

REQUEST FOR INFORMAL PROPOSALS

Refuse Disposal Services for Luna Community College

Scope of Work

To provide Refuse Disposal Services for Luna Community College (LCC) Main Campus. This scope includes providing and emptying one (30 yard) refuse container on the 15th and 30th of the month and a 5 yard refuse container as needed which will be used for fluorescent tubes. Refuse must be disposed of in accordance with applicable State and Federal regulation. Term will be until November 30, 2015 or as long as funding allows. **Vendor must be willing to accept contract provisions.**

***Note contract may be terminated upon 30 days written notice by Luna Community College. An award does not guarantee work for the full term of the contract period.**

Specifications of Materials

- 30 yard capacity refuse container
- 5 yard capacity refuse container for fluorescent tubes
- **NOTE: Containers are to be furnished by the contractor**

Responses to this Request for Informal Proposals

Responses to this Request for Informal Proposals will include at a minimum:

1. A description of cost (ie: hauling fee, disposal fee, container fee, etc.)
2. All required licenses, permits and insurances (ie: general liability and auto)
3. A list of at least three (3) customer references and contact information
4. Letter from landfill used for disposal
5. Completion of the Conflict of Interest and Debarment/Suspension Form
6. The signature of a company official with contracting authority

Evaluation of Proposals:

Although cost is a factor, it is not the sole factor used to determine this contract award. The following is the list of criterion and associated points. The total possible score is 100.

Ability to meet Scope of work- 40 points

Cost- 60 points

Submission of Informal Proposals:

Responses must be received no later than 3:00pm* October 31, 2014 via any of the following methods:

- a. E-mail to Juliana Ortega, julortega@luna.edu
- b. Fax 505-454-5325, Attention Juliana Ortega
- c. Mail or hand deliver to :
LCC, Attn: Juliana Ortega
366 Luna Drive, Las Vegas, NM 87701

Questions regarding this request should be directed to Juliana Ortega at 505-454-5393.

Luna Community College reserves the right to reject any and/or all proposals.