



LUNA COMMUNITY COLLEGE
Staff Advisory Senate
Work Session—Learning Resources Upstairs
September 19, 2019, 9:00AM

MINUTES

- I. **Meeting was called to order** at 9:19am by Amanda Lucero, President.
- II. Francina Martinez, Georgia Baca, Amanda Lucero and June Lopez were in attendance.
Guests: Henrietta Romero, Registrar.
Henrietta began her explanation on the Proposed Policy change:
She stated there was no change to policy, but the change would be at institutional level, in regards to the release of student information. We are currently required to release information to Armed Services, but no other entity. As Registrar's office is responsible for the release of information, she would like clarification for Registrar's office in regards to ability to deny information to outside entities, and would like that posted publically, and in the 2020 Spring Catalog.
- III. **Other Business:**
 - a. **Recruiting other members:**
 - Georgia has spoken with Lawrence Vigil, of Grounds, who accepted, and will be at the next meeting.
 - Still needing "Admin. Other" position filled.
 - b. **Orientation videos**, to be presented by Welcoming Committee, should include videos on FERPA, Title 9, and Sexual Harassment.
- IV. **Next meeting** will be held Sept. 26, at 9am, to vote on Policy change presented on by Henrietta today. **Regular meeting days for SAS was set: Second Friday of each month, at 9am, in the Board Room.**
- V. **Adjournment** was motioned by Francina, and June 2nd. Meeting adjourned at 10:40am.