



MINUTES

Academic Leadership – Regular Meeting

Wednesday November 10, 2021 – 1:30 p.m.

Present: Francisco Apodaca, Rick Baca, Maxine Hughes, Dr. Carol Linder, Brenda Ortega,
Dr. John Thompson

- I. Establishment of Quorum
 - Meeting called to order at 1:31pm
- II. Approval of Agenda – Motioned by Maxine, second by Dr. Thompson, motion carried.
- III. Approval of Minutes
 - October 13, 2021 – Motioned by Francisco, second by Dr. Linder, motion carried.
- IV. Informational/ Discussion Items
 - Department Reports (3 minutes each)
 - Nursing (Maxine Hughes) – got approved to change admission criteria, the overall TEAS cut score is changing from 57.8 to 62. Incoming students have been scoring avg of 75. Other new criteria are as follows, 500 hours of work experience writing the last 3 years will receive 4 additional points towards admission. Students will receive 2 points each for the following classes: microbiology, medical terminology, and nutrition courses if they pass them with a B or better. The new criteria will allow for a wider variety of students to enter the program, using other criteria than the standardized test.
 - Humanities (Rick Baca) – adding 1st Year Experience class to the SP22 schedule on T/R by Daniel Kelley; promoting w success center; need a F2F instructor for Intro to Psych.
 - School of Business (Rick Baca) – Interim Director Rick Baca attended an online meeting over the weekend and talked to the chair from UNM at Valencia; also attended a meeting for the SOB Department’s honor society; needs to follow up on the accreditation status and process for the SOB; the tasks are many as are the challenges but has a fantastic crew who is working together.
 - Vocations/Trades (Dr. Thompson) – has been bombarded with inspections, accreditations, etc. for the various programs; LCC is now AWS certified after having paid dues; Auto- lifts had never been inspected, need to spend \$3000 to fix them; Cosmetology was non-compliant and needs to spend approximately \$3000 to bring into compliance.
 - Allied Health (Dr. Linder) – is submitting changes to the Curriculum Committee that Maxine and Francisco had already been working on; pre-reqs will be added to amp up the program; working on a mobile unit to take to satellites and different places; working on completing reports that are due; she is evaluating

the EMT program to see if it can get going. If a qualified instructor is found, the EMT program may be added to the program/course offerings in the SP22; the new interim fire chief is not currently qualified to teach EMT until he gets 80 hours but wants to teach fire science because he is qualified for that.

- STEM – is in the midst of transforming/transitioning programs; for example: the CNS program can be offered as a totally asynchronous program which will cut the program down from 1 year to one semester; the CES program courses will be offered as 8 week asynch classes. The goal is to help students get career-ready in one year. The changes will begin in Fall22. Excel classes will also be offered in an 8 week asynch session so that students could do more classes in a shorter time. 3D lab is up and coming; Educ – Trick-or-Treats
 - Nominations/Elections of AL SGC representatives—
 - Dr. Linder – volunteered
 - Brenda – agreed to stay on as a rep
 - SGC report – pending bills –
 - Francisco needs to revise the Dual Credit Bill for clarity; it was confusing to understand the way it was initially submitted
 - Dr. Linder needs to know what the timeline regarding the policy or process for hiring dual credit instructors who teach at the High School; she is specifically concerned about AMPH
 - Reminder: Directors are responsible for reviewing and updating their respective programs and courses for the 22-25 Catalog by working with the Registrar.
 - HLC Update/s – Next step review process; focus visit is focusing on the resources integrated into institutional planning; it is taking place in late January
 - Strategic Plan Update/s – progressing well, team effort; nice process and full participation by all who are on the committee
 - Website Updates – Greg sent out an email; each director needs to update their departments info. Spring Schedule on Table view
 - Tested Experience Policy – the AL, Faculty Senate and SGC have agreed that there should be a Tested Experience policy but a solid procedure for each department has not been defined; members will talk to Dr. Day; ask Jessica to put on agenda for the biweekly meeting
- V. New or Follow-up Items for Next Meeting's Agenda –
- Revisit Tested Experience
 - SGC rep -
- VI. Adjourn – 2:40pm Motioned by Dr. Linder, second by Francisco, motion carried.