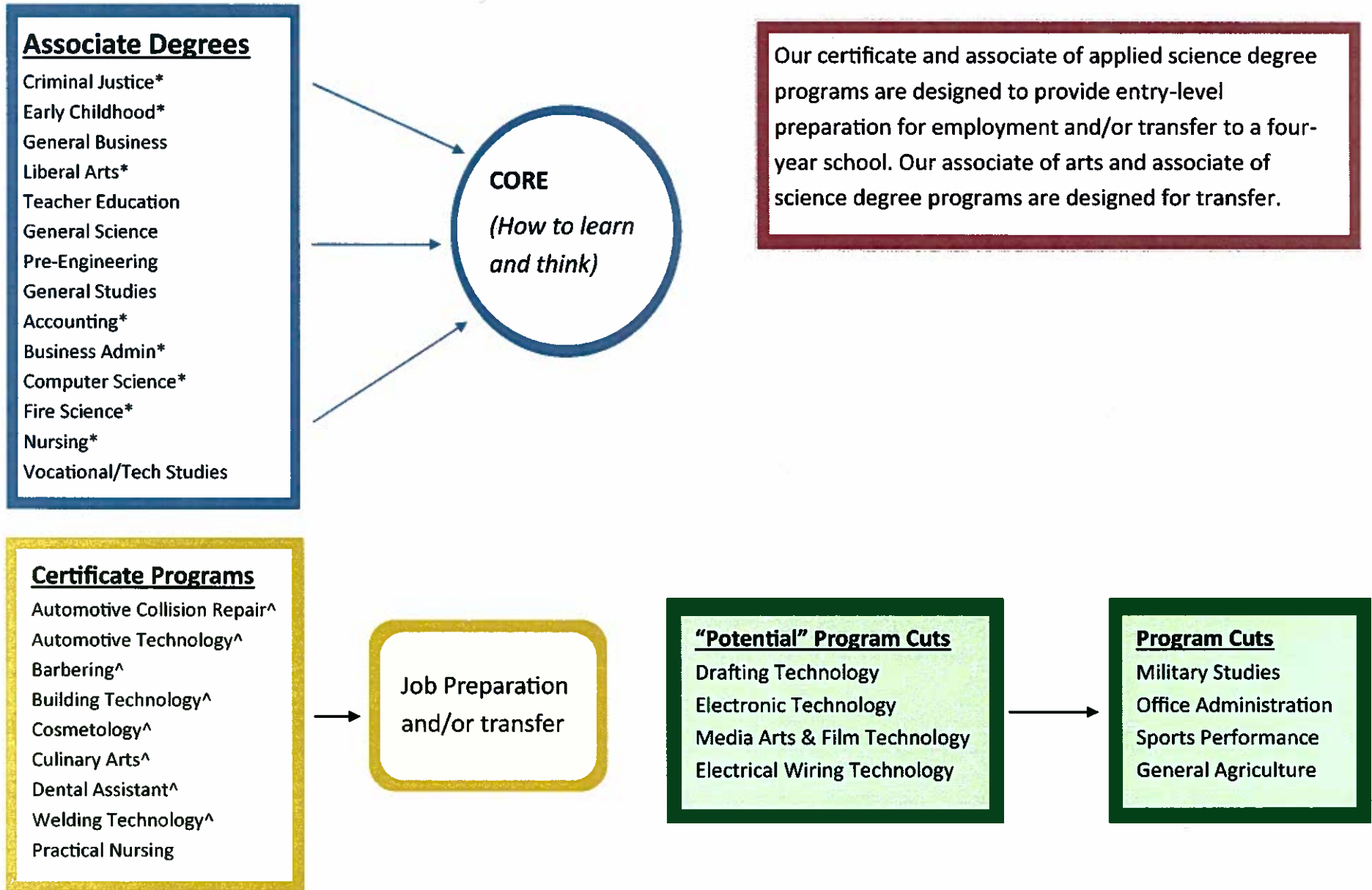3. Course Enrollment Numbers
4. Full-time vs. Part-time Faculty — Part-Time faculty
5. Assessment of Student Learning (reports)
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8. Student Issues and/or Complaints

