

## FINANCIAL AID OFFICE

366 Luna Drive • Las Vegas, NM 87701 (505) 454-2560 • (800) 588-7232 ext. 1036 FAX: (505) 454-2539 • EMAIL: finaid@luna.edu

## 2018-2019 Verification Worksheet **Dependent V5**

Please read the entire form, complete ALL sections, attach the requested documentation, sign the form, and return to the Financial Aid Office. By law, Luna Community College has the right to request this information before awarding financial aid. If there are differences between the information submitted and your Free Application for Federal Student aid (FAFSA) the school will make the necessary changes. Incomplete worksheets and documentation will cause delays in processing your financial aid. No determination of aid eligibility can be made until all documents are received and reviewed. Warning: If you purposely give false or misleading

A. Student's Information	1	
Student's Last Name	First Name M.I.	LCC ID #
Student's Street Address (inc	clude apt. no.)	Student's Date of Birth
City State Zip Code		Student's Email Address
 Student's Home Phone Numb	ber (include area code)	Student's Alternate or Cell Phone Number

## Dependent Student Family Information

List the people in *your parents' household*. Include:

- Yourself.
- Your parents (including stepparent) even if you don't live with your parents.

information on this form, you may be fined, be sentenced to jail, or both.

- Your parents' other children if your parents will provide more than half of their support from July 1, 2018 through June 30, 2019. Include children even if they don't live with your parents.
- Other people if they now live with your parents and your parents will provide more than half of the other person's support, and will continue to provide more than half of that person's support through June 30, 2019.

Number in College: Include the name of the college for any household member listed, who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2018, and June 30, 2019.

Full Name	Age	Relationship	College or University	Will be Enrolled at Least Half Time
		Self	Luna Community College	

If more space is needed, attach a separate page with the student's name and LCC ID at the top.

Stu	udent Name:	LCC I	D #:				
c.	STUDENT- 2016 IRS Income Tax Return Information						
	Check the box that applies:						
	The STUDENT has <i>filed or will file</i> a 2016 IRS Income Tax Return	n. <b>GO TO SECTION D.</b>					
	The STUDENT will not and is not required to file a 2016 IRS Income	ome Tax Return. <b>GO 1</b>	O SECTION E.				
D.	Verification of 2016 IRS Income Tax Information- STUDENT (	Tax Filers ONLY)					
	<b>TAX RETURN FILERS-</b> Complete this section if the STUDENT <u>filed or verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is aid office if more information is needed about using the IRS DRT.</u>			•			
	Check the box that applies:						
	The STUDENT <u>has used or will use</u> the IRS DRT feature while cotax return information.	The STUDENT has used or will use the IRS DRT feature while completing the FAFSA on the Web to transfer 2016 IRS income					
	The STUDENT <u>was unable or chooses not to</u> use the IRS DRT feature while completing the FAFSA on the Web, and instead will provide LCC a 2016 IRS Tax Return Transcript.						
	<ul> <li>To obtain a 2016 IRS Tax Return Transcript:</li> <li>Online Request- Go to www.IRS.gov, under the File headi Online" or "Get Transcript by Mail". Make sure to reques Transcript" will NOT be accepted.</li> <li>Telephone Request- 1-800-908-9946</li> <li>Paper Request - IRS Form 4506-T must be completed and</li> </ul>	t the "IRS Tax Return `					
E.	Verification of Non-tax Filer- STUDENT						
	NON-TAX FILER - Complete this section if the STUDENT will not file	and is not required to	file a 2016 tax retur	n with the IRS.			
	Check the box that applies:						
The STUDENT was not employed and had no income earned from work in 2016.							
The STUDENT was employed in 2016 and has listed below the names of all employers, the amount earl employer in 2016, and whether an IRS W-2 form was provided or not. List every employer even if the eissue an IRS W-2 form.			·				
	Employer's Name	2016 Amount Earned	IRS W-2 Provided?				
	Suzy's Auto Body Shop (example)	\$2,000.00	Yes				
				-			

