

**LUNA COMMUNITY COLLEGE
BOARD OF TRUSTEES
REGULAR MEETING**

Tuesday, March 12, 2019 – 5:30 pm
LCC Student Success Center Board Room

Call Meeting to Order and Establish a Quorum

Roll call

Present: Chairman Daniel J. Romero, Vice Chairman Kenneth Medina, Secretary Ernie Chavez, Trustee Mark Dominguez and Trustee Eugenio Perez IV.

Also present: President Rolando M. Rael, SherylAnn Yara, Executive Office Manager, Ray Baca, Information Representative, Donna Flores-Medina, Vice President of Finance, Matthew Cordova, Physical Plant Manager, Francina Martinez, Fiscal, Ron Duran, Bookstore, Jessica McGee, Vocations Director, Kenneth Bachicha, Faculty MA/FS President, Amanda Ortiz, Staff Senate President, Gabrielle Griego, ABE, Laura Salazar, Admissions/Recruitment, Dave Kavanaugh, Marketing and Carolyn Chavez, Human Resources Director.

Approval of the Agenda

Chairman Daniel J. Romero recommended that Information Item #1 be removed from the Agenda as Ms. Maxine Salas had an emergency and would not be available to present the FACT Book.

Vice Chairman Kenneth Medina moved for approval of the Agenda with the changes, *Removal of Informational Item #1 – Presentation of the LCC FACT Book*. Secretary Ernie Chavez seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee Eugenio Perez IV	Yes		

The vote for approval of the Agenda with the changes was unanimous.

Approval of the Minutes (01.29.19, 02.07.19, 02.15.19, 02.25.19, 02.26.19 and 02.27.19)

Vice Chairman Kenneth Medina moved for approval of the above listed minutes. Trustee Eugenio Perez IV seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee Eugenio Perez IV	Yes		

The vote for approval of the 01.29.19, 02.07.19, 02.15.19, 02.25.19, 02.26.19 and 02.27.19 minutes was unanimous.

Public Input

There was no public input during this meeting.

Faculty Senate Report

Kenneth Bachicha, Faculty Senate President address the Board with a handout and gave an update as to what Faculty Senate is working on:

- A. HLC Visit – preparation
- B. Shared Governance Policy 1520 recommendations
- C. Talking to Spring and/or Summer LCC Graduates
- D. Faculty Senate Special Meeting March 22, 2019
- E. Master Syllabi and Faculty Handbook
- F. Adjunct Faculty Outreach
- G. Faculty Senate Spring Elections

Mr. Bachicha concluded his report by asking if the Board had any questions for him to which they replied that they did not.

Amanda Ortiz, Staff Senate President addressed the Board with a handout and gave an update as to what Staff Senate is working on:

- A. HLC On-site visit Welcoming Committee – Establish location for housing HLC Team, who is in charge of Luna swag, etc.
- B. Policy Review – Shared Governance Policy 1520 & Donated Leave
(All three Senates will review before submission to BOT)
- C. Increasing campus-wide communication *(getting their information into the Luna Light)*
- D. SAS Elections preparations – June 2019 – 4 vacancies will be filled for a 2 year term and being on July 1, 2019
- E. Next meeting – April 4, 2019 @ 10:00 Student Services Board Room

Ms. Ortiz concluded her report by asking if the Board had any questions for her, to which they replied that they did not.

Student Senate

Due to (student) Spring Break, no Student Senate Report was available.

Reports – LCC Board – LCC Committees – LCC Departmental

1. Human Resources

Ms. Carolyn Chavez, Human Resources Director addressed the Board and gave an update on LCC hires, resignations and termination:

Hires: Andrea Herrera Gabaldon, Administrative Aid in the Trades Department, Mr. Lawrence Vigil, Maintenance 1.

Resignations: Jerry Aguilar, Maintenance 1 – effective 03.01.19 and Benito Martinez, Maintenance 1 – effective 03.14.19.

The Board had no questions of Ms. Carolyn Chavez.

Action Items

Approval of the BAR's (Budget Adjustment Requests:

1. Physical Plant – Motor pool – Buses

Matthew Cordova, Physical Plant Manager addressed the Board and updated them on the bus situation.

After some discussion Vice Chairman Kenneth Medina moved for approval of the (Motor Pool) BAR. Secretary Ernie Chavez seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee Eugenio Perez IV	Yes		

The vote for approval of the (Motor Pool) BAR was unanimous.

2. Ron Duran, Bookstore Manager addressed the Board and updated them on his request for the adjustment.

After some discussion, Vice Chairman Kenneth Medina moved for approval of the (Bookstore) BAR. Secretary Ernie Chavez seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee Eugenio Perez IV	Yes		

The vote for approval of the (Bookstore) BAR was unanimous.

3. Jesse Gallegos, Public Relations Officer addressed the Board and briefed them on his request for the (Advertising) BAR. Mr. Gallegos also informed the Board that he has already begun the advertising for the 2 vacant Trustee position.

Vice Chairman Kenneth Medina moved for approval of the (Advertising) BAR. Trustee Mark Dominguez seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee Eugenio Perez IV	Yes		

The vote for approval of the (Advertising) BAR was unanimous.

Announcement on date, time and location of next BOT meeting(s).

- Regular Board Meeting – Tuesday, April 9, 2019 – 5:30 pm – LCC Student Success Center Board Room.

Chairman Daniel J. Romero announced that he will also call a Special Board Meeting for Monday, March 18, 2019 @ 5:30 pm.

Adjourn (Roll call is required)

Vice Chairman Kenneth Medina moved for adjournment. Secretary Ernie Chavez seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee Eugenio Perez IV	Yes		

The vote for adjournment was unanimous.

Daniel J. Romero, Board Chairman

Ernie Chavez, Board Secretary

SherylAnn Yara, Recorder