_____   _____
Dr. Vidal Martinez   2/19/13
                                                         Date

Luna Community College Program Status -2012-2015

(Prepared by Dr. Vidal Martinez, VP for Instruction)

Associate Degrees

Criminal Justice*
Early Childhood*
General Business
Liberal Arts*
Teacher Education
General Science
Pre-Engineering
General Studies
Accounting*
Business Admin*
Computer Science*
Fire Science*
Nursing*
Vocational/Tech Studies

CORE
(How to learn and think)

Our certificate and associate of applied science degree programs are designed to provide entry-level preparation for employment and/or transfer to a four-year school. Our associate of arts and associate of science degree programs are designed for transfer.

Certificate Programs

Automotive Collision Repair^
Automotive Technology^
Barbering^
Building Technology^
Cosmetology^
Culinary Arts^
Dental Assistant^
Welding Technology^
Practical Nursing

Job Preparation and/or transfer

"Potential" Program Cuts

Drafting Technology
Electronic Technology
Media Arts & Film Technology
Electrical Wiring Technology

Program Cuts

Military Studies
Office Administration
Sports Performance
General Agriculture

Associate degrees that have certificate option

^Certificate programs that can be applied toward the Associate Degree in Vocational / Technical Studies

LCC

BREAKEVEN ENROLLMENT and PRO-RATED PAY SCALE

Cluster	Tier	Formula Factor	# Credits	Funding	Instruction Avg Cost	Required Enrollment		80%	70%	60%	50%	40%
Business Studies	1	133.77	3	401.31	5,909	15		12	10	9	7	6
Developmental Education	1	133.77	3	401.31	5,909	15		12	10	9	7	6
Fine arts	1	133.77	3	401.31	5,909	15		12	10	9	7	6
General Academics	1	133.77	3	401.31	5,909	15		12	10	9	7	6
Science & Office Occupations	1	133.77	3	401.31	5,909	15		12	10	9	7	6
Trades & Tech	2	199.85	3	599.55	5,909	10		8	7	6	5	4
Biology/Physical Science/Ag	2	199.85	3	599.55	5,909	10		8	7	6	5	4
Health Occupations	3	322.20	3	966.60	5,909	6		5	4	4	3	2

I discussed the calculations with a representative from ATVI who stated that they usually
increase their breakeven point by two or three to allow for the average number of 'drops'.

09-10 BGT	$ 5,116,913
FTE Est	866

Full Proposed Pay	$ 1,950
Enrollment in Cluster	7
% Earned in Cluster	50%
Pro-rated Pay	$ 975

Inst Avg	$ 5,909
FA 09 CH	12994
FTE CH	15

Selection: Session: SP
           Year: 2013

Major	Count
** Blank major1_text **	461
Accounting	9
Allied Health	89
Alternative/Sustain Ener	1
Alumni	65
Auto Cllsn Repair Tech	7
Automotive Mech Tech	3
Automotive Technology	28
Barbering	15
Building Technology	5
Business Accounting	10
Business Administration	54
Computer Application Sp	3
Computer Info/Programmng	1
Computer Science	16
Cosmetology	32
Criminal Justice	68
Culinary Arts	24
Dental Assistant	17
Drafting Technology	7
Early Childhood Develop.	3
Early Childhood Educ.	7
Early Childhood Multicul	24
Elec Engineering Tech	5
Electronics	1
Equine Science	1
Fire Science	23
Furniture/Cabinet Making	4
General Agriculture	3
General Business	5
General Engineering	5
General Science	18
General Studies	37
Liberal Arts	93
Life Science	4
Mass Media Communication	7
Mathematics	5
Media Art and Film Tech	9
Military Studies	1
No 1st Major Declared	296
Nursing RN	34
Office Admin Assistant	1
Office Administration	5
Phys Therapist Assist	1
Physical Science	2
Practical Nursing	114
Pre-Engineering	5
Sports Performance	24
Teacher Education	13
Video Game Design/Dvlpmn	1
Voc/Tech Studies - AAS	7
Voc/Tech Studies - Weld	1
Voc/Tech Studies-CSMTLGY	1
Vocational/Tech Studies	12
Welding Technology	18
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GRAND TOTAL	1705

