



MINUTES
Staff Senate
Emergency Meeting
October 9, 2020; 11:00pm
Virtual--meet.google.com/hao-hfhg-rqo

- I. **Establishment of Quorum** occurred at 10:56am
- II. Meeting was **called to order** at 11:00am.
Present: Chair-Amanda Lucero, Vice Chair-Georgia Baca, Sec/Treas.-Karen Wezwick, Jessica Flores, Gloria Pacheco, Matthew Cordova, Shannon Ortiz and Lawrence Vigil. **Absent:** none.
- III. **Approval of Agenda:** VC Baca motioned that item V.B-Luminarias, be tabled, and change the order so that Luminarias is discussed after Chair and Vice Chair discussions. Motion was seconded by G. Pacheco, all approved, motion carried-with changes.
- IV. **Approval of Minutes:** October 2, 2020—motioned to be tabled was made by S. Ortiz, seconded by J. Flores; pending clarification, of how much detail will need to be indicated, motion passed. Jessica clarified that motion was to not approve the minutes, based on the wording. Seconded by L. Vigil, all approved, motion carried.
- V. **Informational/Discussion Items**
 - A. Class Engagement – Jason Killian, Criminal Justice Instructor: no class, no discussion.
 - B. Chair—Kimberly Baca, Chair of Sh. Gov., has resigned, after assigning Amanda Lucero to Chair. A. Lucero accepted, J. Killian was elected to Vice Chair for Sh. Gov. SG Vice Chair—Georgia Baca will move into the SS Chair, as indicated in By Laws.
 - C. Vice Chair--J. Flores nominated Matthew Cordova, G. Baca seconded the nomination; M. Cordova nominated Lawrence Vigil, G. Pacheco seconded his nomination.
 - D. Luminarias—Matthew informed us that the event is scheduled for Saturday, Dec. 5th. Tree lighting will begin at 5:00, with the lighting of the Christmas Tree on the Square, and luminaria drive-through after that. Expectations are 1000 to 1200 cars to drive through Luna. LCC will be collaborating with City of Las Vegas for this event.
Dr. Patterson gave SS three specific charges:
 - 1—To combine Swag Bags for appreciation give-away at the exit;
 - 2—Hosting a Hospitality Bar at Media Center, for employees and volunteers;
 - 3—To set up an ad-hoc committee to condense the 5-pg. entry form to a simple one-page document.
 - E. Grievance Process—Gloria Pacheco motioned, M. Cordova seconded, that this be tabled, as it was just received. All approved, motion carried.
 - F. Meeting—Georgia noted that all our regular meetings are designated, as indicated on our web page--the Second Friday of every month. Special meetings, emergency meetings, or work sessions will be scheduled as needed.

VI. Action items

- A. Chair—Georgia Baca was confirmed as Chair of Staff Senate, according to Article IV, Section 2, letter F of Staff Senate By-Laws.
- B. Vice Chair—Matthew Cordova was voted in as Vice Chair for Staff Senate, unanimously, according to Article IV, Section 3 of Staff Senate Constitution.

VII. New or Follow-up Items

- Grievance process & paperwork
- Continuation of By-Laws and Constitution review
- Luminarias

VIII. Date & Time of Next Regular Meeting

2nd Friday--November, 13th, 1:00p.m.—virtually.

IX. Adjournment

Motion to adjourn was made by Gloria Pacheco, seconded by Lawrence Vigil. All approved, motion carried. Meeting adjourned at 12:13p.m.

Minutes by K. Wezwick