



## Foundation Scholarships

The LCC Foundation generates money from fundraising activities, corporate grants, employee and private donations. Our scholarships provide assistance to those students who have exhausted every other means of funding. The LCC Foundation likes to think of itself as a last resort funding source. All our scholarships are based on financial need. The LCC Foundation has scholarships to offer to qualified students who go through the proper procedures. These procedures are in place to provide each student with optimum service and are outlined as follows:

- A FAFSA form needs to be on file with the LCC Financial Aid Office. The FAFSA (Department of Ed.) will determine a financial need.
- A 2.0 G.P.A or better is needed to obtain funding from the Foundation.
- The student must be currently enrolled at LCC on a half-time basis (6 credit hours) at least.
- We also have a book bank that allows LCC students to borrow books.
- Current official transcript
- Most current class schedule
- One page typed letter inclusive of financial hardship-why are you unable to pay for your education?
- Bookstore receipts - Books purchased by the Foundation need to be returned to the Foundation at the end of the current semester.
- **Our books as well as our scholarships are limited, so first come, first serve.**

The LCC Foundation does not pay for previous semesters, only the current semester in which the student is currently enrolled. The foundation does not give scholarships for personal expenses such as gas (transportation), babysitters, living expenses, etc.

The process for the scholarship is as follows:

- I. **Process:** A student is required to submit an application prior to the deadline. Fall semester deadline is September 15<sup>th</sup>, or the first business day after the 15<sup>th</sup>, if it falls on a weekend. Spring semester deadline is February 15<sup>th</sup>, or the first business day after the 15<sup>th</sup>, if it falls on a weekend, (***funding availability will affect deadline dates, i.e. funding may be exhausted prior to deadline***). Submit a current official transcript and a typed one-page essay describing the financial hardship to the Foundation Director's office for further processing. Foundation scholarships are awarded only when all other sources of primary funding are exhausted and/or there are no other means of financial support. The application will be processed after a ***completed FAFSA*** (The Federal Application for Student Aid) is on file with the LCC Financial Aid Office. ***Any and all information is to remain strictly confidential. Violation of this may jeopardize approval of request.***
  - A. The Director will present all applicants' required documentation to the Foundation Board for review, discussion and final action.
  - B. The Director will then present the student the Board's recommendation. If the recommendation is acceptable to the student, s/he will sign the necessary paperwork-signifying acceptance of the financial assistance.
  - C. Each qualified applicant's hardship will be addressed after ***thorough research*** with the ***LCC Financial Aid Office***; a decision will be made as to the amount the student will be awarded.
  - D. All scholarship applicants will be notified by the LCC Foundation office regarding the outcome of their request for financial support.
- II. **Scholarship Disbursement:** The Foundation Director will initiate the necessary paperwork to pay the student's particular account. All LCC Foundation Scholarships are not to exceed \$500.00 per student. All scholarships are awarded per semester, ***if funding is available***. If the Foundation purchases textbooks for the student, the student will be required to sign a promissory note requiring the student to return the books to the foundation after the semester is complete/over.

III. Scholarship Disbursement Limitation: Any one student may apply for financial assistance twice within a period of two years.

If you believe you are a good candidate for the LCC Foundation Scholarship, please stop by or call (454-5367) Sarah Flores at the Foundation Office, I will be glad to further assist you. The Foundation Office is located across in the Administration Building. Thank you and I look forward to hearing from you.

Sincerely,

Sarah J. Flores  
LCC Foundation Executive Director

**Attachments:** Scholarship Application