Graduation Breakdown by Major and Department

Department	Program	09-10	10-11	11-12	3-year
Business	Business Accounting	0	4	3	7
	Business Administration	8	7	8	23
	General Business	4	0	1	5
	Office Administration-A (AAS)	2	0	1	3
	Business Accounting-C	0	0	0	0
	Computer App Spec-C	1	0	1	2
	Office Administration-C	0	0	0	0
	Small Business Mgmnt-C	6	5	2	13
Education	Early Childhood Educ	1	1	0	2
	Early Chld Multi Cult Edu	4	6	6	16
	Fire Science	1	1	6	8
	Military Studies	0	0	0	0
	Teacher Education	5	7	10	22
	Early Childhood Dev-C	0	3	2	5
Health Science	Nursing	25	16	32	73
	Allied Health-C	2	1	3	6
	Dental Assistant-C	10	6	10	26
	Practical Nursing-C	25	24	22	71
Humanities	Criminal Justice	12	10	13	35
	Liberal Arts	2	8	8	18
	Mass Media	0	0	2	2
	Sports Performance	1	7	5	13
	Criminal Justice-C	0	0	1	1
	General Education-C	3	8	10	21
SMET	Alternative Energy	0	0	1	1
	Computer Info Systems	3	0	0	3
	Computer Science	0	0	0	0
	Drafting Technology	4	2	0	6
	Electronics Engnrg Tech	3	1	1	5
	General Engrng	0	0	0	0
	Life Science	0	0	1	1
	Manufacturing Technology	0	1	0	1
	Mathematics	1	2	0	3
	Physical Science	0	0	0	0
	Video Game/Design	2	3	0	5
	SMET-C	1	0	0	1
Voc Educ	Equine Science	0	0	0	0
	General Agriculture	0	0	0	0
	Voc Tech Studies	3	10	15	28
	Auto Collision Repair Tech	3	4	7	14
	Automotive Technology	2	5	4	11
	Barbering*	0	4	9	13
	Building Technology	0	0	4	4
	Cosmetology	9	10	18	37
	Culinary Arts	4	7	0	11
	Furniture Cabinet/Making	0	4	2	6
	Welding Technology	1	1	7	9
	Total	148	168	215	531

Note: The following programs have been deleted from the 2012-2015 catalog: Alternative Energy, Equine Science, Life Science, Mathematics, Physical Science, Video Game Design and Furniture and Cabinet-Making.

Handwritten annotations:
- Allied Health-C: Revised in New Catalog
- Alternative Energy: Cut in 2012
- Computer Science: Revised in New Catalog
- General Engrng: Revised in New Catalog
- Life Science: Revised in New Catalog
- Mathematics: Cut in 2012
- Physical Science: Revised in New Catalog
- Video Game/Design: Cut in 2012

* Began at GCCF in SP09. A total of 39 students have enrolled in program w/13 completions. 17 new students began program in FA12.....however 6 have withdrawn thus far.

Program/Degree: <mark>Office Administration (AAS) (Cert)</mark> 63 credit hr. AAS
30 credit hr. Cert.

1. **Declared Majors**
AAS degree - 5 students
Certificate Program: 8 students

2. **Graduation Rates (3-5 years)** 3 graduate in the last 3 years.
(3 AAS Degrees)

3. **Course Enrollments (spring, summer & fall)** Fall 2012 OADM courses - 5 students
Spring 2012: OADM - duplicated 35 students
Spring 2013: OADM - 9 students

4. **Full-Time Faculty & Part-Time Faculty (ratio)** Only Part-Time faculty
were used. No Full-Time faculty.

5. **Assessment of Student Learning (reports)**
yes. student learning outcomes were established
for program. Yes - Assessment Reporting

6. **Curriculum Profile / Program and Course Outcomes**
yes - SLO's established

7. **Resources to Support Program/Degree** Computer labs, distance
learning instructional training.

