



Minutes

Staff Advisory Senate
Regular Meeting
March 29, 2018 @ 9:00 a.m.

I. Call to order

A. Meeting was called to order at 9:04 a.m.

II. Roll call

A. In attendance: Amanda Ortiz, Cynthia Branch, Evelyn Montoya, Gabrielle Griego and Manuel Valdez. Absent was Francina Martinez; Orlando LeFebre recognized at 9:17 a.m. and Karen Wezwick recognized at 9:21 a.m.

III. Approval of the Agenda

A. Manuel Valdez made a motion to approve the Agenda and was seconded by Evelyn Montoya. Motion Passed

IV. Approval of the Minutes

A. Motion made by Cynthia Branch to approve the Minutes for March 12th & 14th with revisions as discussed and seconded by Evelyn Montoya. Motion passed.

V. Reports

A. Secretary/ Treasurer's Report

Secretary Valdez reported that Interim President Serna accepted the request for funds memo and will now present it to the Board at their next regular meeting.

B. Vice President's Report

Vice President Montoya advised the Senate that she didn't have an updated category list and that there were 20 people who had filled out their volunteer form. Discussion followed with Vice President Montoya advising the Senate Committee members present that she would email them an updated list as soon as she had it.

C. Staff P&P Committee Report

Member Griego reported that she is still attempting to meet with the remaining members and was still looking for a replacement for Mr. Ulibarri. Discussion followed and it was mentioned that Henrietta Maestas doesn't want to be a regular member but would assist as a consultant. Member Griego will ask Maxine Salas to become a regular member.

D. Welcoming Committee Report

Member LeFebre reported that their last meeting was on March 23rd and the next meeting is scheduled to take place on April 4th. Discussion followed with Mr. LeFebre asking for clarification on several different issues that were brought up within the committee (i.e. how to handle employee transfers, etc.). Senate explained to Member LeFebre that the task of the Committee is to determine how to handle

these situations and provide recommendations to the Senate, therefore, the Senate could not provide too much information or would otherwise be overstepping into the role of the committee themselves.

VI. Old Business

A. SAS Forums

There was discussion regarding the SAS Forums and all the feedback was positive with some suggestions in regards to having future forums.

B. Email Policy

President Ortiz advised the members that Shared Governance also approved the policy with the revisions that SAS proposed. Discussion followed.

VII. New Business

A. Shared Governance Update

President Ortiz mentioned that the HLC visit to Chicago will take place on May 20th & 21st but the complete list of people who are going to attend is not complete at this time. She also mentioned that all senates/SGC will be getting involved in the Presidential search. There was also discussion regarding the salary parity meeting taking place on April 4th with individual meetings with managers and staff taking place shortly after that. President Ortiz also mentioned that Shared Governance will propose to be involved in the replacement process for the new Board Member and will look into exactly what the process entails. There was some discussion regarding the Employee Fund By-laws & Forms but a motion was made by Cynthia Branch and seconded by Karen Wezwick to table it and all other business on the agenda till next meeting. Motion passed.

VIII. Next Meeting & Adjournment

A. The date and time for the next meeting will be announced at a later date. There was a motion made by Evelyn Montoya and seconded by Manuel Valdez to adjourn the meeting at 11:10 a.m. Motion passed