



Minutes

Faculty Senate Regular Meeting

Friday, March 28, 2025

1:00-2:30 PM on Google Meet

Meeting link: meet.google.com/ztc-bnwk-zzi

- I. Establishment of Quorum: Kevin Williams, Nichole Collins, Gene Martinez, Billie Mathews, Mari Hill, Chantel Rivera
- II. Call of Meeting to Order: 1:01 PM
- III. Approval of Agenda: Nichole motions to approve the agenda, Gene seconds. Agenda approved.
- IV. Approval of Minutes from Meeting on January 31, 2025: Gene motions to approve; Mari seconds. Minutes approved.
- V. Approval of Minutes from Meeting on February 14, 2025: Gene motions to approve; Mari seconds. Minutes approved.
- VI. Approval of Minutes from Meeting on February 28, 2025: Gene motions to approve; Nichole seconds. Minutes approved.
- VII. Welcome of Guests/Public Comment (3 minutes per person): No guests present.
- VIII. Information/Discussion Items:
 - A. Discussion Items
 1. Tuition Waiver Policy: Senator Mathews reports that Staff Senate has not been able to meet quorum due to lack of Senate members therefor, no meeting has taken place at this time to review or approve the tuition waiver. The proposed Tuition Waiver Policy has not been released for review at this time.
 2. Faculty Senate Stipend Procedures: Officers and Senators are required to attend at least 2 BOT meetings. If you cannot be there in person contact Leslieann Garcia to receive the live link and email Leslieann to be placed on the meeting minutes. Last FS meeting voted to certify that every FS member meet this requirement.
 - B. Senator Reports
 1. Kevin Williams (Associates Senator, Senate Chair) – Nothing new to report.
 2. Gene Martinez (CTE Senator, Vice Chair) – CTE is receiving new equipment as requested. Cosmetology will be getting new chairs along with a washer and dryer, while Auto Collision is acquiring a new powder coat oven. Welding is adding a new metalworking lathe with tooling, new furniture, and recently received ESAB welding equipment capable of working with military-grade titanium and aerospace stainless steel. A shipment of metal arrived last Friday, and additional supplies are expected today. There are nine graduating students this term, and between Spring 2024 and Spring 2025, a combined total of 100 students earned certifications.

At the Last BOT meeting Senator Martinez did a presentation for a laser welder. He was at a AWS meeting last night, and also was at the United Associates Local 412 recently where he got to see their new facility and new equipment such as an orbital welder that used for medical and chemical purposes. The facility is less than 6 months old and has already outgrown the building due to rapid employee growth. The demand for welders continues to grow rapidly.

3. Chantel Rivera (Allied Health/Nursing Senator, Secretary) – The Dental Assisting program is preparing for the Commission Of Dental Assisting (CODA) site visit April 9 and 10. CODA will be interviewing all Dental Faculty and a few admin. members, as well as the dental assisting students. They are also requesting to observe a laboratory class session.

4. Billie Mathews (Humanities Senator, Immediate Past Chair) – Study sessions are continuing to take place at least once a week in the humanities/HR department lobby. Attendance is sporadic, mostly softball players. The study sessions have been good for moral and building rapport with students. Senator Mathews is also traveling to RHS to work with dual credit students. She currently has high school freshman taking her college courses and some students struggle with writing professional papers. Positive feedback has been received from a RHS counselor regarding the individual approach that LCC takes with dual credit students and how instructors take a personal approach. Senator Mathews will continue to build connections with dual credit students. Many are eager to take DC courses, however many have not been well trained in writing papers, research, citing and referencing, etc. Senator Mathews is working on showing students how to access college resources such as the ACE Lab. The RHS counselor has requested her to contribute to a forum to assess what DC students need to succeed in college courses. Dr. Mathews' long-term goal is to encourage DC students to not only take courses at LCC but also to complete a certificate or associates degree before HS graduation and encourage them to walk for graduation thus increasing institutional funding. STEM/Humanities Dept. meeting taking place next week.

5. Nichole Collins (STEM/Assessment Senator) – Geno sent email regarding NM Amp for students to participate in webinars and earn a stipend. The STEM/Humanities meeting is scheduled for next week on Wednesday, which conflicts with the directors' meeting covering common course numbering. Submissions for CCN must be submitted to HED by April 14. The STEM/Humanities Director has emailed faculty requesting reviews and corrections for the Fall 2025 schedule. He also sent an email to STEM/Humanities faculty whose courses did not meet enrollment for SU 2024 semester and informed those instructors that they will not be offering those courses in the SU 2025 semester. Senator Collins responded to the email expressing disagreement with this decision because it is not a trend. She is concerned because one of the summer courses offered is a requirement for computer science students to take before advancing in their CS program. She requested reconsideration as she has been out in the community doing recruitment. She has not yet received a response from the director. She plans to address the issue at the next department meeting. Rachael Lucero has been appointed as LCC's new registrar. ADJ faculty member Christina Lovato, who is a retiree from WLV HS has stepped in to help teach Rachael's STEM courses. The STEM/Humanities office administrator position has been posted on LCC's employment opportunities webpage. Senator Mathews noted that the ADJ instructor who was teaching Freshman Comp will not be returning in the fall.

6. Mari Hill (Adult Basic Ed., Business, Early Childhood Ed., Satellites Senator) – Nothing new to report. Education will have 17 graduates in SP 2025. Continuing school site visits for early childhood practicum and teacher education practicum. School site visits Los Ninos Elem. Wagon Mound Elem. Gives LCC students lots of real life experience. President Williams noted that this is valuable for LCC students to showcase their interest in the programs and increase their odds of employment in one of these school districts. Senator Hill noted that Los Ninos is showing interest in some of the LCC students and she is sure students will have jobs after graduation. Nichole asks: how will new legislature bills affect your education program. Mari states they must wait until final bill is passed. It will surround teachers having letters trainings (specific training for teaching literacy) it will affect more than just education dept. will affect any literacy based programs even in higher education. Educators might need to go through letter trainings which is roughly a 2 yr process. Texts being used must also be reviewed to ensure they are in alignment for strategy for teaching literacy. Currently a truncated version is out but if longer version passes instructors can expect having to take additional trainings.

7. Linda Salazar (Ex Officio/LRC) – Absent

C. Standing Committee Reports

1. Elections Committee – Senator Salazar the chairperson of the committee, is absent, and no updates were provided.

2. Professional Development Committee – Nothing new to report. Committee is hoping to gather feedback from Larry Paiz and those who have started using the new Blackboard Anthology program. Aiming to schedule opportunities to hear how that is going so that those who will be transitioning next semester have more knowledge and are a little more prepared for the transition.

3. Curriculum Committee – No meetings have been held at this time as the committee was waiting on updates regarding common course numbering. All new curriculum for common course numbering must be submitted by April 15 to avoid funding reductions. Committee chair Nicole Collings will be sending email out to committee members to introduce a new trial procedure for submitting curriculum changes. The new process will involve having documents sent out immediately before a meeting for review to reduce meeting hours. This new procedure will hopefully reduce meeting hours and get changes processed quicker and more efficiently.

IX. Action Items: No action items at this time.

X. New or Follow-up Items for Next Meeting's Agenda: No new or follow-up items at this time.

XI. Next Regular Meeting: April 11, 2025, at 1:00 PM in Google Meet.

XII. Adjournment: Gene motions to adjourn, Nichole seconds. Adjourned at 1:58 pm.