



## MINUTES

IT/DE Sub-Committee  
Regular Meeting

(February 21, 2020),  
Suite, GS-104

**I. Call of Meeting to Order and establishment of quorum**

9:15am

**II. Approval of Agenda**

Matt B. motioned and Larry P. seconded. All in Favor, motion passed

- A. Approval of Minutes** - with changes Matt B. Motioned and Larry P. seconded. All in favor, motion passed.
- B. Regular Meeting – 02/14/20** - Matt B motioned and Denise G. seconded. All in favor, motioned passed.

**III. Informational/Discussion Items**

- A. User Access Policy (catalogue)** – general discussion/Nichole C. will find state Policy. Will hold off on this till another time.
- B. Review Shared Governance Subgroup document** – Sherry read to group - general discussion
- C. CRAC guidelines** – Decided to table as this goes hand in hand with SARA, which is contingent on us getting reaccredited
- D. Robert's Rules of Order** – tabled as we don't have this info yet.

**IV. Open Bills - none**

**V. Action Items - none**

**VI. New or Follow-up Items for Next Meeting's Agenda** – Robert's Rules of order, user access policy and Academic Freedom

**VII. Adjournment** 10:06 am - Matt B. motioned and Larry P. seconded. All in favor, motioned passed.