

**LUNA COMMUNITY COLLEGE
BOARD OF TRUSTEES
SPECIAL MEETING MINUTES**
Thursday, July 1, 2021 @ 10:00 am
LCC Student Success Center Board Room

Call Meeting to Order and Establish a Quorum

Roll Call

Present: Madam Chair Dr. Phyllis Martinez, Madam Secretary Louise L. Portillos, Trustee Mark Dominguez, Trustee Kenneth Medina and Trustee Gilbert Sena.

Also Present: President Dr. Edward A. Martinez, Vice President of Finance & Administration/CFO Morris Madrid, Information Specialist Ray Baca, Francisco Apodaca, STEM Director and Jesse Gallegos, Public Relations.

Absent: Madam Vice Chair Dianna Medrano and Trustee Maximiliano G. Tenorio, Jr.

Pledge of Allegiance

Trustee Mark Dominguez led the Pledge of Allegiance

Approval of the Agenda

Trustee Dr. Gilbert Sena moved for approval of the Agenda. Trustee Mark Dominguez seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken by Madam Secretary Louise L. Portillos and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Secretary Louise L. Portillos	Yes
Trustee Mark Dominguez	Yes	Trustee Kenneth Medina	Yes
Trustee Dr. Gilbert Sena	Yes		

The vote for approval of the agenda was unanimous.

President Dr. Edward A. Martinez at this time requested of the Board that he be allowed to make a few announcements.

President Dr. Edward A. Martinez thanked the Board for all their donations for the Family Fun Day which took place last week. President Martinez advised that it was a great turn out.

President Martinez then advised that after noticing all the photographs on the wall of past Board Members, he would also like to begin acknowledging the current Board Members

in the same way. President Martinez then showed the Board a sample of what the photographs will look like with their names and years of service. President Martinez then asked that the Board work with Jesse Gallegos regarding the photos.

Action Items

- A. Discussion/Action regarding Luna Community College Infrastructure Capital Improvement Plan (ICIP) for fiscal year 2021-2022.

Vice President of Finance & Administration/CFO Morris Madrid addressed the Board and first off, thanked the Board for the donations for last week's Family Fun Day. Mr. Madrid then went on to explain to the Board, the ICIP process and expressed that this must be done by every governmental agency in the state. Mr. Madrid went on to advise the Board that this is a list of projects with some priorities of anything they may want to accomplish over the next five (5) years. Mr. Madrid recommended to the Board, that they approve the top five on the list.

President Martinez then addressed the Board and advised that he has met with Facilities Director Matthew Cordova and they have made some recommendations. President Martinez further advised the Board that the same buildings are on the list, although they have moved them around some.

After some discussion, Trustee Dr. Gilbert Sena moved for approval of the following priorities.

1. ADA Compliance throughout the College
2. HVAC System
3. Infrastructure Improvements
4. Allied Health Building Improvements
5. Technologies Building Improvements

Trustee Mark Dominguez seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken by Madam Secretary Louise L. Portillos and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Secretary Louise L. Portillos	Yes
Trustee Mark Dominguez	Yes	Trustee Kenneth Medina	Yes
Trustee Dr. Gilbert Sena	Yes		

The vote for approval of the following priorities: 1. ADA Compliance throughout the College, 2. HVAC System, 3. Infrastructure Improvements, 4. Allied Health Building Improvements and 5. Technologies Building Improvements was unanimous.

- B. Requesting approval of the Academic Calendar updates for Summer and Fall 2021, and new Calendar for Spring 2022.

LCC Registrar Geraldine Saavedra addressed the Board and went over the changes to the Summer and Fall 2021 Academic Calendar updates as well as the new Calendar for Spring 2022.

Trustee Dr. Gilbert Sena then moved for approval of the changes to the Summer and Fall 2021 Academic Calendar updates as well as the new Calendar for Spring 2022. Madam Secretary Louise L. Portillos seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken by Madam Secretary Louise L. Portillos and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Secretary Louise L. Portillos	Yes
Trustee Mark Dominguez	Yes	Trustee Kenneth Medina	Yes
Trustee Dr. Gilbert Sena	Yes		

The vote for approval of the changes to the Summer and Fall 2021 Academic Calendar updates as well as the new Calendar for Spring 2022 was unanimous.

Executive Session (Roll call is required)

Trustee Kenneth Medina moved the that Board convene into Executive Session. Trustee Dr. Gilbert Sena seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken by Madam Secretary Louise L. Portillos and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Secretary Louise L. Portillos	Yes
Trustee Mark Dominguez	Yes	Trustee Kenneth Medina	Yes
Trustee Dr. Gilbert Sena	Yes		

The vote that the Board convene into Executive Session was unanimous.

Return to Regular Session (Roll call is required)

Trustee Kenneth Medina moved the Board reconvene into Regular Session from Executive Session where no action was taken. Trustee Dr. Gilbert Sena seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken by Madam Secretary Louise L. Portillos and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Secretary Louise L. Portillos	Yes
Trustee Mark Dominguez	Yes	Trustee Kenneth Medina	Yes
Trustee Dr. Gilbert Sena	Yes		

The vote that the Board reconvene into Regular Session from Executive Session where no action was taken was unanimous.

Adjourn (Roll call is required)

Trustee Mark Dominguez moved for adjournment. Trustee Dr. Gilbert Sena seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken by Madam Secretary Louise L. Portillos and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Secretary Louise L. Portillos	Yes
Trustee Mark Dominguez	Yes	Trustee Kenneth Medina	Yes
Trustee Dr. Gilbert Sena	Yes		

The vote for approval of adjournment was unanimous.

Dr. Phyllis Martinez, Board Chair

Louise L. Portillos, Board Secretary