

**LUNA COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**  
Tuesday, October 9, 2018 – 5:30 p.m.  
LCC Student Success Center Board Room

**Call Meeting to Order and establish a quorum**

**Roll Call**

**Present:** Chairman Daniel J. Romero, Vice Chairman Kenneth Medina, Secretary Ernie Chavez, Trustee Mark Dominguez, Trustee David Gutierrez and Trustee Abelino Montoya, Jr.

**Also Present:** Ricky Serna, Interim President, SherylAnn Yara, Executive Office Manager, Gwen Albers, Las Vegas Optic, Breanna Gould, Allied Health, Rolando Rael, Allied Health, Dave Kavanaugh, LCC Communications & Marketing, Lita Bernal, School of Business, Carolyn Chavez, Human Resources, Leticia Griego School of Business, Joseph Salas, Satellites, Kenneth Bachicha, Humanities/MA & FT, Linda Salazar, LRC, Sara Vigil, Humanities, Melissa Cordova, Registrar's office, Dr. Sharon Lalla, Vice President of Academicis. Maxine Hughes, Nursing Director, Amanda Ortiz, Financial Aid/Staff Senate, Henrietta Maestas Registrar and Carl Vigil, Wellness.

**Absent:** Trustee Eugenio Perez IV

**Pledge of Allegiance**

Secretary Ernie Chavez led the Pledge of Allegiance.

**Approval of Agenda**

Vice Chairman Kenneth Medina moved for approval of the Agenda Trustee David Gutierrez seconded the motion. The vote for approval of the Agenda was unanimous.

**Approval of the Minutes** (September 11, 2018 Regular Meeting and August 24/25 Retreat).

Trustee David Gutierrez moved for approval of the Minutes (September 11, 2018 and August 24/25 Retreat) minutes. Trustee Abelino Montoya seconded the motion. The vote for approval of the minutes was unanimous.

**Public Comment**

There was not public comment during this meeting.

## **Faculty Senate Report**

Faculty Senate Chairman Kenneth Bachicha addressed the Board and reported that Faculty Senate is working on the following:

- a. Presidential Candidates and the selection
- b. Preparing for College Night
- c. Reviewing book ordering process
- d. Review of policy regarding major declarations
- e. Curriculum Committee and preparing for the new catalog
- f. Review of Faculty Senate Bylaws
- g. Faculty Handbook

Mr. Bachicha then introduced the new Faculty Senate Vice Chair, Breanna Gould of the Allied Health department.

## **Staff Senate Report**

Amanda Ortiz, Staff Senate Chairperson addressed the Board and advised that Staff Senate is working on the following:

- a. Presidential Candidate Welcoming Committee/Forums
- b. Employee Recognition Event – December 12, 2018
- c. Business After Hours Event
- d. HLC Criteria Review
- e. BOT/Senate Meetings

Ms. Ortiz then advised the Board that their next meeting is scheduled for October 16, 2018 @ 9:00 a.m. at the Student Services Board Room.

## **Student Senate Report**

Interim President Ricky Serna advised that there is no Student Senate Report.

## **Presidential Update to the Board (information only)**

Interim President Ricky Serna advised that he would give his report during the informational items portion of this agenda.

**\*\*\* 6:45 p.m. – Trustee Eugenio Perez IV is now present.**

**Reports – LCC Board – LCC Committee – LCC Departmental**

## HUMAN RESOURCES

Human Resources Director, Carolyn Chavez addressed the Board with the Personnel Status Report:

Hires: Gabriela Pino, Part-Time Nursing Tutor, effective September 25, 2028  
Leticia Griego, Full-Time School of Business Instructor, effective October 4, 2018

Resignations:

Sharrise (Sanchez) Arellanes, effective October 1, 2018 (Salary \$29,070)  
Marie Trigg, effective September 17, 2018 (Salary \$29,820.34)  
Andrew Lovato, General Maintenance, effective September 24, 2018 (Salary \$27,846)

Ms. Chavez then provided the a list of the current job postings (please refer to report)

## ACADEMIC UPDATE

Dr. Sharon Lalla, Vice President of Academics addressed the Board and presented them with a snapshot which included:

New Hires: Jessica McGee, Culinary Instructor becomes the new Academic Director for Vocational Education, Vanessa Torres, Allied Health Instructor, Daniel Twitchell, History Instructor, Jason Killian, CJ Instructor, temporary Full-Time Instructor, Rick Baca, Humanities Faculty/Advisor and Leticia Griego School of Business.

