



High School Concurrent Enrollment/Dual-Credit Program Application For Admission

LCC ID#: _____

Social Security Number _____ / _____ / _____
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HS ID#: _____

Last Name (Print legal name in full)	Suffix (Jr., Sr., II, etc.)	First Name	Middle Initial	Other name used on educational records
Mailing Address:	City	State	Zip Code	Telephone #:
Emergency Contact:	Address		City	State Zip Code
Home Phone #:	Parent Work Phone #:	Cell Phone #:		County of Residency:

Gender: <input type="checkbox"/> (M) Male <input type="checkbox"/> (F) Female	Ethnic/Race Origin a. Do you consider yourself to be Hispanic, Latino or Spanish origin? <input type="checkbox"/> yes <input type="checkbox"/> no b. In addition (if applicable), you may select one or more of the following racial categories to describe yourself: 1. <input type="checkbox"/> American Indian/Alaskan Native 2. <input type="checkbox"/> Asian 3. <input type="checkbox"/> Black or African American 4. <input type="checkbox"/> Hawaiian or Pacific Islander 5. <input type="checkbox"/> White	Citizenship (check all that apply) (provide documentation) <input type="checkbox"/> United States Citizen If no, give country of citizenship _____ <input type="checkbox"/> Nonimmigrant Visa Type _____ (provide documentation) <input type="checkbox"/> Resident Alien <input type="checkbox"/> Permanent Resident <input type="checkbox"/> Applicant for Permanent Resident Alien Registration No. _____
Date of Birth: _____ Month / Day / Year		

Have you lived in New Mexico for the past 12 months? <input type="checkbox"/> Yes <input type="checkbox"/> No	If no, how long have you lived in New Mexico: from _____ to _____ month/year month/year
Do you plan to maintain permanent New Mexico residence? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Academic Term: <input type="checkbox"/> Fall Semester (Aug-Dec) <input type="checkbox"/> Spring Semester (Jan-May) <input type="checkbox"/> Summer Session (June-July) Year : 20_____
Anticipated High School Graduation Date: _____ High School: _____ Cumulative G.P.A. _____

STUDENT/PARENT AGREEMENT

We, the student and parent or guardian, agree for the above named to enroll in the Concurrent/Dual-Credit Enrollment Program offered in coordination with the school district and Luna Community College. We understand the course selection for enrollment will be authorized each term by the principal or high school counselor/designee. We agree to abide by the guidelines of the Concurrent/Dual-Credit Enrollment Program, as well as the College policies and procedures, while enrolled in LCC. We will cooperate with both the high school and the College in fulfilling responsibilities. We understand that any courses registered for, or grades received, become a permanent part of the student's college record. **At mid-term and at the end of each semester, we authorize LCC to forward grades to the high school.** We understand that a petition needs to be completed if my child is under age 16, classified a Freshman or Sophomore, or has below a 2.0 cumulative G.P.A., and further we understand that our signatures below in collaboration with the high school designee is an agreement that the information provided in the petition for dual-credit courses is true to the best of our knowledge. **We understand it is the student's responsibility to receive approval from the high School concurrent/dual-credit designee for permission to drop or withdraw from a Concurrent/Dual-Credit Enrollment course.**

According to the **Family Educational Rights and Privacy Act of 1974 (FERPA)**, all rights of access to students' educational records transfer from parents to the students when the students become 18 years of age **OR** are enrolled in an institution of postsecondary education. In order to comply with the requirements of FERPA, Luna Community College shall obtain written consent from students before disclosing personally identifiable information from their education record. As a participant in the concurrent enrollment program, I understand that it is the responsibility of Luna Community College to release my grades to my high school. My signature below authorizes the College to release this information. My signature further verifies my understanding that, as a student of Luna Community College, I am subject to the same FERPA policies as other students at the College and I understand the policy as outlined: Luna Community College shall obtain written consent from students before disclosing any personally identifiable information from their education records.

*Voluntary information used to comply with federal and state reporting and having no effect upon admission to LCC. It is the policy of LCC not to discriminate on the basis of gender, race, color, national origin, religion, age, disability, sexual orientation, marital status or ancestry in any of its practices or procedures.

We certify that all the information submitted in this application is true and correct to the best of our knowledge. We understand that any misrepresentation of facts may result in the immediate cancellation of the student application or registration. We agree that once student is admitted to Luna Community College, we will become familiar with and observe the school's policies and procedures.

Student's Signature	Date	Parent's Signature	Date
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HIGH SCHOOL'S AGREEMENT

The above named student has been given permission to enroll in Luna Community College as a Concurrent/Dual-Credit Enrollment Admissions Student. Based on this student's academic record and over-all maturity, I feel he/she will be successful in college-level studies, therefore, I recommend this student for the Concurrent/Dual-Credit Enrollment Program. My signature also represents my approval for student to enroll at LCC if a petition is required.

HS Counselor/Designee Signature

Date

HIGH SCHOOL COUNSELOR: Please attach a copy of the student's high school transcript and return both forms to Dual-Credit Office at the campus the student plans to attend. IF AVAILABLE, ATTACH A COPY OF THE STUDENT'S ACT or SAT SCORES.

For completion by the High School

We authorize the above named student to register for courses at the Luna Community College. ***A petition must be completed for any student who is under age 16, is classified as either a Freshman/Sophomore, or a Junior/Senior who has a cumulative G.P.A. below a 2.0.***

Students

Academic Requirements

Freshman or Sophomore	G.P.A. 3.5 or higher <input type="checkbox"/> Yes <input type="checkbox"/> No	Cumulative G.P.A.: _____
Freshmen or Sophomores <i>must meet all three of the criteria:</i> (1) 3.5 Cumulative G.P.A. (2) COMPASS Scores of: 81 in Reading; 70 or higher in Writing; Algebra Score of 66 or higher (3) Signed Petition Letter of Recommendation by both counselor and principal		
Junior or Senior	G.P.A. below 2.0 <input type="checkbox"/> Yes <input type="checkbox"/> No	Cumulative G.P.A.: _____

High School Enrollment Petition

Student Name: _____

Grade: _____

Please address student's motivation and likelihood of success at LCC. Include any other pertinent information, i.e. current grades, progress, etc.

For LCC Office Use Only

<p>Checklist:</p> <p><input type="checkbox"/> Application completed and signed</p> <p><input type="checkbox"/> Petition form completed and signed by: (if needed) ___ Student ___ Parent ___ Dual-Credit Designee ___ Principal</p> <p><input type="checkbox"/> COMPASS completed and attached</p> <p><input type="checkbox"/> Official High School Transcript included</p>	<p style="text-align: center;">CE/DC Committee Recommendation: (Initial and date in the appropriate section)</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; border-bottom: 1px solid black;">Initial / Date</th> <th style="text-align: center; border-bottom: 1px solid black;">Approved</th> <th style="text-align: center; border-bottom: 1px solid black;">Not Approved</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">_____ / _____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td style="text-align: center;">_____ / _____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td style="text-align: center;">_____ / _____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>	Initial / Date	Approved	Not Approved	_____ / _____	_____	_____	_____ / _____	_____	_____	_____ / _____	_____	_____
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Received by _____	Date _____	Entered By _____	Date _____
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