

OPEN MEETING MINUTES - Friday October 18, 2013

Transcribed and Submitted by: Student Government Secretary, Lorenza Marcais

Meeting attended by:	President: Victor Ramirez, Vice-President: Gilbert Garcia, Secretary: Lorenza Marcais, Treasurer, Billy Ortiz Student Government Advisors: Amanda Ortiz and Donna Ortega Senators: Sharon DeSanto, Evette Ulibarri, Brianna Abeyta	
Absent from meeting:	Student Government Advisor, Amanda Ortiz	
Date:	Friday, October 18, 2013	
Time:	1:30PM	
Ended:	2:58PM	
I. Call to order II. Roll Call and Establishment of a Quorum III. Pledge of Allegiance IV. Approval of agenda V. Approval of past minutes VI. Old Business VII. New Business VIII. Open Floor IX. Adjournment	<h3 style="text-align: center;">Agenda for October 18, 2013 Open Student Government Meeting</h3> <p><u>Old Business:</u></p> <ol style="list-style-type: none"> How to handle vacant positions Should staff members (excluding faculty) who are also students be allowed to participate in election process. (Update from Lorenza) Coat Drive (Committee report Gilbert chair) Fundraiser for flood victims (report from Gilbert) Haunted House <p><u>New Business:</u></p> <ol style="list-style-type: none"> Review Senate letters of intent Selection of Senators Review of haunted house flyers for approval Thanksgiving Luncheon Office Hours Highlands Parade/Tailgate Set date for next meeting Printing of Ballots (old business) Discussion of televisions in Rough Rider Grill. Why are they not being used? Set Date for next meeting <p><u>Open Floor</u> <u>Adjournment</u></p>	
Lorenza reads the minutes of Open Student Government meeting of October 4, 2013. <ul style="list-style-type: none"> Changes noted from Sharon DeSantos and Gilbert Garcia to change Secretary to Treasurer and staff to faculty. 		<ul style="list-style-type: none"> Gilbert makes motion to approve the minutes with corrections Sharon seconds Motion is passed
<u>Treasurers Report:</u> Billy Ortiz gives Treasures report Billy: Is there roll over of the budget? Gilbert: every year Student Government starts with the same amount of money in budget. Billy: Will there be income to Student Government for Haunted house? Dawna: Everything earned from Haunted House will not be coming into Student Government budget, whatever is earned is dispersed among the clubs evenly. Gilbert: Coat drive: There won't be any expenses, except for printing flyers.		

Agenda Topic #1 Old Business – How to handle vacant positions	<ul style="list-style-type: none"> Gilbert motions to table this item for further investigation and research Sharon seconds Motion carries
<p>Victor: How to handle vacant positions. The process needs to be worded correctly in the Constitution.</p> <p>Victor: Once we have all the changes we want to make to the Constitution, will submit to Dr. Martinez</p>	
Action Items: Lorenza will research the wording by conferring with Cindy Armijo.	
Agenda Topic #2 Should staff members (excluding faculty) who are also students be allowed to participate in election process? Lorenza to give update	<ul style="list-style-type: none"> Gilbert motions to table this item for further investigation and research Sharon seconds Motion carries
<p><u>Lorenza:</u> reports that Highland constitution makes it clear that all student body has the right to vote in the student government elections. No other student government excludes student body from voting in elections.</p> <p><u>Victor:</u> doesn't see a problem with staff voting as long as it is clear that faculty cannot vote because of conflict of interest.</p> <p><u>Victor:</u> We should look at Luna's policy because there might be something in it which states that employees cannot vote.</p> <p><u>Lorenza:</u> Then that would be unconstitutional.</p> <p><u>Sharon:</u> If it's unconstitutional, we should change it.</p> <p><u>Victor:</u> We need to look at the Luna Policy to see if there is anything which stipulates that employees who are students cannot vote in the Student Government elections.</p> <p><u>Victor:</u> The wording needs to be worked out</p> <p><u>Lorenza:</u> I could get help with Cindy Armijo</p>	
Action: Lorenza to check out Luna Policy and to get help with changing the wording of constitution	
Agenda Topic #3 Coat Drive	
<p>Victor has made copies of the flyers that need to be distributed on campus</p> <p>Flyers are passed around for everyone to see</p> <p>Victor: is going to present this "Over the Back Fence Radio"</p> <p>Dawna: Put all of the info in the Luna Light</p>	<ul style="list-style-type: none"> Gilbert Makes a motion to distribute coats 11/23/2013 from Noon to 2:00 pm Lorenza seconds Motion passes
<ul style="list-style-type: none"> Action: Lorenza will distribute flyers on campus 	
Agenda Topic #4 Fundraiser for flood victims (report from Gilbert)	
<p>Gilbert spoke with Maria to make sure there would be no conflict of interest issues, also spoke about distributing money at Christmas time. Money will be distributed evenly, not depending on amount of damage to homes.</p> <p>Gilbert will talk to Maria again on Monday, 10/21/2013 to confer about proper wording.</p> <p>Motion to table this item for next meeting</p> <p>Action: Gilbert to speak with Maria 10/21/2013</p>	<ul style="list-style-type: none"> Brianna makes a motion for Gilbert to start fundraising after getting the go ahead from Maria Evette seconds Motion is passed
Agenda Topic #5: Haunted House	

