



Meeting Minutes

Faculty Senate
Regular Meeting

Monday, February, 3 2014
SMET Room 126BAuditorium, 3:30 5:00 pm

Meeting called to order at 3:30 PM

Call to Order and Establishment of Quorum

Members present were Adrienne O'Brien, Cindy Armijo, Leslie Jae Dennis, Sherry Goodyear (via ITV), Lawrence Martinez, Harry Anderson, Joseph Montoya, Maxine Hughes, and Victor Ramirez (President, Student Government)

Approval of Agenda

- Agenda approved by unanimous vote.

Approval of Minutes from 1/3/14

- Minutes approved by unanimous vote.

Old Business

- **BOT Update:** In Jan. 23 meeting, O'Brien presented an overview of Faculty Senate activities from Fall semester and provided plans for the Spring.
- **LAT Meeting** discussions provided by Adrienne O'Brien:
 - Safety Report and plan to implement campus drill via RAVE
 - Discussion of class caps
- **Catalog of Record:** Working on draft to get clarification of the Catalog of Record
- **Curriculum Electives for Business**
 - Update of H. Anderson's analysis on the questions of allowing broader elective choices for Business students. After review, Anderson does not see an immediate need due to the General Studies degree option, which allows for more varied elective options.
- **Faculty Handbook**
 - "Final" draft provided to Faculty Senate in December. Discussion about FS review of the draft included the addition of new policies concerning course over-rides and class caps.
- **Class Caps**

Status of Memorandum of Approval sent to administration: the memo was not signed by the registrar, neither approved nor declined by the CEO and awaiting approval from VP of Academics.
- **Student Activities for Spring semester**
 - February: Adrienne O'Brien organizing Seed Broadcast Presentation
 - March: Maxine Hughes will present informative health-related issues
 - April: Cindy Armijo is considering a few options and will present a plan in March
- **Radio Show Volunteers – KNMX-** Joseph Montoya to attend 2/12 show. Maxine Hughes will attend 2/26

New Business

- **Election Committee**
 - FS will seek a faculty volunteer who is not currently serving in the Senate. We need people who are willing to help organize the election.
- **Luna Light**
 - Need a Faculty Senate member to write a monthly article since Leslie Dennis is no longer able to do so. O'Brien agreed to do this.

○ **Professional Development**

- FS decided they will provide at least one presentation during the In-Service week between semesters.
- FS will continue to provide Student Learning Outcomes Assessment (SLOA) training. O'Brien will begin coordination of this training.

Meeting adjourned at 4:52 PM

Respectfully submitted, Leslie Jae Dennis, LCC Faculty Senate Secretary

