



**Luna Community College  
Shared Governance Council  
Regular Meeting  
April 24, 2018**

**Minutes**

**I. Call meeting to order and establish a quorum**

April 24, 2018 @ 2:00 pm

**II. Roll call**

Present:

Amanda Ortiz, Chair  
Kenneth Bachicha, Co-Chair  
Joseph Salas, Member  
Dr. Rolando Rael, Member  
Geno Castillo, Member  
Evelyn Montoya, Member  
Amanda Lucero, Liaison

Not present:

Student Representative (Vacant)

**III. Proposed Changes and Approval of the Agenda**

Kenneth B. asked to add **item c. Fulfillment of the Board of Trustees Vacancy** to the Agenda for a brief discussion.

Kenneth B. moved for motion to approve the agenda with the change to add **item c.** and Geno C. seconded the motion.

- All members approved the agenda with the change. Motion carried.

**IV. Approval of the Minutes:**

Minutes approved for Feb. 26<sup>th</sup>, March 5<sup>th</sup>, March 7<sup>th</sup>, and April 5<sup>th</sup>.

**V. Senates & Academic Leadership Updates**

**Faculty Senate**

Kenneth B. updated the members on the Faculty Senate nominations for the upcoming year and that FS is working on updates and changes to the Faculty Handbook.

### **Academic Leadership**

Dr. Rael informed the members that Academic Leadership was updated as to what Shared Governance has been working on.

### **Staff Senate**

Amanda O. informed the members that there were no current updates from SAS specifically but did share with the members that the Staff Senate President, Faculty Senate President and Student Government President met as chairs to finalize the representative selections for the Presidential Search & Screen committee. The names were passed on to Zilo International and will eventually be made public.

## **VI. Discussion Items**

### **a. SGC Bylaws**

- Minor updates needed to the bylaws.
- Amanda O. asked the members to review the bylaws again.

### **b. Online Voting Procedure**

- Amanda O. asked the members if they had the opportunity to read the Online Voting Procedures.
- The members agreed to review and discuss for clarification the online voting procedures during this meeting. Kenneth B. thanked Dr. Rael for the input in preparing these procedures.

### **c. Fulfillment of BOT Vacancy**

- Kenneth B. shared with the members that he and Amanda O. had a conversation and realized that both had been approached by others in their respected areas and questioned what role the Shared Governance Committee played in the appointment of the newest Board of Trustee member. Kenneth said that he explained that SGC was allowed a committee to interview the individual. A third-party asked ‘what good did it do or would it do?’ Kenneth suggested that it could be discussed as a group; possibly release a statement.
- SGC members discussed their concerns with the process of the Board of Trustee interview. Joseph S. said that the matter was closed since the SGC was only offered an opportunity to provide a recommendation which it did.
- Amanda informed the SGC members that the issue was discussed at the Staff Senate meeting since she had been approached by several individuals questioning, “Where is Shared Governance now?” Amanda O. shared with the group that a BOT member had made her feel intimidated during the BOT meeting and was staring her down as he made certain comments and acted very unprofessional. She said she was aware that in the BOT Policy that they are allowed to appoint someone to the vacancy and not required to solicit input from the Shared Governance Council, however, under the current state of the school, it would have been in the best interest of the institution to have at least further questioned the recommendation.

- Amanda O. shared with the President that she has been approached by individuals about the newest Board appointee. Amanda O. was told that the recommendation from the interview committee was not thorough enough. Amanda O. stated that she herself had not seen the recommendation. She said that Dr. Lalla had said that the recommendation was very curt and felt that they should have included more substance and very specific reasons not to recommend that board member. Amanda O. responded that she felt it would not have changed anything. She felt that the Board members had already made up their minds when they went into the meeting and having those additional things would not have changed the outcome.

Amanda O. was asked to contact Joseph Salas and share the recommendation with SGC and discuss and learn from the matter.

- Dr. Rael stated that since there was only one applicant, an extension should have been requested to allow others to apply for the position. He stated that there was nothing to compare this applicant to.
- Amanda O. asked Joseph S. to read the email to them.

*The following is the email sent by Joseph S. to the President's Office to be included in the BOT packets:*

“After conducting the interview with Mr. Eugenio Perez IV the interview committee unanimously does not recommend Mr. Perez based on the overall low scores that he received from each committee member for his responses to interview questions. We thank you for including the Shared Governance structure and appreciate the opportunity to give a recommendation.”