Stu	udent Name:	LCC	ID #:	<del></del>				
F.	PARENTS- 2016 IRS_Income Tax Return Information							
	Check the box that applies:							
	The PARENTS have <u>filed or will file</u> a 2016 IRS Income Tax Re	eturn. <b>GO TO SECTION G</b>	i.					
	The PARENTS will not and are not required to file a 2016 IRS	S Income Tax Return. <b>G</b> 0	O TO SECTION H.					
G.	Verification of 2016 IRS Income Tax Information- PARENT	(Tax Filers ONLY)						
	<b>TAX RETURN FILERS</b> - Complete this section if the PARENT(S) <u>filed</u> verify income is by using the IRS Data Retrieval Tool (IRS DRT) the aid office if the parents filed separate IRS income tax returns for 2016.	at is part of the FAFSA o	nline application. Co	ontact the financial				
	Check the box that applies:							
	The PARENTS <u>have used or will use</u> the IRS DRT feature whi income tax return information.	le completing the FAFSA	on the Web to trans	fer 2016 IRS				
	The PARENTS <u>were unable or chose not to</u> use the IRS DRT will provide LCC a 2016 IRS Tax Return Transcript.	The PARENTS <u>were unable or chose not to</u> use the IRS DRT feature while completing the FAFSA on the Web, and instead will provide LCC a 2016 IRS Tax Return Transcript.						
	<ul> <li>To obtain a 2016 IRS Tax Return Transcript:</li> <li>Online Request- Go to www.IRS.gov, under the File he Online" or "Get Transcript by Mail". Make sure to requarranscript" will NOT be accepted.</li> <li>Telephone Request- 1-800-908-9946</li> <li>Paper Request - IRS Form 4506-T must be completed as</li> </ul>	uest the "IRS Tax Return	Transcript". An "IRS	·				
н.	Verification of Non-tax Filer- PARENTS							
	NON-TAX FILERS- Complete this section if the PARENTS will not a "Verification of Nonfiling" from			urn with the IRS.				
Check the box that applies:								
<ul> <li>The PARENT(S) were not employed and had no income earned from work in 2016. The PARENT(S) will submit a "Verification of Nonfiling" from the IRS. (IRS 4506-T must be completed and submitted to the IRS)</li> <li>The PARENT(S) were employed in 2016 and have listed below the names of all employers, the amount earned from the PARENT (S) and whether an IRS W-2 form was provided or not. List every employer even if the employer dissue an IRS W-2 form.</li> </ul>				ubmit a				
	Employer's Name	2016 Amount Earned	IRS W-2 Provided?					
	Suzy's Auto Body Shop (example)	\$2,000.00	Yes					
				1				

