



**Luna Community College  
Staff Advisory Senate  
February 20, 2018 @ 9:00 a.m.  
MEC Atrium**

**AGENDA**

- I. Call meeting to order and establish a quorum**
- II. Roll Call**
- III. Approval of the Agenda**
- IV. Approval of the Minutes – January 29<sup>th</sup>, 2018 Regular Meeting**
- VI. Secretary/Treasurer’s Report**
- VII. Old Business**
  - **Robert’s Rules of Order**
  - **IT information**
  - **SAS By-laws/Constitution – *Discussion Tabled***
  - **Welcome Packets**
- VIII. New Business**
  - **SAS Code of Ethics – *President Ortiz***
  - **BOT Update – *President Ortiz***
  - **Shared Governance Update – *President Ortiz***
  - **SAS Logo – *President Ortiz***
  - **Executive Board Meeting – *Set date and time***
  - **Vice President’s Report – *Vice President Montoya***
  - **Staff Forum – *Vice President Montoya***
  - **Staff Satisfaction Survey – *President Ortiz***
  - **Committees - *Recommendations***
- IX. Other Business**
- X. Set date and time of next meeting**
- XI. Adjourn**