<p>Dawna has had response from Luna clubs We are going to distribute money to all the clubs that signed up and participated in this activity, clubs have been assigned rooms We are responsible for taking money and escorting guests through haunted house, with a little skit. Student Government needs to get a table and needs to decorate. Decoration materials will be donated. Collision and repair will decorate Welding is only able to help set up Set up at 5:00 Thursday 24th and all day Friday allowed to set up Begins Friday We only have to decorate. Sunday find out what time to break it down. All clubs were responsible for creating a flyer. Dawna passes out flyers to vote on. #1 Automotive won the flyer contest #2 #3 Gilbert is going to get it approved from Maria</p>	
Agenda Topic #6: Review Senate Letters of Intent	
<p>Dawna to read 2 letters of intent:</p> <ul style="list-style-type: none"> Chris J. Castellano – president last year, also did the haunted house last year. <p>Frederick Romero: showed up to represent himself Dawna reads his letter....</p> <hr/> <p>2:29 Close meeting to vote on senator: 4 letters are read. Gilbert writes the names on the board Chris Castellano: 0 Frederick Romero: 6 Vanessa Lucero: 5 Dominique Archuleta: 6 Dustin Johnson: 0 Return to open session 2:25 Frederick Romero, Vanessa Lucero, Dominique Archuleta are the new senators Frederick needs to email Dawna with his info and Victor asks when he is going to be sworn in Dawna needs to talk to Amanda Wednesday October 30th Victor will be getting sworn in and the Board has said they want to see more students. What time? 6:00 pm board meeting in registrar's office</p>	
Agenda Topic #7 Senate Selection - (See Old Business)	
Agenda Topic #8 Haunted House Selection of Posters – (See Old Business)	
Agenda Topic #9: Thanksgiving Luncheon	
<p>Victor has a quote Date: Thursday 21st of November between 12 and 2:00pm Students will be able to come for lunch We need a flyer... Lorenza will make the flyer. Quote: 350 people 9.50 per person, \$3,325.00</p>	<ul style="list-style-type: none"> Gilbert makes motion to have Thanksgiving Luncheon on November 21, 2013 from 12:00 Noon to 2:00 PM Sharon seconds Motion passes
Action: Lorenza to make flyer ASAP	
Agenda Topic #10: Office Hours:	

With office hours we need to dedicate one hour per week, same time every day Need to email these hours to Lorenza. Key is issue. Trying to find a central place for key. Dawna is in dental from 8:00 to 5:00	
Agenda Topic #11 Highlands Home Coming Parade	
Lineup is at 8:30 Our Lady of Sorrows Who is going to be there? Sharon: Will be there Victor: Sarah has the banner in her office. Last time we put it on the bus. Victor: Meet by the Luna Bus. Tail Gate party at 3:00	
Agenda Topic #12: Set Date for Next Meeting	
November 8, 1:30 – 3:00 Open Meeting House warming party as well. Need to do an activity and building request Snow cones.	<ul style="list-style-type: none"> • Lorenza makes the motion to set the meeting for November 8, 1:30 to 3:00 with Student Government hosting an open house to greet students. • Sharon seconds • Motion passes
Agenda Topic #13: Printing of ballots:	<ul style="list-style-type: none"> • Gilbert motions to have ballots printed • Lorenza seconds • Motion passes
Ballots of last election has to come out of our fund Looking at getting an open PO to get these printed. \$200 pre-approved printing Open PO for Walmart to buy office supplies.	
POLO Shirts: once this is approved we get the PO and then place the order. Have to do an emergency meeting to pass a PO.	<ul style="list-style-type: none"> • Lorenza makes a motion to accept the authorization of an open PO for bookstore and Walmart • Evette seconds • Motion passes
Agenda Topic #14 Televisions in Rough Rider Grill	
Who is responsible for TV's	
Action Item: Sharon will ask around	
Agenda Topic #15 Set Date for Next Meeting	
Send victor emails for requests for agenda	
Open Floor: We need a table along with chairs we are trying to find one and if we can't find one, we need to purchase one.	<ul style="list-style-type: none"> • Lorenza makes a motion to get bids for a table and chairs • Evette seconds • Motion is passed
Adjourn Meeting: Meeting is adjourned at 2:58	<ul style="list-style-type: none"> • Gilbert to makes a motion to adjourn • Evette seconds • Motion is passed <p>2:58 meeting is adjourned</p>