



Minutes

Staff Senate
Regular Meeting

May 8, 2025

Thursday, 10:00 am

Amberlyn's Office in Allied
Health/ Google Meeting

I. Establishment of Quorum / Roll Call

Amberlyn Gonzales
Crystal Western Ford
Alejandro Montoya
Jacob Walker
Andrea Lucero (by phone)
Guest: Fayla Ray

II. Call of Meeting to Order 10:08 am

III. Approval of Agenda—4/24/2025

Amberlyn moves to approve 4/24/25 agenda. Jacob Walker seconded this motion.

IV. Approval of Minutes From 4/24/2025

Amberlyn moves to approve 4/24/25 agenda. Jacob Walker seconded this motion.

V. Public Comments (3 min. limit)

Fayla stated that she would like to get involved and be able to help Luna. Amberlyn stated that Fayla can't join as a senator, but can certainly come to meetings and be involved with events, but wasn't sure if Fayla can be a senator or receive a stipend. Jacob stated that since Fayla represents 3 departments, she should be able to be involved. Fayla expressed feeling that since the school is asking for involvement, why is there any barrier to her joining staff senate as a senator. She stated different department administrative assistants bring different perspectives. Amberlyn stated that we need to have a meeting with Sierra Fernandez. Amberlyn stated that we need to look at the staff membership groups document to get it updated with Sierra. Specifically, to clarify why Administrative/Other and Administrative Assistants are two separate groups.

VI. Informational / Discussion Items (Action Item if specified)

- a. Action Item - Schedule a meeting with Sierra Fernandez to update staff organizational groups and verify whether or not Fayla can be sworn in as a senator. Amberlyn is going to set up a meeting with Sierra.
- b. To schedule a meeting with new HR director Dr. Eva Shields to talk about employee categories. Amberlyn stated she might not know; give Dr. Shields time to acclimate before meeting. The purpose is to make sure we have the most up to date one so we can finish getting staff senate fully staffed.
- c. Discuss Alejandro's suggested questions/talking points for 4-day work week.

Alejandro mentioned reaching an impasse with this idea. What are the problems underlying the negative morale among staff? Issues being administrative logistics, can't get hold of the right people, backlogged issues, frustrations. Jacob has some hesitation about asking the BOT for a 4-day work week. We need to hire staff who wants to be here and end the frustrations with faculty and staff who don't want to be here. Amberlyn feels that there has been a history of mistreating staff leading to staff quitting and leaving the school in a constant state of dissatisfaction. She also talked about the benefits of a flexible work week allowing people to deal with personal issues. Crystal stated that the idea of a flexible work week would allow Luna to be more of a desirable place to work. Alejandro stated a serious frustration among staff is that there are so many barriers to helping students. Amberlyn stated that having a policy that improves communication on campus would reduce barriers.

VII. Unfinished Business / Follow-up Items

a. How to do a proposal to suggest a 4-day work week

Amberlyn is going to put this in a document to be shared with all of us to use as talking points with staff. Also put out a survey to staff. Alejandro stated that the survey will be used to gather results from to use in putting together our proposal. Include satellite campuses in survey. Amberlyn and Crystal will put the survey together and send that out before the June meeting.

b. Budget proposal for Staff Senate

Jacob said game schedule will be set by July 1. Amberlyn feels that Luna should provide a budget for staff senate. Set up a meeting with Sharisse to ask for a budget.

VIII. New or Follow-up Items for next meeting

IX. Adjournment 11:27am. Motion to adjourn by Amberlyn and seconded by Jacob.