



Minutes

Staff Advisory Senate
Executive Session
March 06, 2018 @ 9:00 a.m.

I. Call of meeting to order

- A. Meeting was called to order at 9:16 a.m.
- B. Roll call
 - 1. In attendance were Manuel Valdez, Amanda Ortiz, and Evelyn Montoya

II. Approval of the Agenda

- 1. There was a motion made by Evelyn Montoya and seconded by Manuel Valdez to approve. Motion passed.

III. Overview of Upcoming Forums

- 1. Discussion was made regarding the upcoming Forums and preparation for the HLC visit. President Ortiz mentioned that President Serna ordered clickers for our games and that she also sent out an e-mail to the Criterion Leads asking for suggestions for Questions and Answers for our games.

IV. Committees

- 1. Discussion on where we are at with the Welcome Committee as well as the Policy & Procedure Committees took place. A decision was made to hold a special SAS meeting to discuss the proper procedures regarding the forming of Committees on March 8th @ 9:00 a.m. in the Administration Building, Dept. of Finance. President Ortiz will send out an e-mail to all SAS Members.

V. Budget Proposal

- 1. Discussion took place regarding the proposal Secretary Valdez prepared for President Serna. Changes were made and President Ortiz will submit it to President Serna for further action.

VI. Date and time of next Executive meeting

- 1. June 12th @ 9:00 a.m. at the Administration Bld., Dept. of Finance
- 2. A motion was made by Evelyn Montoya and seconded by Manuel Valdez @ 10:54 to adjourn. Motion passed.