



FACULTY SENATE MINUTES

Regular Meeting

Friday, October 11th, 2019,

2:00 pm, MEC Atrium

I. Call of Meeting to Order and Establishment of Quorum

- A. Establishment of Quorum 2:13 pm (Simple majority present).
Breanna Gould (Chair), Susan Grohman (Vice Chair), Jason Killian (Secretary), Larry Fields (Senator, Humanities, Adult Basic Ed. And Early Education), Linda Salazar, (ex-officio/LRC), Kim Baca (Senator of Associate Members) Jackie Romero-Arguello (Senator of Allied Health Services and Nursing) David Rivera (Faculty, Humanities), Henrietta Romero (Registrar) and Reyes Coca (Faculty, School of Business).
- B. Call Meeting to Order at 2:13pm

II. Approval of Agenda

- A. Add Shared Governance Resolution to agenda as both discussion and action items. Motion to approve modified agenda made by Jackie and seconded by Larry. Motion carries.

III. Approval of Minutes

- A. Change Allied Health in Informational/Discussion section G and J to Nursing. Motion to approve modified minutes made by Jackie, seconded by Kim. Motion carries.

IV. Informational/Discussion Items

- A. Reports from all Senators
 - Jackie Romero Arguello-Senator of Allied Health: Same issues as last meeting present. There is still concern regarding teaching loads. Breanna has approached the Vice President of Instruction & Student Services regarding this concern.
 - Kim Baca- Senator of Associate Members: Some members of the adjunct faculty feel they have no voice here at Luna. In addition, some adjunct members are actually losing money by teaching here. Others have experienced hardships such as lost housing due to pay. Adjunct faculty are also concerned about job security and being unemployed due to changes at Luna. Discussed difficulties adjunct faculty face, such as no private office space where adjunct faculty can meet with students one on one. This is a concern due to FERPA requirements. David Rivera has offered to rearrange some storage at the MEC building and see if it would be possible to offer some private space to adjunct faculty there.
 - Larry Fields- Senator of Humanities, Adult Basic Ed., and Early Childhood: No business to report.
 - Patricia Kuhlman- Satellite Senator: Absent
 - Rachel Lucero- Senator of STEM and Business: Absent
 - Louie Plagge- Senator of Trades: Absent
 - Linda Salazar- Senator Ex Officio, Learning Resource Center: Has asked to begin working on a 5-year educational plan for the Library

and LRC, along with the Vice President for Instruction. The library has asked to make a part time worker full time in order to provide coverage for the library, allowing it to remain open longer to provide for our students. Stated the library requires at least 3 more computers and lost several due to renovations. Also looking at changing the floorplan of the library to better accommodate students.

B. Honors List

- Henrietta Romero- Registrar: Proposed changing the GPA requirement for the Vice-President's Honor Roll from 3.660 to 3.5, in accordance with graduation honors. Also proposed changing the wording in the Graduation Honors policy, removing the words Presidential Honors list and replacing them with Graduation Honors List. In addition, proposed the creation of a Presidential Honors List, published each semester like the Vice President's Honors List. Students with a 4.0 or higher GPA for the semester would be eligible for the President's Honors List.

C. Faculty Evaluations-Service

- Discussed absences within Faculty Senate. Discussion then turned toward language used within the evaluations, specifically what terminology is appropriate for what to call our student population. The term adult learners may be inappropriate as some dual-enrollment students are under the age of 18. Changing the term to andragogy/pedagogy was mentioned, as well as using the term individual learner characteristics. Susan will continue revising and refining the document.

D. Campus Climate Survey Results

- Several issues were raised about the survey. The survey had no research question, so it was impossible to determine what exactly the survey was designed to measure. The methodology was deeply flawed, as it was unclear who had access to what data and when or how the individuals collecting and analyzing data ensure the protection of the participants anonymity or confidentiality. It was not stated how the data was analyzed beyond charts and graphs. There is no mention of if this data is statistically significant, leaving the chance the results obtained are due to random error. There is a sample size given, but not a population estimate. It is not clear if this is a representative population. No ethical considerations were mentioned, such as review teams. It is unclear if the primary investigator has training in conducting human research, which surveys fall into. It was unclear why some questions were included in the survey. Several questions asked had nothing to do with the proposed rationale for the survey. Clarification of these questions is required as it is possible the inclusion of extra questions will cloud the data gained from the survey. In addition, several questions can be used to directly identify individuals who participated in the survey. As such, it is pivotal to take precautions to safeguard participant data as it is no longer anonymous. There is no mention of these safeguards. It was decided by Faculty Senate to call a special meeting. Susan and Jason both voted to hold a special meeting to address these concerns. A meeting will be decided through email. In addition, the faculty chair will solicit feedback regarding a resolution to address these concerns.

- E. Campus Safety
 - Larry and Jason voiced concerns over the lack of training provided on campus for situations such as active shooters. State law mandates trainings for K-12, but none for Higher Ed. As the onus is on faculty to get students to safety during situations such as mass shootings, it was requested faculty be provided these trainings. Further discussions will be had with the Vice President of Instruction and with Campus Safety.
- F. Faculty Handbook Revisions
 - After Breanna spoke with the Vice President of Instruction, it was decided that the prior established timeline was too aggressive for the revisions being made. There are also at least 2 versions of the handbook currently in use. It was decided that the handbook(s) would be divided into sections, with each member of faculty senate being given a section that they would revise. At each meeting, senators will give updates on the revisions they have made, much like the senator reports already used. Changes and revisions would be presented during the January General Faculty Assembly, with the goal of presenting the final revisions to the Board of Trustees during their February meeting.
- G. General Faculty Assembly/ End of Semester In-Service
 - Discussion regarding holding a General Faculty Assembly during the January In-Service. Discussed using the end of semester in-service should only be used for grades and required reporting, not for training.
- H. Shared Governance Resolution
 - Concerns were raised over the ability of faculty to enforce these new resolutions. As there is no legal way through law to enforce these resolutions, adoption of these resolutions would be symbolic in nature with no real power. There is concern that by adopting these resolutions, it would set a negative tone for the new board.

V. Action Items

- A. Shared Governance Resolution
 - Motion to approve resolutions made by Jackie and second by Kim. Motion carried.
- B. Honors List
 - Motion to approve revision to Vice President's Honor Roll and creation of the President's Honor List made by Susan. Second by Jason. Motion carries.
- C. Faculty Evaluations- Service
 - Motion to approve with the revisions to terminology made by Jackie. Second by Larry. Motion carries.
- D. Advisory Handbook
 - Motion made to begin the revision process made by Jackie with the condition that the document be recognized as a revisable, living document. Second by Kim. Motion carries.
- E. General Faculty Assembly
 - Motion to have the General Faculty Assembly with mandatory attendance required for full time faculty and adjunct faculty encouraged to attend on January 7th, 2019 from 8:00am to

10:00am by Jason. Second by Jackie. Motion carries.

VI. New or Follow-up Items for Next Meeting's Agenda

- A. Course Scheduling
 - Discussion of adopting the M/W/F 25% class scheduling
- B. Tuition waivers
 - Discussion of the current tuition waiver policy. Current rules state any employee who works at Luna for more than 15 years receives a tuition waiver for their children, even if the employee no longer works here.
- C. On-boarding/Mandatory Trainings
 - Discussion with the Vice President of Instruction regarding money for training newly hired adjuncts, as well as moving trainings online so adjunct faculty can attend.

VII. Adjournment

- A. Motion to adjourn made by Jason. Second by Jackie, Motion carries. Adjourned at 4:18pm.