- Kenneth B. said that the recommendation to reopen the posting was discussed amongst the Interview Committee but ultimately, it was decided that it was not the interview committee's place to make that recommendation and it would be up to the Board to make that decision.
- Amanda O. noted that this is historical to be included in the process and no structure had been in place before to follow and it was unclear if they would be overstepping by disclosing any details about the questions. She said that the questions had been sent beforehand to the President and that the President had also added questions.
  - Evelyn M. asked why had the President not disclosed this when the interview committee was challenged at the Board meeting? She said that the President should have disclosed to the Board that he had been involved in the questionnaire and given approval.
- Amanda O. shared with SGC members that during the BOT Meeting interview of Mr. Perez, he questioned the questions asked during the Committee interview and felt that the questions were not relevant to the position and became angry and quick tempered with the President during the meeting. Amanda O. advised the members to review the interview on YouTube. She expressed that although Mr. Perez's behavior was witnessed by all of the BOT members, he was still voted in. Amanda O. agreed with Joseph S. and Evelyn M. that the matter is closed. Amanda O. noted that this was a learning experience.

- Amanda O. asked the members how to answer the questions asked regarding the newest Board member and would like to give an appropriate response. She said that some individuals asked if this would be reported to HLC because the Board is still continuing their old ways. She said that technically the Board did not break any policies, but perhaps didn't make a good decision.
- Kenneth B. stated that the BOT policy is too broad. Dr. Rael noted that it just says they can pick someone.
- Amanda O. said that Mr. Perez was not asked any questions by the BOT. The Board should have had a structure and prepared questions to ask Mr. Perez. Amanda O. stated that the only question she remembers the Board members asking Mr. Perez was how he thought the interview with Shared Governance Committee went.
- Evelyn M. said that the Board Members are responsible for their decision and it is on record.
- Dr. Rael reminded the SGC members that they are not an oversight for the Board. He stated, if there is something they didn't like, to just put it on the record. If HLC wants to question the documents, it is on record.
- Amanda O. expressed that the interview committee had done everything in their power to make sure that it was a fair and unbiased approach and she commended the members for their participation.
- Kenneth B. stated that the one thing that made it uncomfortable was after the Board voted Mr. Perez in, he paused the Board meeting, breaking official orders of protocol and addressed the crowd and the interview committee saying, "It is my understanding that I did really poorly in the interview so I don't know what I did wrong but I'll just let you guys know that while on this committee, I'll be impartial to you; I will be impartial to you."

Kenneth B. stated that it made him feel uncomfortable, almost like a threat as to *rest at ease* and felt more like an intimidation factor to turn and address people like that. He stated that after the meeting, another interview committee member felt uncomfortable as well and intimidated. Kenneth B. wanted it on the record that: As long as it was not an aggressive motive or in the future become the norm for him, it wouldn't be a positive thing; we would not want a Board of Trustee Member to be intimidating, there by breaking policies that we have in place to where they should be intimidating or seek any kind of retaliation on anyone of us that may have sat on that committee based off of our recommendation.

- Dr. Rael stated that there should have been some confidentiality with regards to the committee. Nobody should ever know, even if it's one person.
- Amanda O. stated that President Serna was going to Santa Rosa to conduct an orientation with Mr. Perez and said that at the very least she could request that Mr. Perez be involved in the same training that the rest of the Board members went through in December.

**VII. Action Items**

**a. SGC Bylaws**

Kenneth B. motioned to table with the possibility of an online vote to approve the Shared Governance Bylaws with amendments and Evelyn M. seconded the motion. All approved, motion passed.

**b. Online Voting Procedure**

Amanda O. asked if there is a motion to accept the Online Voting Procedures with the revisions that were discussed.

Kenneth B. moved to accept the Online Voting Procedures with the revisions discussed and Joseph S. seconded the motion. All approved, motion passed.

**VIII. Other**

**IX. Set date and time of next meeting**

Date and time of next meeting will be May 23<sup>rd</sup> at 2:00pm

**X. Adjourn**

Evelyn M. moved for adjournment and Dr. Rael seconded the motion. SGC meeting ended at 3:14pm.

Minutes submitted by  
Amanda Lucero  
June 22, 2018