8. **Student Issues and/or Complaints:** N/A

9. **Comments:** Students in program were moved to other
business degree programs, e.g. Business Administration
Program cut due to low enrollment numbers and new
enrollment requirements

Date: 2/19/13

Reviewer(s): Vidal Martinez
VP for Instruction

Luna Community College <u>Program Review Criteria</u>

Program/Degree: Military Studies (AAS) 61 credit hours

1. Declared Majors

One student declared for spring 2013. Student was advised to declare another major.

2. Graduation Rates (3-5 years)

No graduation rates

3. Course Enrollments (spring, summer & fall) Summer 2012: Ø students
Spring 2012; six MS courses canceled. - Ø students

4. Full-Time Faculty & Part-Time Faculty (ratio) No Full-Time faculty. LCC has
used part-time faculty.

5. Assessment of Student Learning (reports)

yes, Assessment reports from faculty - Mr. D. Muntz
and Mr. V. Lopez -

6. Curriculum Profile / Program and Course Outcomes

Student learning outcomes were established for
Program.

7. Resources to Support Program/Degree On-line instructional training for
adjunct faculty. No other resources to support program.

8. Student Issues and/or Complaints: Student complaints concerning course
cancellations

9. Comments: Program cut due to low enrollment numbers
and no graduation rates - Ø graduates - and
new enrollment requirements

Date: 2/19/13   **Reviewer(s):** Vidal Martinez
VP for Instruction

Program/Degree: <mark>General Agriculture (AAS) 61 credit hours</mark> 2012-2015 Catalog

1. **Declared Majors** Spring 2013: 3 students, Spring 2013 Equine Program: 1 Student
(Total of 4 students)

2. **Graduation Rates (3-5 years)** No graduates from program. General Agriculture and Equine Science were combined for 2012-2015 Catalog. No success in graduates.

3. **Course Enrollments (spring, summer & fall)** Spring 2012: 15 Students, Fall 2012: 4 Student. Summer 2012: 0 students / Fall, Summer 2013 - 0 Students enrolled

Spring 2011: 8 total Students / Fall 2011: 0 total Students / Summer 2011: 0 student

4. **Full-Time Faculty & Part-Time Faculty (ratio)** Part-time faculty used. for AG 105, AG 110, AG 205 and Horseshoeing and Blacksmithing. No-Full time faculty assigned to program. (Adjunct Only)

5. **Assessment of Student Learning (reports)**
No assessment reports submitted for agriculture and equine courses, both live and on-line courses.

6. **Curriculum Profile / Program and Course Outcomes** Specific courses aligned with NMSU, and curriculum profile for program and equine courses. SLO's for all courses.

7. **Resources to Support Program/Degree** Resources used to support EQU150 Intro to Horseshoeing and EQU155 Advance Horseshoeing.

8. **Student Issues and/or Complaints:** Several students complaining about Agriculture courses being canceled, especially of on-line courses.

9. **Comments:** Program cut due to lack of interest, no graduation rates and lack of declared majors. Difficulties finding faculty to teach courses and low enrollment numbers. Not meeting LCC enrollment requirements.

Date: 2/4/13   **Reviewer(s):** Vidal Martinez
                                        Vice President of Instruction

Luna Community College **Program Review Criteria**

Program/Degree: Sports Performance (AAS) 63 Credit hours

1. **Declared Majors**
Spring 2013 — 24 Students

2. **Graduation Rates (3-5 years)** ± 10 Students in the last 3 years.
Program will be phased out by Spring 2014.
(13 Students)

3. **Course Enrollments (spring, summer & fall)** Spring 2013: Six courses
Total enrollment - duplicated headcount - 38 students
Fall 2012 - duplicated headcount - 51 students

4. **Full-Time Faculty & Part-Time Faculty (ratio)** No Full-Time faculty
Only adjunct faculty in program.

5. **Assessment of Student Learning (reports)** No Assessment Reports

6. **Curriculum Profile / Program and Course Outcomes**
Student learning outcomes were established
for program.

7. **Resources to Support Program/Degree**
N/A

8. **Student Issues and/or Complaints:** N/A

9. **Comments:** Program cut due to new enrollment
Requirements. Cannot sustain program
with only adjunct faculty

Date: 2/19/13   Reviewer(s): Vidal Martinez
                                    VP for Instruction