dent Name:		LCC II	D #:	
High School Completion Status				
Provide <u>one</u> of the following documents that indic college in 2018–2019:	ate the student's	high school completio	n status when the	student will begin
A copy of the student's high school diploma.				
For students who completed secondary education	in a foreign cour	ntry, a copy of the "sec	ondary school leav	ing certificate" or
other similar document.  A copy of the student's final official high school tra	anscript that show	vs the date when the d	liploma was award	led.
A state certificate or transcript received by a stude				
recognizes as the equivalent of a high school diplo An academic transcript that indicates the student				•
credit toward a bachelor's degree.				
For a student who was homeschooled in a state w credential for homeschooling (other than a high so		•	•	•
For a student who was homeschooled in a state w	•			
completion credential for homeschooling (other th	nan a high school	diploma or its recogni	zed equivalent), a	transcript, or the
equivalent, signed by the student's parent or guar		· · · · · · · · · · · · · · · · · · ·		•
includes a statement that the student successfully	completed a sec	ondary school education	on in a homeschoo	l setting.
A student who is unable to obtain the de	ocumentation lis	ted above must contac	ct the financial aid	office.
			ce Use:	
	□ Transcript	□ HS Diploma	□ GED	□ Other
	□ Transcript	☐ HS Diploma  Financial Aid Staff		
Identity and statement of Educational Purpo		•		
Identity and statement of Educational Purpo		•		
Identity and statement of Educational Purpo Check the box that applies:		•		
	se y College to verifout not limited to dent's photo ID t	Financial Aid Staff  y my identity by preser , a driver's license, oth hat is annotated by the	Initials nting an expired va er state-issued ID, e institution with t	alid government- or passport. The ne date it was
Check the box that applies:  I will appear in person at Luna Communit issued photo identification (ID), such as, be institution will maintain a copy of the study received and reviewed, and the name of the study is the study of the study is the study of the study is the study of	se  y College to verification not limited to dent's photo ID the official at the	Financial Aid Staff  y my identity by preser , a driver's license, oth hat is annotated by the institution authorized	Initials nting an expired va er state-issued ID, e institution with the to receive and rev	alid government- or passport. The he date it was iew the student's ID
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Check the box that applies:  I will appear in person at Luna Communit issued photo identification (ID), such as, k institution will maintain a copy of the stur received and reviewed, and the name of (Complete Section 1).  I am unable to appear in person at Luna Complete Section 1.  The student must sign, in the profile of the student sign, in the student sign, in the profile of the student sign, in the st	y College to verification of the official at the Community College seence of the instance of t	Financial Aid Staff  y my identity by preser , a driver's license, oth hat is annotated by the institution authorized  ge to verify my identity stitutional official, the	Initials  Initials  Inting an expired value of state-issued ID, and institution with the control of the control o	alid government- or passport. The ne date it was iew the student's II
Check the box that applies:  I will appear in person at Luna Communit issued photo identification (ID), such as, k institution will maintain a copy of the stur received and reviewed, and the name of (Complete Section 1).  I am unable to appear in person at Luna Complete Section 1.  The student must sign, in the profile of the student sign, in the	y College to verification of the official at the Community College seence of the instance of t	Financial Aid Staff  y my identity by preser , a driver's license, oth hat is annotated by the institution authorized  ge to verify my identity stitutional official, the Educational Purpose Luna Community Collect individual signing this	Initials  Initials  Inting an expired value of state-issued ID, and institution with the control of the control o	alid government- or passport. The ne date it was riew the student's II
Check the box that applies:  I will appear in person at Luna Communit issued photo identification (ID), such as, k institution will maintain a copy of the stur received and reviewed, and the name of (Complete Section 1).  I am unable to appear in person at Luna Complete Section 1.  The student must sign, in the profile of the student's Name (Print Student's Name).	y College to verification of limited to dent's photo ID to the official at the Community College resence of the instance of th	Financial Aid Staff  y my identity by preser , a driver's license, oth hat is annotated by the institution authorized  ge to verify my identity stitutional official, the Educational Purpose Luna Community Collect individual signing this y receive will only be us	Initialsnting an expired value of state-issued ID, expired to receive and revolution with the receive and revolution following:  General Statement of Educations and seed for educations and s	alid government- or passport. The ne date it was riew the student's II

(Date)

(Student's Signature)

(Student's ID Number)

Office Use:

Initial: \_\_\_ Date: \_\_\_ ID used: \_

Student Name:			_	LCC ID #:			
	2.	<ol><li>If unable to appear in person at Luna Community College to verify his/her identity, the student must provide:</li></ol>					
		(a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and					
		statement appears on a sep		ow, which must be notarized. If the notary ducational Purpose, there must be a clear ocument notarized.			
	Identity and Statement of Educational Purpose  (To Be Signed in the Presence of a Notary)						
	I certify that I am the individual signing this <i>Statement of Educational Purpose</i> (Print Student's Name)						
	and	I that the Federal student fir	nancial assistance I may receive will o	nly be used for educational purposes and to			
	pay	the cost of attending(Nar	me of Postsecondary Educational Institution)	_ for 2018-2019.			
	(Stu	dent's Signature)	(Date)	_			
	(Stu	dent's ID Number)					
	Notary's Certificate of Acknowledgement						
	Sta	te of	City/County of				
	Jta						
	On <sub>.</sub>		efore me,(Notary's name)	, personally appeared,			

\_\_\_\_\_ to be the above-named person (Type of unexpired government-issued photo ID provided)

(Notary signature)

(Printed name of signer)

who signed the foregoing instrument.

WITNESS my hand and official seal

My commission expires on \_\_\_\_\_

(Date)

(seal)

evidence of identification \_\_\_\_\_

Stu	ident Name:	LCC ID #:
ĸ.	Receipt of other Federal Benefits	
	The PARENT certifies that a member of the house	ehold received the following benefits sometime during 2017-2018:
	Medicaid or Supplemental Security Supplemental Nutrition Assistance Free or Reduced Price School Lunch Temporary Assistance for Needy Fa Special Supplemental Nutrition Pro	Program (SNAP)
L.	Certifications and Signatures  Each person signing below certifies that all of the	ne information reported is complete and correct.
	Printed Student's Name	LCC ID #
	Student's Signature	 Date
	Parent's Signature	 Date

Warning: If you purposely give false or misleading information on this form, you may be fined, be sentenced to jail, or both.