



Minutes

Staff Advisory Senate

Executive Session

June 12, 2018 @ 9:00 a.m.

I. Call of meeting to order

Meeting was called to order at 9:06 a.m.

II. Roll call

In attendance were Amanda Ortiz and Evelyn Montoya. Manuel Valdez (absent)

III. Approval of the Agenda

There was a motion made by Evelyn Montoya and seconded by Amanda Ortiz to approve. Motion passed.

IV. Overview of Current Committees

Discussion took place regarding the progress of the current committees in place within the Staff Advisory Senate and whether or not they have been effective. It was decided that the Welcoming Committee needed to be revisited with some direction provided by President Ortiz. Deadlines needed to be enforced in order to ensure committee productivity. It was decided recommend dissolution of the Staff Policy & Procedure Committee.

V. Budget for Upcoming Fiscal Year

President Ortiz will contact President Serna for direction concerning the upcoming Fiscal Year Budget proposal.

VI. SAS Stipends

President Ortiz mentioned that during a conversation, she was asked about how much Staff Senate members received in stipends. She was made aware that both Student Senate and Faculty Senate received stipends. She asked if she should follow-up with President Serna if this was something that Staff Senate could pursue. Vice President Montoya agreed.

VII. Other Business

Possible Amendments to the Bylaws, in addition to stipend section, should be reviewed and discussed at the next regular meeting. President Ortiz reported that the company hired to complete the SAS Banner and tablecloth have contacted her numerous times regarding issues with the format of the logo. She has contacted the logo creator and Kenneth Bachicha to contact the company to provide them with the requested format.

VIII. Date and time of next Executive meeting

September 11th @ 9:00 a.m. at the Administration Bld., Dept. of Finance

IX. Adjourn

A motion was made by Evelyn Montoya and seconded by Amanda Ortiz @ 10:06 to adjourn. Motion passed.