2018/19 Faculty Senate Members:

Kenneth Bachicha Chair, Breanna Gould, Vice Chair, Sara Vigil, Secretary, Sierra Fernandez, Senator Gene Sandoval, Senator, Daniel Twitchell, Senator, Geno Castillo, Senator, Sherry Goodyear, Senator, Linda Salazar, Senator and Kimberly Sena, Senator.

News Bites:

- NM Workforce Summit held at LCC September 13-14
- Sara Vigil attended the NM General Core Meeting in September, NM General Core modified and approved by curriculum committee for LCC associates degree
- Curriculum Committee meeting weekly to review program changes
- Billie Matthews, Adjunct Instructor, participated in a tenure evaluation as External Reviewer at University of Texas – Rio Grande
- Lita Bernal, Business Academic Director earned scholarship to participate in Academy of International Business (AIB) US West Conference, Denver, Colorado
- Adult Education is the recipient of the NM C3 Professional Development Participation and Services: Phase 1 \$13k
- Francisco Apodaca and Dr. Lalla have been funded by the American Association of Community Colleges (AACC) NSF Advanced Technology Education (ATE) to attend the

25<sup>th</sup> National ATE Conference 2018 and the National PI Conference in October. Luna was one of the fifteen community colleges to be sponsored.

-Anthony Baca, Auto Collision Repair faculty, selected to attend the SEMA 2018 conference along with his students and Director.

### **INFORMTIONAL ITEMS**

Interim President Ricky Serna addressed the Board and gave a brief on the following:

- Gave an update on campus infrastructure improvement
- Discussed campus food services
- Gave a strategic plan update
- Gave an update on the presidential selection
- Reviewed with the Board, policy changes – Tuition Waiver

### **ACTION ITEMS**

1. Review and consider meeting schedule with Shared Governance Committees

After a brief discussion, it was decided that the Board of Trustees would meet with the Shared Governance Committees on October 23<sup>rd</sup> and 25<sup>th</sup>, 2018,

2. BAR's (Budget Adjustment Requests)

*Each BAR was approved separately*

- a. Library Resource Center

Trustee Abelino Montoya, Jr. moved for approval of the LRC BAR. Trustee David Gutierrez seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee David Gutierrez	Yes	Trustee Abelino Montoya, Jr	Yes
Trustee Eugenio Perez IV	Yes		

The vote for approval of the LRC BAR was unanimous.

- b. Wellness Center

Vice Chairman Kenneth Medina moved for approval of the Wellness Center BAR. Trustee Abelino Montoya, Jr. seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee David Gutierrez	Yes	Trustee Abelino Montoya, Jr.	Yes
Trustee Eugenio Perez IV	Yes		

The vote for approval of the Wellness Center Bar was unanimous.

c. Adult Education

Trustee David Gutierrez moved for approval of the Adult Education BAR. Trustee Mark Dominguez seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	
Trustee David Gutierrez	Yes	Trustee Abelino Montoya, Jr.	Yes
Trustee Eugenio Perez IV	Yes		

The vote for approval of the Adult Education BAR was unanimous.

d. NM AMP

Trustee Abelino Montoya, Jr. moved for approval of the NM AMP BAR. Vice Chairman Kenneth Medina seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	
Trustee David Gutierrez	Yes	Trustee Abelino Montoya, Jr.	
Trustee Eugenio Perez IV	Yes		

The vote for approval of the NM AMP BAR was unanimous.

**Announcement on date, time and location of net BOT meeting(s).**

- Special Board Meeting – Wednesday, October 10, 2018 @ 5:30 p.m. – LCC Student Success Center Board Room.

**Executive Session**

Vice Chairman Kenneth Medina moved to convene into executive session. Trustee Eugenio Perez seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee David Gutierrez	Yes	Trustee Abelino Montoya, Jr.	Yes
Trustee Eugenio Perez IV	Yes		

The vote to convene into executive session was unanimous.

### **Return to Regular Session**

Vice Chairman Kenneth Medina moved to return to Regular Session. Trustee Mark Dominguez seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee David Gutierrez	Yes	Trustee Abelino Montoya, Jr.	Yes
Trustee Eugenio Perez IV	Yes		

The vote to return to Regular Session was unanimous.

### **Adjourn**

Vice Chairman Kenneth Medina moved for adjournment. Trustee David Gutierrez seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee David Gutierrez	Yes	Trustee Abelino Montoya, Jr.	Yes
Trustee Eugenio Perez IV	Yes		

The vote for adjournment was unanimous.

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Daniel J. Romero, Board Chairman

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Ernie Chavez, Board Secretary

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SherylAnn Yara, Recorder

