



**Luna Community College
Shared Governance Council
Regular Meeting
May 23, 2018**

Minutes

I. Call meeting to order and establish a quorum

May 23, 2018 @ 2:04 pm

II. Roll call

Present:

Not present:

Amanda Ortiz, Chair
Kenneth Bachicha, Co-Chair
Joseph Salas, Member
Dr. Rolando Rael, Member
Geno Castillo, Member
Evelyn Montoya, Member
Amanda Lucero, Liaison

Student Senate Member (Vacant)

III. Proposed Changes and Approval of the Agenda

Kenneth B. motioned to amend the Agenda to add **Approval of the Minutes for March 27th and April 5, 2018** and approve. Geno C. seconded the motion. All approved, motion passed.

IV. Approval of the Minutes: March 27th, April 5, 2018

- Minor changes made to March 27, 2018 minutes.
Kenneth B. made a motion to approve the minutes for March 27th, 2018 with minor changes and Joseph Salas seconded the motion. All approved, motion carried.
- Minor changes made to April 5, 2018 minutes
Geno C. made the motion to approve the minutes for April 5, 2018 with minor changes and Dr. Rael seconded the motion. All approved, motion carried.

V. Senates & Academic Leadership Updates

Kenneth B. said that the Faculty Senate had its final meeting during the Spring Semester in-service week and discussed the expectations for the next year.

- Update the Faculty Handbook
- Hosted pastry social during in-service
- Assisted with potluck
- Plan to have an NEA Representative during Fall In-service Week
- Held Faculty Senate Elections

- Kenneth B. is Faculty Senate Chair
- Geno C. is Senator for STEM and School of Business

Faculty Senate

Kenneth B. informed the SGC members that the vacant positions are of Vice Chair and the Satellite Positions. There will be a Special Election in the Fall Semester.

Kenneth B. indicated that he or Jessica McGee will be discussing the Adjunct pay. Kenneth indicated that there has been some discussion with Administration regarding the potential increase in Adjunct pay.

Geno C. informed the SGC members that they are working on the Faculty Handbook and creating a separate handbook for adjunct instructors.

Amanda O. asked Kenneth B. when he would be starting as the Chair for Faculty Senate. Kenneth B. told Amanda O. that the transition should take place in August.

Kenneth B. also mentioned that there was discussion on how to create funds for honoring employees.

Academic Leadership

Joseph S. stated that there has not been any Academic Leadership meeting because Dr. Lalla has been very busy with institutional matters with HLC.

Staff Senate

Amanda O. informed the SGC members that a survey is being created to include all employees. Amanda O. stated that Staff Senate will get together with Faculty Senate to get input from the faculty side of it and reach out the Academic Leadership to cover all basis for the survey. Amanda O. said that they want it to be a morale builder. The goal is to have it by August.

Amanda O. informed the SGC members that she wants to revisit the Community Committee because it was high on the list with HLC. She wants to add it to the agenda for one of the next SGC meetings.

VI. Discussion Items

HLC Hearing update

Amanda O. shared with the SGC members the events that took place before, during and after the HLC meeting in Chicago.

Amanda O. stated that President Ricky Serna had received the response and the response was due the following Wednesday. She indicated that the group that was going to Chicago, met several times to review and revise the response and got it out just before the deadline. The night before the meeting with HLC, they met during dinner and after to go over the meeting etiquette. Amanda O. said that she had written a speech to present to the HLC

Committee members after President Serna gave his summary to HLC members regarding the finding and what we have been doing to correct these issues.

Amanda O. said that her speech was to inform the HLC committee members what Shared Governance means to Luna right now and how it has changed the dynamic of how things function, being able to participate so far and how to continue under new leadership once the new President is in place, and how SGC will be able to hold the Board accountable as much as possible.

The questions included: How does LCC apply the Mission Statement? How is “Creating Opportunities for you!” something that we live by? Questions regarding the Foundation; questions regarding the Board and a few questions regarding the fixed assets with the inventory. Amanda stated that all questions eventually lead back to the Board.

Mr. Abelino Montoya was representing the Board of Trustees and was able to take ownership with regards to the Board’s actions. Mr. Montoya explained that it is changing its process and that there are still issues with complete participation ranging from a Board member refusing to sign the Code of Ethics statement and how he is not on board with the Presidential search timeline. The HLC committee specifically asked Mr. Montoya who the Board member is that is causing the dissent and he responded. Mr. Montoya gave a lot of credit to Shared Governance. Amanda noted that the HLC members wanted to know and asked BOT member Montoya: What is changing? What is the atmosphere now? Are you guys getting along?

Michael Montoya spoke to the HLC members regarding the Mission Statement since he sat on the Criterion 1 committee. Dr. Lalla and Jessica McGee answered the questions for assessments and faculty. Amanda O. and President Serna addressed the questions regarding the Shared Governance Committee and the Presidential Search. President Serna also answered questions regarding the Fiscal Oversight, State Auditors and the Attorney General’s Office.

Amanda O. told the members that this entire meeting was being transcribed by a court reporter and will be made available to everyone. She said that President Serna had answered questions regarding the Foundation and what measures have been put in place.

Amanda O. told the SGC members that Donna Flores was the only person that did not get asked any questions and it was possibly because President Serna had already summarized and explained all issues including the inventory and the BOT approving the writing off amount. Amanda O. stated that Donna supplied plenty of information during the preparation for the HLC meeting in Chicago and played an important role.

Amanda O. said that after the meeting they were approached by some of the HLC members and were told that they should be proud of the job they had done there that day. She said that they all felt good and at ease with their meeting. Amanda O. said that Randy Hyman (HLC Team Chair) spoke on behalf of the LCC members and had positive remarks with regards to the school.

In her speech to HLC, Amanda O. informed the members that she wants to continue with creating a Community Committee to enhance the oversight. Mr. Hyman specified that this Community Committee will get Luna on the right track.

Evelyn M. asked Amanda O. when would the transcripts be available to the public and Amanda O. said that she would contact President Serna. She said that it would be good that everyone reads the transcript because it shows the transparency at its best.

Evelyn M. said that she was glad that we had such great representation from the President, the Board, staff and Shared Governance. She noted that it will take a while to embrace working together.

Amanda O. shared that it was a humbling experience and is happy to have been able to get that chance.

SGC Bylaws

Kenneth B. wanted to recommend that it be noted within the Bylaws or other appropriate documents that Student Representation is only during the Fall and Spring semesters. The SGC members reviewed and discussed some minor changes to the Bylaws.

Naming of College Facilities Policy

The SGC members reviewed and discussed some minor changes to the Naming of College Facilities Policy. Dr. Rael will make changes on Google Docs.

VII. Action Items

SGC Bylaws

Evelyn M. made the motion to approve the Shared Governance Committee Bylaws with the changes generated during the discussion, Geno C. seconded the motion. All approved, motion carried.

Amanda O. said that once the Bylaws have been completed, she will give them to President Serna for approval and then to present to the Board of Trustees which will be held on June 19, 2018.

VIII. Other

Joseph S. suggested to give Jessica Weber a card for all her input as the Student Government Member.

IX. Set date and time of next meeting

Date for next meeting June 13, 2018 at 2:00pm

X. Adjourn

Dr. Rael moved for adjournment and Geno C. seconded the motion. SGC meeting ended at 4:23pm.

Minutes submitted by
Amanda Lucero
July 9, 2018