



## Minutes

Staff Advisory Senate  
July 24, 2018 @ 9:00 a.m.

### **I. Call to order**

A. Meeting was called to order at 9:07 a.m.

### **II. Roll call**

A. In attendance: Amanda Ortiz, Evelyn Montoya, Gabrielle Griego, Manuel Valdez, Francina Martinez and Cynthia Branch. Karen Wezwick was recognized at 9:15 a.m. and Orlando LeFebre was absent.

### **III. Proposed Changes & Approval of the Agenda**

A. There was a motion made by Karen Wezwick and seconded by Evelyn Montoya to approve the agenda with no changes except for removing the word Action from d, e and f under Discussion/Action items. Motion passed.

### **IV. Approval of the Minutes from June 19<sup>th</sup>, Regular meeting and June 26<sup>th</sup> & 28<sup>th</sup> Special Meetings.**

A. There was a motion made by Evelyn Montoya and seconded by Karen Wezwick to accept the minutes from the June 19<sup>th</sup> meeting. Motion passed.

B. There was a motion made by Karen Wezwick and seconded by Evelyn Montoya to accept the Minutes from June 26<sup>th</sup> Special Meeting. Motion passed.

C. There was also a motion made by Evelyn Montoya and seconded by Manuel Valdez to accept the minutes from the June 28<sup>th</sup> Special Meeting. Motion Passed.

### **V. Reports**

A. **President's Report** - President Ortiz talked about the BOT Meeting which took place on June 19<sup>th</sup>. Discussion followed with President Serna working on the list of Salary Parity FAQs. There was also some discussion regarding the amendments to the Bylaws in regards to the stipends. President Serna is looking into the legalities of the matter and will get back to the SAS with more information. President Ortiz mentioned that she put in a work order to have the SAS Banner put up in the Board Room. Discussion followed. She also talked about the survey that was sent out campus wide. Discussion followed.

B. **Vice President's Report** - Vice President Montoya passed out an updated Membership Group List to everyone present. It was mentioned due to the Salary Parity, staff members may have switched membership groups, including those that are currently elected. This will not affect membership representatives until the next SAS elections take place. After further discussion, it was mentioned that President Ortiz and Vice President Montoya will meet with Human Resources regarding the titles listed on the new list.

C. **Secretary Treasurer's Report** - There was nothing new to report by Sec/Treas. Valdez.

D. **Staff P&P Committee Report**- Gabrielle Griego mentioned that she currently

has nothing new to report at this time.

- E. **Welcoming Committee-** President Ortiz read a report from Orlando Lefebre which didn't have anything new to report.

**VI. Discussion/Action Items**

A. **Question Regarding Personal Holiday Policy-** Sec. Treas. Valdez passed around a copy of the current policy and there was some discussion on possible changes with a decision made that all members present will come up with some suggestions to present at our next regular meeting.

B. **Growth, Unity & Morale Survey-** President Ortiz showed all members present a Presentation and discussion followed.

C. **Dissolution of P&P Committee-Action-** There was some discussion regarding Dissolution of the committee and it was decided that the SAS would take over any research issues that may come up. Motioned by Gabby, seconded by Karen. Motion passed.

**VII. Employee Recognition, Work Week & Employee BBQ/Picnic Committees-**

A. There was a lot of discussion regarding these areas with members present being asked to provide suggestions for further discussion in our August regular meeting.

**VIII. Set date & time of next meeting.**

A. Next meeting is scheduled for August 28<sup>th</sup> @ 9:00 a.m. in the Board Room.

**IX. Adjourn**

There was a motion from Evelyn Montoya and seconded by Francina Martinez to adjourn at 11:40 am. Motion passed.